# Council of Chairs and Directors – General Meeting

December 4, 1-2:30pm

Location(s): JSSB 400 and [Teams](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmQzMmEzNzEtZjdkYi00MzA4LWEwMDYtZmQyZGIzNzE3NDE3%40thread.v2/0?context=%7b%22Tid%22%3a%2203309ca4-1733-4af9-a73c-f18cc841325c%22%2c%22Oid%22%3a%22d2ebc670-22ef-4315-97a7-02206e866203%22%7d)

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| **Topic** | **Lead** | **Min** | **Comments** | **Voting Item?** |
| Welcome & Announcement | Jess | 5 | Updates and plan for today. Reminder about Student Travel and Professional Development Resources | No |
| Dean of Students | Taylor Tackett | 15 | Student Engagement & Well-being Strategy | No |
| Academic Affairs Strategic Planning Process | Shaun & Jeff | 15 | Update on AASP & about plans to hear from chairs | No |
| Roadrunners Who Soar Awards | Stacy & Leone | 5 | Presentation from Stacy Dvergsdal & Leone Dick | No |
| Program Review Student Satisfaction Survey | Lou Moss | 15 | Feedback Requested from Committee: Corinne Landry, Rich Wagner, and Angela Busila | No |
| Announcement & Quick Survey | Ann O | 2-3 | Feedback for Faculty Trustee, Ann Obermann | No |
| Chair Reps on Committees member | All | 30 | All chairs or directors who serve on a university committee report out on updates of Fall 2024 activity for each committee. See committee list below. | No |

**Dean of Students – Taylor**

* See slides for student engagement strategy primer
* Process is iterative and will take place over a 3 year period
* Seeking feedback from individual departments as well.
* Q: Will the Black Student Success group be integrated into this programming?
  + Yes. Any program can plug into it
* Q: Can in include performing arts in the “Roadshow”?
  + Yes.
* Q: How is thing going to engage with academic programs and prevent redundancies with things already going on?
  + Hoping this can be a way for us to address duplicative efforts on campus and work together/ alongside student affairs.
* Q: Can you help fund some of the important community building programs (undergraduate research and study abroad)?
  + Not necessarily. But we want to help and support these programs in whatever ways we can.

**Academic Affairs Strategic Planning – Laura, Shaun and Jeff**

* See slides for presentation by Laura (these are in the SharePoint folder for this CoCD meeting)
* Seeking input from all the faculty, and chairs will need to help in this process
* Going to try and do as many focus groups as possible
* Chairs will have a copy of the powerpoint and provide as much background as we want, and will be asked to do the “table events” or focus groups with our departments
* Goal is inclusive feedback via department meetings so faculty and staff can provide feedback.
* Jeff recommends giving the slides as a pre-read, and then figure out ways to discuss and provide feedback on the goals, strategies and tactics. What should we add or subtract?
* Up to us as chair’s how we want to run these meetings with our departments
* They (Laura, Jeff, Shaun, Terry Bower) will come back to CoCD to hear what feedback we go from our own departments
* Q: When should we plan to have our own department focus groups done by?
  + January or mid-February (at the latest)
  + Goal is to be done by the spring semester
* Q: How should we submit our department data?
  + Bring the results to the college/school meetings that will take place February/ March. Welcome to provide written feedback if you would like.

**Roadrunners Who Soar Awards – Stacy and Leone**

* Roadrunners who soar in sixth year
* Red carpet “golden globe” event for MSU Denver
* Looking to boost faculty nominations for Soar Awards and Team Awards
* See slides for how to nominate – Easy and simplified process
* Had 50 nominations last year and only 15 so far this year for Soar Awards
* Only have 4 team nominations and had 15 last year for Team Awards
* Deadline is December 13th (Question about extending deadline, but that is not possible).

**Program Review Student Satisfaction Survey – Lou**

* Copy of survey draft in the SharePoint
* Looping folks in as during the planning phase
* Existing process with regards to students is to look at retention, enrollment, graduation data
* Believe a missing element is hearing more directly from students
* Looking at peer institutions found some robust practices from others.
* Some concerns about redundancies with what departments are already doing
* Ideally, would give out surveys annually in our senior experience courses
* Q: Might consider doing survey during graduation. Sampling bias and low response rate in senior experience course more likely
* Q: No IDP senior experience
* Q: Small universal survey might be more practical/beneficial than a longer one
* Q: Would it be separate from a department survey that might already exist?
  + Probably be overkill to do two
* Q: Best way to give you feedback on survey?
  + Email Lou Moss

**Faculty Trustee Survey – Jess**

* Ann Oberman (our Faculty Trustee) is seeking input on the Chair’s experience and role to spotlight us at the BoT meeting in January
* CoCD EC met with Ann to give feedback in November
* Will be sending a survey for the whole CoCD to respond as well

**Report-Outs**

* **CoCD will be talking to Provost about Faculty line approval process on December 10th**
* **No policy being developed about mandatory in-person courses for students**

**ECouncil of Chairs and Directors Committee Representatives 23-24**

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| President’s Cabinet   * Jess Retrum (as President of CoCD)   Provost’s Council   * Jess Retrum (as President of CoCD)   Shared Governance Council   * Jenny Allert   Student Success Launch Implementation Team   * Lisa Badanes   Total Rewards, Compensation Subcommittee   * Greg Clifton   University Planning and Budget Advisory Council (UPBAC)   * Andrew Bonham * Jess Retrum (Eric Olson back-up)   Faculty Handbook Committee   * Corey Sell * Alexandre Padilla | University Policy Advisory Council Steering Committee (UPAC)   * Nick Recker   **A couple policies coming down the pike seeking feedback.**   1. **Supplemental Pay Policy – in the chat** 2. **Bullying Policy Update – in the chat**   Faculty Senate Academic Policies Committee   * Chris Jennings * **Final signed academic policy pause for HLC is in the chat** * **90 credit degree planning phase is being drafted in case it does pass through the legislature** * **LMS usage policy – expectation that syllabus and gradebook are being used in all courses** * **Alternate credit prior learning assessment being paused until next semester**   Data Integrity Governance Team (DIGiT)   * Andrew Bonham   Faculty Diversity Task Force   * TBD   Transfer Pathways Committee   * Jacob Welch   Veteran Military Advisory Council   * Henry Jackson   Graduate Council CoCD Representative   * Kathy Whitmore   Prior Learning Assessment Steering Committee   * Brandon S. Matthews   Wholistic Teaching Evaluation Workgroup   * Jess Retrum (and others?) |

**Upcoming meetings:**

* Next CoCD Meeting, Feb 5, 2024
* AY 24-25 CoCD Full Meetings will be held the first Wednesday of the month August 15-May 15, 1-2:30pm in SSB 400 or on Teams