Board of Trustees Meetings and Associated Events Schedule
September 5 and 6, 2012

Wednesday, September 5, 2012

11:00 a.m. Ribbon Cutting for the Student Success Building
12:00 - 1:30 p.m. ASA Committee Meeting (lunch to be served), SSB 440A
1:30 – 3:00 p.m. Governance Committee Meeting, SSB 440A
3:00 – 5:00 p.m. Finance Committee Meeting, SSB 440A

Thursday, September 6, 2012

7:30 – 8:00 a.m. Welcome Back Continental Breakfast, King Center
8:00 – 9:30 a.m. Welcome Back Ceremony, King Center
9:45 – 10:30 a.m. Executive Session, SSB 440A
10:30 a.m. – 12:00 p.m. Board meeting, SSB 400
I. CALL TO ORDER

II. EXECUTIVE SESSION
An Executive Session may be held to confer with the Board’s attorney for the purpose of:

• legal advice concerning pending or imminent litigation, specific claims or grievances or legal advice on specific legal questions, confidential pursuant to C.R.S §24-6-402(3)(a)(II)(2011); consideration and appointment of an employee, confidential pursuant to C.R.S. §24-6-402(3)(b)(I)(2011)

• Consideration of nominations for the awarding of honorary degrees, confidential pursuant to C.R.S. § 24-6-402(3)(a)(VIII)(2011)

III. CONSENT AGENDA
A. Approval of June 7, 2012 Board Meeting Minutes
B. Office of Human Resources report of personnel actions for the Board’s approval which have occurred since the last Board Meeting on June 7, 2012.

IV. ACTION ITEMS
A. FY2012-13 Phase II One-time Fund Balance Distribution
B. FY2013 Proposed SAB Allocation

V. PRESENTATIONS
A. Enrollment Update and report on Colorado High School/GED Non-Resident Tuition Rate Implementation - Golich/Bonacquisti /Torres
B. U.S. State Department Capacity Building Grant: Ethiopia, Aksum University – Ali Thobhani

VI. REPORTS/ACTION ITEMS
A. Chair’s Report: Chair Rob Cohen
B. President’s Report: President Jordan
C. Legislative Report: Written report from Capstone Group, LLC
D. Finance Committee Report: Trustee Ellen Robinson
E. Academic and Student Affairs Committee: Trustee Michelle Lucero
F. Governance Committee: Trustee Melody Harris
G. Faculty Senate Report: Professor Kamran Sahami, President
H. Student Government Report, Laura Noe, President
I. Alumni Report: Alumni Representative Rob Morrill
J. AHEC Report: Trustee Dawn Bookhardt
K. Foundation Report: Trustee Bill Hanzlik

VII. INFORMATION ITEMS (Requires no approval by the Board of Trustees)
   A. Human Resources report of personnel actions for the Board’s information which have occurred since the last meeting on June 7, 2012.
   B. Title III Grant Update – Sandra Haynes/Sheila Thompson

VIII. PUBLIC COMMENT

IX. ADJOURNMENT
CALL TO ORDER
The Board of Trustees meeting was called to order at 7:41 a.m. by Board Chair Cohen. He was joined by Vice Chair Michelle Lucero, Trustee Hanzlik, Trustee Carroll, Trustee Harris, Trustee Isenberg, Trustee Pogge, Trustee Robinson, Faculty Trustee Kottenstette, Student Trustee LaBure and Alumni Representative Peterson. President Jordan and Board Secretary Loretta P. Martinez were also in attendance, along with various faculty, administrators and staff.

EXECUTIVE SESSION
Chairman Cohen read the Trustees into Executive Session, and asked for a motion. The motion was made and seconded and unanimously approved. The Board entered into Executive Session at 7:45 a.m.

At 9:08 a.m., students and members of the public joined the meeting. Chairman Cohen invited those wishing to comment to sign in and, if possible, to collaborate, in the interest of time. Chair Cohen acknowledged the contributions of three departing trustees, Faculty Trustee David Kottenstette, Student Trustee Jacob LaBure, and Alumni Representative Eric Peterson, and thanked them for their service.

CONSENT AGENDA
The first order of business was the approval of the Consent Agenda. Chairman Cohen asked for a motion to approve. Trustee Harris moved, with a second by Trustee Hanzlik. The motion was unanimously approved.

LOGO AND SEAL DEVELOPMENT UPDATE
Chuck Gross, Sector Brands, presented the survey results completed by Sector Brands on the shortened name to be used by the University. Evaluating more than 5500 responses from students, faculty, alumni, staff, the Board of Trustees and others, the name “MSU Denver” revealed itself to be the favorite. Survey respondents felt the name was the least confusing and easiest to say, connects to the institution’s past, and has strong brand recognition. Mr. Gross said that the domain name of the University would be changed to “MSUDenver.edu,” and that “MSU Denver” would appear in all communications. The nickname “Metro State” will also continue to be used. Athletic teams’ jerseys will continue to be branded with the name “Metro State” and the Roadrunner logo.

Cathy Lucas introduced Scott Surine, affiliate faculty in the Art Department, who presented the process employed in designing the new formal logo and seal of Metro State. Chairman Cohen asked for a motion to approve the seal of the University. Trustee Carroll moved, with a second by Trustee Harris. The motion was unanimously approved.

CHAPTER V HANDBOOK REVISIONS
Provost Vicki Golich reported that the proposed revisions to Chapter V of the Handbook address requirements for faculty promotions, post-tenure review, and emeritus designation. The revisions have been fully vetted within Faculty Senate. Chair Cohen asked for a motion to approve the revisions to Chapter V of the Handbook. Vice Chair Lucero moved, with a second by Trustee Carroll. The motion was unanimously approved.
2012/2013 BUDGET PRESENTATION

1. Approval of Proposed FY2012-13 Student Charges (Undergraduate and Graduate); and
2. Approval of FY 2012-2013 Budget

Natalie Lutes next presented proposed FY2012-13 Student Charges and the FY2012-13 Budget. She provided an overview of components of the budget for the benefit of new Board members. Sources of the incremental budget include COF and Fee-for-Service which, together, comprise the state-supported appropriation; tuition revenues; prior-year fund balance; and turnover allocation. The state-supported appropriation is increasing by only approximately $20,000 this year, the same approximate rate of General Fund as in FY ‘04/05, but FTE has increased by approximately 2,000 students. The net effect is an increase of $20,556 from General Fund. COF brings in the same, at $62, or $1,860 support from the State of Colorado in COF funds.

