Metropolitan State University of Denver
Department of Nursing
ANO/TNO Transfer Policy

The transfer policy describes the process for a pre-licensure nursing student requesting to transfer from another nursing program into the nursing program at Metropolitan State University of Denver (MSU Denver). Selection of eligible candidates will be based upon Nursing Program Admissions Committee review and on a space available basis. Space availability is determined using the following criteria:

1. Returning MSU Denver students who left the nursing program in good standing.
2. Returning MSU Denver students who left the nursing program for academic reasons or violation of any program or university policy.
3. Transfer students in good academic standing.
4. Course transferability (reviewed by Nursing Program Admissions Committee)

All nursing theory and clinical courses must have been successfully completed with a grade of C or better within two years of the date requested for admission.

Procedure

The student will provide the following information to the Admissions Committee Chair to be considered for admission as a transfer student from another nursing program:

1. A letter requesting transfer into the nursing program. This letter needs to be submitted to the Admissions Committee Chair by October 1st for entrance into the spring semester and by March 1st for entrance into the fall semester.
2. Academic transcripts from all colleges and universities attended.
3. Catalog descriptions and course syllabi for all completed nursing and non-nursing prerequisite courses.
4. Proof of good standing in the previous nursing program by submitting a letter from the administration of the other nursing program showing this. A student must have left the previous nursing program in good standing and be eligible to continue in that program.
5. Meet the MSU Denver nursing program admission and application criteria, including successful completion of a criminal background check and drug screen.

After reviewing all submitted documents, the Nursing Program Admissions Committee will determine if the student is eligible to request admission into the MSU Denver nursing program. Eligible requests for transfer will be forwarded to the nursing faculty for possible admission to the program.