METROPOLITAN STATE UNIVERSITY OF DENVER

Department of Nutrition

Application for Graduate Student Research Funding

(Revised: May 23, 2024)

Graduate students in the Department of Nutrition at Metropolitan State University of Denver who carry out research projects during their studies have the opportunity to apply for funds to support their research projects. Funds may be utilized to cover research expenses or supplies, incentives for research participants, etc. Given funding limitations, completion of an application does not guarantee support, nor does it guarantee that funds for the entire amount requested will be provided.

***Eligibility:***

* Recipients must a registered (for at least 3 credit hours) during the term in which the research takes place.
* Only one award will be considered during the academic year.
* Students will be eligible to apply for this funding in fall, spring, and summer semesters.
* All parts of the application must be completed in order to be considered for funding.

***Submission Instructions:*** Submit a copy of your application to gradnutrition@msudenver.edu. The document must be in a .pdf or .doc format.

**Applications for fall, spring, summer funds distribution are due mid-night Friday of the 3rd last week of the semester. The funds, if approved, will be disbursed the following semester. Students to work with Graduate Program Director and Academic Department Coordinator to access the funds.**

|  |
| --- |
| PROJECT TITLE:  |
| SUBMISSION DATE:  |
| PROJECT LEAD:  |
| OTHER PROJECT MEMBERS:  |
| FACULTY ADVISOR(S): |

|  |  |
| --- | --- |
| TOTAL FUNDS REQUESTED: |  |
| FUNDS COMMITTED FROM OTHER SOURCES: |  |
| Source 1:  |  |  |
| Source 2: |  |  |
| Source 3: |  |  |
| TOTAL COMMITTED FROM OTHER SOURCES: |  |  |
| TOTAL FROM ALL SOURCES (Total Requested plus Total Committed):  |  |

 Faculty Advisor(s) Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **BUDGET BREAKDOWN**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Funds Committed from Source #1 | Funds Committed from Source #2 | Funds Committed from Source #3 | **Funds Requested from the Department of Nutrition** | GRAND TOTAL |
| 1) EQUIPMENT AND MATERIALS |  |
| a)  | 0 | 0 | 0 | 0 |  |
| b) | 0 | 0 | 0 | 0 |  |
| c) | 0 | 0 | 0 | 0 |  |
| 2) INCENTIVES FOR RESEARCH PARTICIPANTS\* |  |
| a) | 0 | 0 | 0 | 0 |  |
| b) | 0 | 0 | 0 | 0 |  |
| c) | 0 | 0 | 0 | 0 |  |
| 3) OTHER |  |
| a)  | 0 | 0 | 0 | 0 |  |
| b) | 0 | 0 | 0 | 0 |  |
| c) | 0 | 0 | 0 | 0 |  |
| TOTALS | 0 | 0 | 0 | 0 |  |

\*Compensation for study participation should be enough to incentivize, but not so much as to be considered coercive. Here are some general guidelines for incentivizing your research project:

* Incentive amounts are typically determined based on the time commitment needed from participants during data collection
* You are encouraged to consult with your faculty mentor(s) regarding incentive amounts appropriate for your study design and data collection plans
* The following are examples of incentive amounts that have been approved in past IRB applications:
	+ $5-$10 for completion of a survey that might take participants 5-15 minutes to complete
	+ $20-$40 for completion of a more involved survey or intervention that might require 1-3 hours of participants’ time
	+ $50-$75 for participation in testing that takes 3-8 hours of participants’ time

 **BODY OF PROPOSAL**

Expand the size of each of the sections below as required. The proposal should not exceed 3 single-spaced pages. Supporting documents or materials should be included as addenda. PROPOSALS SHOULD BE WRITTEN CLEARLY AND SIMPLY.

**PROJECT SUMMARY (ABSTRACT):**

**I. BACKGROUND AND OBJECTIVES OF RESEARCH/PROJECT.** (Describe the nature and significance of the problem and provide a brief review of the relevant literature and expected outcomes. Include a bibliography as an appendix, if appropriate.)

**II. PROCEDURES AND METHODS**. (Indicate how the goals and objectives will be met. Include a discussion of the steps involved in the design, development and implementation of the project. Details about planned data collection methodologies should be discussed.).

**III. TIME-LINE.** (Provide a time frame for the completion of the project.)

**IV. EVALUATION AND DISSEMINATION.** (Include a plan for evaluating or documenting outcomes as well as a plan for the dissemination of project results.)

**V. PROVIDE A BUDGET NARRATIVE** (Explain budget items requested and justification for funding needs for each budget item.)

**VI. INCLUDE ANY OTHER SUPPORTING DOCUMENTATION.** (If the study plans rely upon the involvement of partners external to the Department of Nutrition, letters of support are encouraged to be included. For example, utilization of the Exercise Science lab at MSU Denver must be supported by faculty and staff within the respective Department and therefore letters of support are warranted).