For budget purposes the estimate regarding enrollment is that it will remain flat, and that is approximately 17,300 General Fund students.

The students voted on both an RTD fee and Phoenix Center fee, and Ms. Lutes recommended the Board approve the four-dollar RTD fee.

In accordance with the Five-Year Plan approved by the Board and the Commission on Higher Education in 2010, resident standard tuition would be increased by 13% (or $20.55 per credit hour) for up to 12 hours, and non-resident tuition would be increased by 9% (or $55 per credit hour). Tuition would not be increased in the window between 12 to 18 hours in either resident or non-resident category. The net increase in student share is 10.4%. The increases are in spite of the fact that the Five-Year Plan assumed the institution would receive increases from the State General Fund which were, in fact, not received last year and in the current year. If the same plan is followed, an additional 5% increase will be necessary to cover the reductions in the coming year.

Metro’s tuition and fees were compared with the other state institutions, and Metro’s tuition and fees are still the lowest in the state.

A new non-resident rate, the Colorado High School/GED Tuition Rate, for undocumented students, was proposed. Dr. Jordan spoke regarding this new category of tuition, and stated that Metro State serves more Colorado residents, and more students of color, than any other institution in the state. The Board and the institution have supported legislative efforts to adopt the Asset Bill which basically provided that a student who had attended a Colorado high school for three years, who graduated from that high school or received a GED shortly afterwards, and who was willing to achieve legal, documented status when it became available, would receive a form of in-state tuition from the State of Colorado in order to attend college. The Asset Bill failed seven times, including failing in the most recent legislative session.

President Jordan stated that while being cognizant of the institution’s responsibility to abide by state statute, the Board and administration began several months ago to discuss the feasibility of providing some type of assistance to undocumented students through a reduced non-resident tuition rate. State statutes provide that the institution is not to provide a state benefit to someone who is not in the state with legal status. “State benefit” has been interpreted generally within Colorado, and at a federal level, as the notion of a state subsidy; that if one receives an in-state tuition rate, the state is subsidizing the difference between the resident rate and the cost of education.
The Board and administration began to consider the feasibility of establishing a non-resident tuition rate that would be less than the current non-resident rate, that would require the individual to pay the full cost of education -- that is, to have no state subsidy -- and that would also take into consideration that for the more than 40 years that this institution has existed, the State of Colorado predominantly has built the buildings that this campus resides in with State General Fund moneys. As the result, an additional increment of $600 per student was added to this category, as a contribution for capital, so that the new tuition category truly would be unsubsidized from the State of Colorado.

President Jordan continued that in reviewing the ability of institutions and governing board throughout the state to set non-resident tuition, there is a very clear history of the authority of governing boards to establish non-resident tuition, and even to establish multiple rates of non-resident tuition. Examples include the ability of institutions to decide on their own whether to participate with the Western Undergraduate Exchange, and other examples of institutions that have set various non-resident rates -- lower than their traditional, full, non-resident rate.

The new tuition rate being proposed is somewhere in excess of $7200 per year but is significantly less than the current full non-resident rate. Incorporated into it, similar to the Asset Bill, are the same kinds of criteria in order to qualify; that is, that the student must have attended a Colorado high school for at least three years, graduated from that high school or subsequently received a GED, and must indicate a willingness to state their intent to obtain legal status in the U.S.

Chair Cohen thanked Dr. Jordan and asked for questions or comments from the Board. Trustee Pogge stated that while he is sympathetic to the plight of the class of people the new tuition category would assist, he does not believe it is within the institution’s purview to act upon. Trustee Harris respectfully disagreed, stating that access to education changes lives and that this action is in line with Metro’s mission and values and within the law. Trustee Carroll added that if the citizens of Colorado had waited for the legislature to act, the innovative program at Lincoln High School, which allows students to get college credit while attending high school, would not exist. In that instance, the legislature followed suit two years later and passed a bill which allowed the Lincoln HS program to happen. When Metro was founded in 1965, and it was often said that Metro State was Colorado’s School of Opportunity, and it was with this very type of opportunity in mind, that young people who may not have an opportunity to attend college in any other situation, would now have the opportunity to climb the ladder to success and build a better future. Trustee Carroll said that this special category of tuition creates no additional subsidies and, in fact, creates a surcharge.

Trustee Lucero stated she strongly and enthusiastically supports the new category of tuition. Trustee Hanzlik added that he supports the action but would like procedures put in place to follow up regarding the students’ attempts to attain legal status.

Dr. Jordan stated that in the past year, about 120 Metro State students were in this category, and estimates are that, in the first year, about 300 new students will enroll as the result of this action.

Chair Cohen invited those who had signed up for public comment to line up, and to state whether they are ‘pro’ or ‘con’ regarding the issue. Only one member of the public, Joe Farber, stated he was ‘con,’ and was invited to speak first. Following Mr. Farber’s comments, public comment was heard from those on the ‘pro’ side of the issue. Those speaking included John Brackney, President and CEO of the South Metro Denver Chamber of Commerce; City Councilwoman Judy Montero; State Senator Pat Stedman; State Representative Chrisanna Duran; Olivia Mendoza, Executive Director of Colorado Latino Forum; Professor Joe Salazar, and Metro State students.
Chair Cohen thanked all the speakers for their comments, and asked for a motion to bifurcate the tuition rate issue from consideration of other budget matters. Trustee Carroll moved that the Board vote separately on the issue of the new Colorado High School/GED tuition rate. Trustee Robinson seconded the motion – the item was approved unanimously.

Chair Cohen then called for a motion on creation of the new tuition classification. Trustee Carroll moved that the Board accept the recommendation to create a new tuition classification called the Colorado High School/GED Tuition Rate. Trustee Isenberg seconded the motion – the item was approved 7 to 1 through a roll call vote.

Trustees Kottenstette and Peterson asked that the record reflect that they are in support of the action.

Ms. Lutes continued with the budget presentation.

Chair Cohen invited public comment, and three speakers spoke in favor of the $2-per-semester fee to support the Phoenix Center.

