Complete FAFSA: [www.fafsa.gov](http://www.fafsa.gov)

Metro State receives FAFSA info within 1-2 weeks—student is then sent an email to their Metro State email account alerting of missing information, or to accept awards.

If package is ready to accept, student logs into MetroConnect and accepts awards via:
- Financial Aid
- My Award Information
- Award by Aid Year (Accept Award Offers)
- Note: If accepting awards, complete Master Promissory Note and Entrance Counseling at [www.studentloans.gov](http://www.studentloans.gov)

Student's financial aid is complete—funds will post to student's account within 5-7 days*.

**NOTE:** The Earliest we can disburse any aid is 10 days before the semester begins.

If student is a first-time borrower, funds are not requested until 30 days after the semester begins, funds will show 5-7 days after day 30 if student is at this step in FA.
Things that may hold up Financial Aid

• SAP
  – If you are on SAP, you will need to file an appeal with the Office of Financial Aid
  – Appeals take up to 3 weeks to process, so get this in EARLY
• Entrance Interview
  – THIS MUST BE DONE IF YOU ARE RECEIVING LOANS
  – Complete Entrance Interview at www.studentloans.gov
• Master Promissory Note (MPN)
  – THIS MUST BE DONE IF YOU ARE RECEIVING LOANS
  – Complete the Master Promissory Note at www.studentloans.gov
  – You will need your Federal PIN number to complete this
• Incomplete Financial Aid Forms
  – You are able to find out more of what you are missing under Student Requirements on MetroConnect
• Financial Aid Holds
  – You are able to find out more of what you are missing under Holds on MetroConnect
• Enrollment
  – To receive loans, you must be enrolled at least half-time (6 credits hours for undergrad students, 5 credit hours for graduate level courses)
• Transcripts
  – Please check with the Office of Admissions if Metro State is still missing a transcript