

**Form 2**

**Proposed Change to Faculty Employment Handbook**

Name of person submitting proposed change:

900#:

Title/Rank:

Department:

Date submitted:

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Submit this form, along with the proposed revision, to the Chair of the Faculty Employment Handbook Committee.

1. Handbook section affected by this revision:
2. This proposed revision primarily entails (check all that apply)
  - a. Addition of new language
  - b. Deletion of existing language
  - c. Revision to existing language
3. Rationale for proposed change:

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4. Preliminary feedback from FEHBC

5. Assigned Committee Liaison