Trustee Pogge moved to approve the budget, including the $2 fee for the Phoenix Center. Trustee Carroll seconded the motion. The motion was unanimously approved.

REPORTS/ACTION ITEMS
A. Chair’s Report: Chair Rob Cohen
Chair Cohen turned to the Report and Action items.

1. Approval of 2012-2013 Meeting Schedule
It was moved, seconded, and unanimously approved that the 2012-2013 Meeting Schedule be approved.

2. Election of Officers
Trustee Harris moved to nominate Rob Cohen to serve as Board chair, and Trustee Carroll seconded the motion – the nomination was approved unanimously, Chairman Cohen abstaining.

Trustee Harris moved to nominate Michelle Lucero to serve as Board vice chair, and Trustee Carroll seconded the motion – the nomination was approved unanimously, Vice Chair Lucero abstaining.

Trustee Harris moved to appoint Loretta Martinez as Board Secretary, and Natalie Lutes as Board Treasurer. Trustee Robinson seconded the motion – the appointments were approved unanimously.

B. President’s Report: President Jordan
Dr. Jordan thanked Dr. Kottenstette and Eric Peterson for their service on the Board, and welcomed Dr. Sullivan as the new Faculty Trustee.

C. Legislative Report: Written report from Capstone Group, LLC
Chair Cohen stated that Christine Staberg is on vacation, and the written legislative report is included in the Board packet.

D. Finance Committee Report: Trustee Ellen Robinson
Trustee Robinson stated there was nothing further to report.
E. Academic and Student Affairs Committee: Trustee Michelle Lucero
Chair Cohen called on Vice Chair Lucero.

1. Comments re: Promotions, Transitional Retirement, Emeritus
Provost Golich made remarks about the quality of the faculty members granted tenure and promotion.

2. Approval of Archiving of the Behavioral Science Program (Thompson)
Vice Chair Lucero moved to approve the archiving of the Behavioral Science Program. Trustee Carroll seconded the motion. The motion was unanimously approved.

3. Approval of New Concentrations for the Chicana/o Studies Program (Thompson)
Vice Chair Lucero moved to approve the new concentrations of the new Chicano/Chicana Studies Program. Trustee Carroll seconded the motion. The motion was unanimously approved.

4. Approval of South Indian Tropical Biodiversity Study Abroad Course (Thompson)
Vice Chair Lucero moved to approve the South Indian Tropical Biodiversity Study Abroad Course. Trustee Carroll seconded the motion. The motion was unanimously approved.

5. Approval of Humanitarian Engineering Study Abroad Course (Thompson)
Vice Chair Lucero moved to approve the Humanitarian Engineering Study Abroad Course. Trustee Carroll seconded the motion. The motion was unanimously approved.

6. Approval of Merging of the Journalism Program and the Department of Technical Communication and Media Faculty
Vice Chair Lucero moved to approve the merging of the Journalism Program and the Department of Technical Communication and Media Faculty. Trustee Carroll seconded the motion. The motion was unanimously approved.

Vice Chair Lucero completed her report and thanked those involved in the committee meetings. Chair Cohen noted that the topics are discussed at length in committee meetings.

F. Governance Committee: Trustee Melody Harris
1. Approval of Revised Bylaws
Trustee Harris made a motion to approve the revised Bylaws, effective July 1, which was seconded and unanimously approved.

G. Faculty Senate Report: Professor Kamran Sahami, President
Professor Sahami reported that Faculty Senate authored and approved the new policy on grades, and a new policy on declaring majors. The grade policy came out of the work done last year on plus/minus, and was done at the request of SGA and the students to better define and expand the grade appeal process.

The new declaration of majors will require students to declare a major in the first 45 units at the institution. A wide range of studies show that students who declare a major within the first 45 units are three times more likely to graduate from the institution.
H. Student Government Report, Jesse Altum, President
No report.

I. Special Faculty/Student Trustee Report: Trustees Kottenstette and LaBure
Faculty Trustee Kottenstette reported that he and Student Trustee LaBure had attended the American Governors Board conference on Trusteeship in April and encouraged those Board members able to do so to attend next year.

J. Alumni Report: Alumni Representative Eric Peterson
Eric Peterson provided an overview of events.

K. AHEC Report: Trustee Dawn Bookhardt
Chair Cohen thanked Eric Peterson for his service this past year, and reminded the Board of the Tri-Board Retreat being held tomorrow.

Dr. Jordan reported that on June 28th the Auraria Board will meet to approve the new master plan for the campus. The master plan looks at expansion of neighborhoods, from the original neighborhood concept. Metro’s neighborhood will include the Hospitality Learning Center, down Auraria Parkway, cut across the west side of campus to include the Admin Building, and then over to the new athletic fields. So it has significantly increased the scope of the area in which we’d be thinking about how we would plan for the future.

L. Foundation Report: Trustee Bill Hanzlik
No report.

VI. INFORMATION ITEMS (Requires no approval by the Board of Trustees)
A. Human Resources report of personnel actions for the Board’s information which have occurred since the last meeting on April 5, 2012.
Chair Cohen noted that the Human Resource report and personnel are included in the Board packet.

VII. PUBLIC COMMENT
Chair Cohen stated there are five speakers who have signed up for public comment about the Student Government Association and the election.

Jeffrey Washington stated he was the winner of the recent election, by a 24% margin. A dispute arose between himself and the Election Commission and he was disqualified. The Student Court threw out the alleged violations and Mr. Washington was declared the winner. Mr. Washington said the administration has chosen not to honor the students’ rules and constitution. Scott Hirshbrunner, the Vice Presidential candidate, Brother Saku and Michael Forrester, Chief Judge of the Student Court, shared their perspectives about the recent student government elections, what they believe is the appropriate resolution and asked for the assistance of the Board.

Chair Cohen thanked the speakers and asked for other public comments and for comments or feedback from the Board. Chair Cohen stated that this is a difficult issue and he appreciates the passion with which today’s speakers presented their concerns. Chair Cohen noted that he’d been given advance notice that the issues would be being addressed at this meeting and has spent some time thinking about and reviewing the issues. Chair Cohen stated that the issue before him is to determine whether this is a Board decision or not. In preparing for this meeting, he reviewed the Policy Manual and feels it is clear in the Policy Manual that the
Board has delegated the shared governance on this campus to the President and the administration, and therefore does not believe that it is a decision for the Board to make. Chair Cohen encouraged the students to work out their issues and try to come to a resolution in a civilized, professional way. He thanked the students on both sides for taking the time to be here and for the professional manner with which they handled themselves in this meeting.

VIII. ADJOURNMENT
After a motion by Trustee Robinson and a second by Trustee Harris, the Board Chair officially adjourned the meeting at 11:45 a.m.
AGENDA ITEM: Office of Human Resources report of personnel actions for the Board’s approval which have occurred since the last Board Meeting on June 7, 2012.

BACKGROUND: Report of personnel actions which have occurred since the last Board agenda of June, 2012. Initial appointments of non-temporary faculty and administrators, tenure, emeritus status, honorary degrees, and sabbatical leaves which require Board approval.

RECOMMENDATION: It is recommended by Metropolitan State College of Denver that the Board of Trustees approve the following appointments.

APPOINTMENTS

Dr. Gerakina (Arlene) Sgoutas, Interim Chair - Associate Professor of Women's Studies, Annual Salary: $72,000.00 – Effective May 14, 2012. (TENURED/FACULTY)

Dr. Christian Itin, Chair - Professor of Social Work, Annual Salary: $104,000.00 – Effective August 13, 2012. (TENURED/FACULTY)

Dr. Colleen Colles, Professor of Human Performance and Sport, Annual Salary: $75,000.00 – Effective August 14, 2012. (TENURED/FACULTY)

Dr. Courtney Rocheleau, Assistant Professor of Psychology, Annual Salary: $51,067.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Catharine Bishop, Assistant Professor of Leisure Studies, Annual Salary: $53,660.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Kristen Lyons, Assistant Professor of Psychology, Annual Salary: $51,067.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Ms. Marilee Salvator, Associate Professor of Art, Annual Salary: $55,979.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)
Dr. Sally Baalbaki, Assistant Professor of Marketing, Annual Salary: $80,900.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Jason Michael Kolts, Assistant Professor of Biology, Annual Salary: $52,090.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Jeffrey R. Helton, Assistant Professor of Health Professions, Annual Salary: $52,009.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Sarah Grussing, Assistant Professor of Modern Languages, Annual Salary: $49,293.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Mr. Brian M. Kelley, Assistant Professor of Theatre, Annual Salary: $49,372.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Douglas Mpondi, Assistant Professor of African and African American Studies, Annual Salary: $53,357.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Todd Yokley, Assistant Professor of Anthropology, Annual Salary: $49,440.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Mr. John Jeff Hammond, Assistant Professor of Technical Communications & Media Production, Annual Salary: $50,430.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Graham Stefan Ignizio, Assistant Professor of Modern Languages, Annual Salary: $49,293.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Mr. David Lee, Assistant Professor of Marketing, Annual Salary: $80,900.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Bong-Keun Jeong, Assistant Professor of Computer Information Systems, Annual Salary: $80,600.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Mr. Michael Ian Caston, Assistant Professor of Industrial Design, Annual Salary: $53,302.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Mr. Michael Bernhardt, Assistant Professor of Art, Annual Salary: $48,184.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Dr. Andrew Holt, Associate Professor of Accounting, Annual Salary: $87,826.00 – Effective August 14, 2012. (TENURE TRACK/FACULTY)

Ms. Mary Ferraro, Payroll Specialist, Annual Salary: $40,000.00 – Effective June 1, 2012. (ADMINISTRATIVE)
Mr. Patrick Condon, Business Systems Project Analyst, Annual Salary: $72,000.00 – Effective June 1, 2012. (ADMINISTRATIVE)

Ms. Chelsey Baker-Hauck, Sr. Director of Marketing and Internal Communications, Annual Salary: $87,500.00 – Effective June 4, 2012. (ADMINISTRATIVE)

Mr. Jesus Santoyo, Excel Pre-Collegiate Counselor, Annual Salary: $35,000.00 – Effective June 6, 2012. (ADMINISTRATIVE)

Mr. Richard Cowden, Arts Advisor, Annual Salary: $50,000.00 – Effective June 11, 2012. (ADMINISTRATIVE)

Ms. Ciara Carl, Assistant Women's Basketball Coach, Annual Salary: $37,000.00 at 82%FTE – Effective July 1, 2012. (ADMINISTRATIVE)

Ms. Lindsey Terry, Assistant Volleyball Coach, Annual Salary: $37,000.00 at 87%FTE – Effective July 1, 2012. (ADMINISTRATIVE)

Ms. Karen M. Myers, Director, CCMLS, Annual Salary: $90,000.00 – Effective July 1, 2012. (ADMINISTRATIVE)

Ms. April Peterson, Assistant Director of Career Services, Annual Salary: $44,000.00 – Effective July 30, 2012. (ADMINISTRATIVE)

Ms. Jisele Mitchell, Director, Alternative Licensure Program Special Education, Annual Salary: $60,616.00 – Effective July 1, 2012. (ADMINISTRATIVE)

Mr. Evan Tynan, New Media Specialist, Annual Salary: $40,750.00 – Effective August 1, 2012. (ADMINISTRATIVE)

Mr. Cary Scott Groom, Associate Athletic Director, Annual Salary: $72,000.00 – Effective August 1, 2012. (ADMINISTRATIVE)

Mr. David Bourassa, Assistant Director of Student Activities, Annual Salary: $43,500.00 – Effective August 1, 2012. (ADMINISTRATIVE)

Mr. Victor Bellavia, Extended Campus Coordinator, Annual Salary: $46,000.00 – Effective August 1, 2012. (ADMINISTRATIVE)

Ms. Erica Buckland, Administrative Assistant to Academic & Student Affairs, Annual Salary: $45,000.00 – Effective August 6, 2012. (ADMINISTRATIVE)

Mr. John Thompson, Facilities Planning Administrative Assistant, Annual Salary: $50,000.00 – Effective August 6, 2012. (ADMINISTRATIVE)
Dr. Raymond Gornell, Staff Psychologist, Annual Salary: $59,000.00 – Effective August 15, 2012. (ADMINISTRATIVE)

Mr. Damen C. Glover, Project Management Workflow Coordinator, Annual Salary: $42,500.00 at 80%FTE – Effective August 20, 2012. (ADMINISTRATIVE)

Dr. Amy J. Westergren-Amlicke, Staff Psychologist, Annual Salary: $60,500.00 – Effective September 1, 2012. (ADMINISTRATIVE)

Ms. Beth Sandlin, Health Educator and Outreach Specialist, Annual Salary: $50,000.00 – Effective August 1, 2012. (ADMINISTRATIVE)

Ms. Talya Dornbush, Education Director Center for Visual Art, Annual Salary: $62,139.00 – Effective August 1, 2012. (ADMINISTRATIVE)

Ms. Angela Bender, Employment and Recruitment Manager, Annual Salary: $60,000.00 – Effective August 13, 2012. (ADMINISTRATIVE)

Ms. Drew Markhardt, Assistant Athletic Trainer, Annual Salary: $33,889.00 – Effective August 1, 2012. (ADMINISTRATIVE)

APPOINTMENTS (Category II – Visiting TO Category I – Tenure Track)

Dr. Travis Heath, Assistant Professor of Psychology, Annual Salary: $51,067.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)

Dr. Jessica Parker, Assistant Professor of English, Annual Salary: $48,229.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)

Ms. Carol Krugman Maller, Assistant Professor of Hospitality, Tourism and Events, Annual Salary: $64,399.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)

Ms. Jackie Gurley, Assistant Professor of Reading, Annual Salary: $56,105.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)

Ms. Tricia Hudson, Assistant Professor of Human Services, Annual Salary: $52,156.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)

Ms. Nancy K. Sayre, Assistant Professor of Health Professions, Annual Salary: $52,009.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)

Ms. Barbara A. Barclay, Assistant Professor of Social Work, Annual Salary: $52,414.00 – Effective August 16, 2012. (TENURE TRACK/FACULTY)
APPOINTMENTS (Category I – Tenure Track TO Category II – Visiting)

Dr. Allan Rosenbaum, Tax Executive in Residence of the Accounting Department, Annual Salary: $85,257.00 – Effective August 16, 2012. (CATEGORY II FACULTY)

APPOINTMENTS (Nine Month Faculty Contract TO Twelve Month Faculty Contract)

Dr. Jessica Parker, Assistant Professor of English, Annual Salary: $53,824.00 – Effective July 1, 2012. (TENURE TRACK/FACULTY)

Dr. Elizabeth Kleinfeld, Assistant Professor of English, Annual Salary: $58,600.00 – Effective July 1, 2012. (TENURE TRACK/FACULTY)
FY 2012-13 Phase II One–Time Fund Balance Distribution Background:

The University’s preliminary FY2013 Operating Budget was approved by the Board of Trustees at the June 2012 Board Meeting. This budget included the distribution of $4.9 million dollars in unencumbered state appropriated fund balance for Non-Base purposes.

Distribution Summary

The actual State Appropriation total fund balance is $10,613,059. From this total the following has been designated:

- $4.9M was distributed based on the June BOT approval.
- A little over $1.1M of the above fund balance for indirect cost recoveries (ICR) and program fee revenues has been returned to the account managers.
- Nearly $1.9M has been set aside for GASB adjustments (accounting standards).

This leaves an available balance for distribution of $2,695,247 for previous fiscal year accruals and critical one-time needs in the current fiscal year. As of August 20th the first day of Fall 2012 classes, our enrollment was 2.7% lower than last Fall semester. Per an estimated calculation, if this trend continues for other semesters, an approximately $2.9M enrollment shortfall may need to be covered from alternative funding sources. From this shortfall $2.1M may be covered from the uncommitted institutional state appropriated savings and the remaining $800K would be covered from the FY2012-13 State Appropriated Fund Balance. Therefore, the University proposes only $1,895,247 of this balance to be redistributed.

The University will follow up on the enrollment after Fall 2012 census date for any necessary budget adjustments.

The total of all Auxiliary fund balances are $27,792,998. This fund balance has grown over the last year primarily due to the Metro Bond Fee and ASR Fund. The Metro Bond Fee is used to pay the debt service on the student success building, student scholarships, and academic equipment needs. The ASR fund is the University’s main fund for emergencies and the critical needs that cannot be covered from the State Appropriated fund.

- Of the above mentioned $27.8M balance nearly $9.2M is for the Metro Bond Fee.
- Approximately $7.2M is in the University’s ASR account, which is set aside as university reserve. This onetime funding source is for unexpected emergencies, and represents 5% of the University’s state appropriated budget or 3% of the total operating budget.
- Additionally, about $9.6M is maintained by the self-supporting programs that generate auxiliary revenue, such as the Health Center, Extended Campus, and Accelerated Nursing.
For the fees that were converted to tuition in Fall 2011, the fund balance available is $496,938 and is designated for commitments made in FY 2011-12.

The first attached worksheet (A) shows the source of the fund balance and the phase II proposed distributions.

The second worksheet (B) shows the total phase I and II State Appropriated Non-Base (One-Time) distributions for FY 2012-13.

**Recommendation**

The Board of Trustees Finance Committee recommends approval of the proposed FY 2011-12 State Appropriated Fund Balance distributions for the one-time use in the current fiscal year as presented (worksheet A).
### Fiscal Year 2012-13 Phase I and II State Appropriated Non-Base Allocations

<table>
<thead>
<tr>
<th>Phase I</th>
<th>Phase II</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Resources</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>1.</strong> Resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>2.</strong> Phase I State Appropriated Fund Balance Distribution</td>
<td>4,900,000</td>
<td>4,900,000</td>
</tr>
<tr>
<td><strong>3.</strong> Phase II State Appropriated Fund balance Distribution</td>
<td>2,695,247</td>
<td>2,695,247</td>
</tr>
<tr>
<td><strong>Indirect Cost Recoveries</strong></td>
<td>898,065</td>
<td>898,065</td>
</tr>
<tr>
<td><strong>Course/Program Fees</strong></td>
<td>238,378</td>
<td>238,378</td>
</tr>
<tr>
<td><strong>Maintain GASB Adjustments</strong></td>
<td>1,881,369</td>
<td>1,881,369</td>
</tr>
<tr>
<td><strong>5.</strong> Total State Appropriated Non-Base Fund Balance</td>
<td>4,900,000</td>
<td>5,713,059</td>
</tr>
</tbody>
</table>

<p>| Phase I &amp; II Uses/Requests | | |
| <strong>6.</strong> Uses/Requests | | |
| <strong>10.</strong> Mandatory/Institutional-Campus Wide | | |
| <strong>11.</strong> Land Debt Service Increase | (220,000) | (220,000) |
| <strong>12.</strong> AHEC Shared Classrooms | 300,000 | 300,000 |
| <strong>13.</strong> Library | 165,375 | 165,375 |
| <strong>14.</strong> Deferred Compensation | 81,500 | 81,500 |
| <strong>15.</strong> Subtotal Mandatory/Institutional | 326,875 | 3,017,812 | 3,344,687 |
| <strong>16.</strong> Provost (Academic and Student Affairs, ASA) | | |
| <strong>17.</strong> Affiliate Faculty | 500,000 | 500,000 |
| <strong>18.</strong> OCE, LAS, SPS, SCOBs, &amp; Other Academic Affairs | 647,000 | 647,000 |
| <strong>19.</strong> Professional Development, LAS, SPS, SCOBs, &amp; Other Academic Affairs | 245,000 | 245,000 |
| <strong>20.</strong> Supplemental Instructors (SI) | 77,000 | 77,000 |
| <strong>21.</strong> Student Hourly, LAS, SPS, SCOBs, &amp; Other Academic Affairs | 58,000 | 58,000 |
| <strong>22.</strong> Accreditation | 38,000 | 38,000 |
| <strong>23.</strong> Faculty - Reassigned Time | 202,000 | 202,000 |
| <strong>24.</strong> Capital/Repair &amp; Maintenance (Provost's Office) | 75,000 | 75,000 |
| <strong>25.</strong> SOAR Expansion | 160,000 | 160,000 |
| <strong>26.</strong> Reorganization and transition costs/OCE | 50,000 | 50,000 |
| <strong>27.</strong> Capital projects and purchases | 231,794 | 231,794 |
| <strong>28.</strong> Enhanced Educational Delivery Initiative (Technology-mediated redesign) | 200,000 | 200,000 |
| <strong>29.</strong> Faculty salary supplement and temporary staff for CFID, CFI, &amp; Honors; Study Abroad | 76,000 | 76,000 |
| <strong>30.</strong> Scanner for Fac senate, Honors prg leasing copy machine and Mountain Summit | 76,000 | 76,000 |
| <strong>31.</strong> Remodeling and expanding of WC 132 Conference Room | 50,000 | 50,000 |
| <strong>32.</strong> New Initiative Projects such as course redesign, recruitment &amp; retention committee | 50,000 | 50,000 |
| <strong>33.</strong> Software; Misc &amp; Milege; SPS Equip Purch &amp; Engineering Technology Services | 46,500 | 46,500 |
| <strong>34.</strong> Purchase of computers for student labs in coordination with Academic Computing | 245,000 | 245,000 |
| <strong>35.</strong> Software prepaid and purchases; Castro Book Project (LAS) | 58,000 | 58,000 |
| <strong>36.</strong> Purchase of pianos for the Music Department | 48,000 | 48,000 |
| <strong>37.</strong> SWK department additional furniture; Sal Supp Art Dept; Stmnt Hrly; &amp; Summer Prj | 32,500 | 32,500 |
| <strong>38.</strong> Reception area remodel (SCOB) | 15,000 | 15,000 |
| <strong>39.</strong> Implementation of the new General Studies curriculum | 31,500 | 31,500 |
| <strong>40.</strong> Capital purchases not completed in FY12 (Acad Comp) | 20,000 | 20,000 |
| <strong>41.</strong> Subtotal Provost (ASA) | 2,734,000 | 1,043,944 | 3,777,944 |
| <strong>42.</strong> President's (includes Athletics and Marketing &amp; Communications) | | |
| <strong>43.</strong> President's | | |
| <strong>44.</strong> Advertising-Recruitment/Branding | 49,500 | 49,500 |
| <strong>45.</strong> Diversity Initiatives/Awards | 200,000 | 200,000 |
| <strong>46.</strong> Professional Development Conference; Homecoming; Awards | 50,000 | 50,000 |
| <strong>47.</strong> H S I Programming; H S I Marketing/Initiative | 49,500 | 49,500 |
| <strong>48.</strong> Game Day Ops- Athletics | 25,000 | 25,000 |
| <strong>49.</strong> Batting Cage Remodel-Athletics | 8,500 | 8,500 |
| <strong>50.</strong> Compliance and Operating-Athletics | 139,000 | 139,000 |
| <strong>51.</strong> Additional Advertising Support; Comm Freelance &amp; Web Support- Marketing and Comm. | 100,000 | 100,000 |
| <strong>52.</strong> Materials &amp; Supplies-marketing and Communications | 50,000 | 50,000 |
| <strong>53.</strong> Communications Initiatives | 60,000 | 60,000 |
| <strong>54.</strong> Metro Magazine | 30,000 | 30,000 |
| <strong>55.</strong> INRSCI Communications Research | 15,000 | 15,000 |
| <strong>56.</strong> Data management system (convert hardcopy files to electronic | 20,000 | 20,000 |
| <strong>57.</strong> Transcriptionist | 10,000 | 10,000 |
| <strong>58.</strong> Homecoming | 10,000 | 10,000 |
| <strong>59.</strong> ACE Fellow | 20,000 | 20,000 |
| <strong>60.</strong> Advertising-CherboPublishing Group from FY12 | 8,550 | 8,550 |
| <strong>61.</strong> Advertising-Student recruitment campaign | 50,840 | 50,840 |
| <strong>62.</strong> Subtotal President's | 776,500 | 119,390 | 895,890 |</p>
<table>
<thead>
<tr>
<th>7 Uses/Requests</th>
<th>Phase I</th>
<th>Phase II</th>
<th>Phase I &amp; II</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>State Appr</td>
<td>State Appr</td>
<td>Total</td>
</tr>
<tr>
<td>63</td>
<td>Fund Balance</td>
<td>Fund Balance</td>
<td>Distribution</td>
</tr>
<tr>
<td>Advancement and External Relations (AER)</td>
<td>45,000</td>
<td>45,000</td>
<td></td>
</tr>
<tr>
<td>64 Web Systems Manager (Temporary position)</td>
<td>26,008</td>
<td>26,008</td>
<td></td>
</tr>
<tr>
<td>65 Fin Dir Metro's Foundation (Conf’d Salary Support for E336 @ .22 FTE)</td>
<td>20,000</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>66 Business Development Svcs</td>
<td>20,000</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>67 Grant Partnership Support</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>68 Proposal Development Workshop</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>69 COS Pivot Subscription</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>70 Alumni Travel Coordinator; Alumni Career Pgm</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>71 Traditions Challenge</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td>72 Alumni Programming</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>73 Increased Student Budget</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td>74 Coordinated Awards; Leadership Trainings/Retreats</td>
<td>10,000</td>
<td>10,000</td>
<td></td>
</tr>
<tr>
<td>75 Capital Campaign Expenses</td>
<td>130,000</td>
<td>130,000</td>
<td></td>
</tr>
<tr>
<td>76 Receptions &amp; Events; Out of Town Donor Meetings</td>
<td>35,000</td>
<td>35,000</td>
<td></td>
</tr>
<tr>
<td>77 Copywriter contract</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>78 Materials &amp; Supplies</td>
<td>30,000</td>
<td>30,000</td>
<td></td>
</tr>
<tr>
<td>79 IA Initiatives</td>
<td>75,000</td>
<td>75,000</td>
<td></td>
</tr>
<tr>
<td>80 Business Development Services (part of the phase I unaapr) &amp; Tech Supp; OSRP</td>
<td>29,625</td>
<td>29,625</td>
<td></td>
</tr>
<tr>
<td>81 Alumni Office support; Skillsoft Training Package; Freelance Writer; Online Schling</td>
<td>32,500</td>
<td>32,500</td>
<td></td>
</tr>
<tr>
<td>82 Giveaways</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>83 Additional professional development support and Donor meetings</td>
<td>20,000</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>84 Rebranding efforts</td>
<td>19,500</td>
<td>19,500</td>
<td></td>
</tr>
<tr>
<td>85 Outreach funds (across AER for large mailings, postcards and such)</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td>86 Additional CVA maintenance including security measures &amp; interior track lighting</td>
<td>15,000</td>
<td>15,000</td>
<td></td>
</tr>
<tr>
<td>87 Savings to be recognized by the Division due to enrollment shortfall</td>
<td>41,938</td>
<td>41,938</td>
<td></td>
</tr>
<tr>
<td>88 Subtotal AER</td>
<td>496,008</td>
<td>104,687</td>
<td>600,695</td>
</tr>
<tr>
<td>89 Administration, Finance and Facilities (includes Administrative IT)</td>
<td>11,617</td>
<td>11,617</td>
<td></td>
</tr>
<tr>
<td>90 Material and Supplies &amp; Scanner</td>
<td>250,000</td>
<td>250,000</td>
<td></td>
</tr>
<tr>
<td>91 Information Architecture &amp; Storage</td>
<td>200,000</td>
<td>200,000</td>
<td></td>
</tr>
<tr>
<td>92 Data warehouse</td>
<td>105,000</td>
<td>105,000</td>
<td></td>
</tr>
<tr>
<td>93 Banner Workflow</td>
<td>25,000</td>
<td>25,000</td>
<td></td>
</tr>
<tr>
<td>94 Economic Impact Study</td>
<td>18,494</td>
<td>18,494</td>
<td></td>
</tr>
<tr>
<td>95 OIR Support Application; Oracle Active Data Guard; DB Security &amp; server Install</td>
<td>315,000</td>
<td>315,000</td>
<td></td>
</tr>
<tr>
<td>96 ODS/EDW upgrade support</td>
<td>118,732</td>
<td>118,732</td>
<td></td>
</tr>
<tr>
<td>97 Data Warehouse</td>
<td>150,000</td>
<td>150,000</td>
<td></td>
</tr>
<tr>
<td>98 Subtotal Admin, Finance and Facilities</td>
<td>566,617</td>
<td>627,226</td>
<td>1,193,843</td>
</tr>
<tr>
<td>99 Reserve for Enrollment Shortfall (Part of the Phase II Estimate)</td>
<td>800,000</td>
<td>800,000</td>
<td></td>
</tr>
<tr>
<td>100 Total</td>
<td>4,900,000</td>
<td>5,713,059</td>
<td>10,613,059</td>
</tr>
</tbody>
</table>
## Phase II Fund Balance Summary and Detailed Distribution

**As of 08/20/2012**

### I. SOURCE OF FUND BALANCE

<table>
<thead>
<tr>
<th>Source</th>
<th>State</th>
<th>Auxiliary</th>
<th>Plant</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Return to Fund Managers</td>
<td>10,613,059</td>
<td>27,792,998</td>
<td>17,787,520</td>
<td>56,193,577</td>
</tr>
</tbody>
</table>

### II. USES:

1. **Indirect Cost Recoveries**  
   - (898,065)  
   - (898,065)
2. **Course/Program Fees**  
   - (238,378)  
   - (238,378)
3. **Auxiliary Designated (including Metro Bond Fee)**  
   - (19,226,119)  
   - (19,226,119)
4. **Maintain GASB Adj**  
   - (1,881,369)  
   - (1,400,087)  
   - (3,281,456)
5. **Utility upgrades, Athletic Fields, Plaza Renovation and Dazbog**  
   - (9,760,773)
6. **Plant reserve and renewal**  
   - (8,026,747)  
   - (8,026,747)
7. **IT Conversion:**  
   -  
8. **Auxiliary undesignated IT conversion balance**  
   - 854,938  
   - 854,938
9. **Less Approved Onetime Allocations**  
   - (4,900,000)  
   - (358,000)  
   - (5,258,000)
10. **Institutional Reserve (206020 Balance)**  
    - (7,166,792)
11. **Estimated Balance Available for Phase II**  
    - (2,695,247)  
    - (496,938)  
    - (3,192,185)
12. **Balance Unallocated**  
    - 0  
    - 0  
    - 0

### III. Phase II - Departmental Request

#### Prior Year Fund Balance State & Auxiliary

<table>
<thead>
<tr>
<th>State Appr</th>
<th>Auxiliary</th>
<th>Balance Undesignated</th>
<th>Amount Converted</th>
<th>Available</th>
<th>Roll or New</th>
</tr>
</thead>
<tbody>
<tr>
<td>2,695,247</td>
<td>496,938</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Provost (Academic and Student Affairs):

26. FY12 Purchase Orders already committed  
   - 415,432  
   - R
27. Capital projects and purchases  
   - 231,794  
   - R & N
28. Enhanced Educational Delivery Initiative (Technology-mediated redesign)  
   - 200,000  
   - N
29. Faculty salary supplement and temporary staff for CFD, CFI, & Honors; Study Abroad  
   - 76,000  
   - N
30. Scammer for Fac senate, Honors pg leasing copy machine and Mountain Summit  
   - 6,500  
   - N
31. Remodeling and expanding of WC 132 Conference Room  
   - 50,000  
   - R
32. New Initiative Projects such as course redesign, recruitment & retention committee  
   - 50,000  
   - R
33. Software, Misc & Mileage; SPS Equip Purch & Engineering Technology Services  
   - 24,650  
   - R & N
34. Purchase of computers for student labs in coordination with Academic Computing  
   - 200,000  
   - N
35. Software prepaid and purchases; Castro Book Project (LAS)  
   - 58,000  
   - R
36. Purchase of pianos for the Music Department  
   - 48,000  
   - N
37. SWK department additional furniture; Sal Supp Art Dept; Stdni Hrly, & Summer Pj  
   - 32,500  
   - N
38. Reception area remodel (SCOB)  
   - 15,000  
   - R
39. Implementation of the new General Studies curriculum  
   - 31,500  
   - R
40. Capital purchases not completed in FY12 (Acad Comp)  
   - 20,000  
   - R

#### President's

41. Data management system (convert hardcopy files to electronic  
   - 20,000  
   - N
42. Transcriptionist  
   - 10,000  
   - N
43. Homecoming  
   - 10,000  
   - N
44. ACE Fellow  
   - 20,000  
   - N
45. Advertising-ChersoPublishing Group from FY12  
   - 8,550  
   - R
46. Advertising-Student recruitment campaign  
   - 50,840  
   - N

#### Advancement and External Relations

49. Business Development Services (part of the phase I unappr) & Tech Supp; OSRP  
   - 29,625  
   - N
50. Alumni Office support; Skillsoft Training Package; Freelance Writer; Online Schling  
   - 32,500  
   - N
51. Giveaways  
   - 5,000  
   - N
52. Additional professional development support and Donor meetings  
   - 20,000  
   - N
53. Rebranding efforts  
   - 19,500  
   - N
54. Outreach funds (across AER for large mailings, postcards and such)  
   - 25,000  
   - N
55. Additional CVA maintenance including security measures & interior track lighting  
   - 15,000  
   - N
56. Savings to be recognized by the Division due to enrollment shortfall  
   - (419,938)

#### Administration, Finance and Facilities

58. Economic Impact Study  
   - 25,000  
   - R
59. Database Administration Support  
   - 18,494  
   - 81,506  
   - R
60. OIR Support Application; Oracle Active Data Guard; DB Security & server Install  
   - 315,000  
   - R
61. ODS/EDW upgrade support  
   - 118,732  
   - R
62. Data Warehouse  
   - 150,000  
   - N

#### Total Proposed Phase II Distributions

- 2,695,247
- 496,938

---

**Page 17 of 54**
AGENDA ITEM: Proposed Student Affairs Fee Allocations for FY 2012-13

BACKGROUND:
The Student Affairs Fee is a mandatory, permanent student fee that is collected each semester from all undergraduate and graduate students taking at least one credit hour on the main campus. The collected fees go toward supporting programs and activities that the Student Affairs Board (SAB) has selected, evaluated, and monitored, and that the Cabinet recommends for approval. No new programs were added during FY11-12 and no proposals for new programs were received for FY2012-13.

The sixteen on-going programs supported by the Student Affairs Fee are: Auraria Early Learning Center, Campus Recreation, Career Services, Center for Visual Arts, Club Sports, Co-Curricular Funding, GLBTSS, Institute for Women’s Studies & Services, Music Activities, Peer Education Program, Student Activities, Student Engagement & Wellness, Student Government Assembly, Student Media, Student Travel, and Theatre Association.

ANALYSIS:
The final recommended total is $2,796,640 which assumes a reduction of $98,120 due to the decrease in enrollment. In order to account for the decreased available revenue, the SAB rolled back any program that received an increase in FY11-12 to their FY10-11 funding level. The SAB then allocated out the remaining available revenue based on a review of each program’s projected need for FY12-13. There were six programs that the SAB identified as having either other revenue sources or sufficient Rollforward to cover a decrease in their allocation or volunteered to take a reduction. In order to remain within the available allocation amount without a negative impact, the necessary reductions were made to these programs. Only Student Activities received an increase over their FY11-12 funding which the SAB felt was necessary in order to support their staffing situation.

RECOMMENDATION:
The Board of Trustees Finance Committee recommends approval of the proposed Student Affairs Fee Allocation for FY2012-13. These recommendations are based on a program-by-program review.
### Student Affairs Board

#### FY2012-13 Proposed Allocation

<table>
<thead>
<tr>
<th>Program</th>
<th>FY11 SAB Alloc 2010-11</th>
<th>FY12 SAB Alloc 2011-12</th>
<th>FY12-13 Recommended Allocations from SAB</th>
<th>Change from FY11-12 Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Aurora Early Learning Center</td>
<td>30,000.00</td>
<td>30,000</td>
<td>30,000</td>
<td>-</td>
</tr>
<tr>
<td>2 Campus Recreation</td>
<td>285,174.00</td>
<td>287,199</td>
<td>285,174</td>
<td>(2,025)</td>
</tr>
<tr>
<td>3 Career Services</td>
<td>244,615.00</td>
<td>355,599</td>
<td>316,615</td>
<td>(38,984)</td>
</tr>
<tr>
<td>4 Center for Visual Arts</td>
<td>39,583.00</td>
<td>40,000</td>
<td>40,000</td>
<td>-</td>
</tr>
<tr>
<td>5 Club Sports</td>
<td>15,000.00</td>
<td>30,000</td>
<td>30,000</td>
<td>-</td>
</tr>
<tr>
<td>6 Co-Curricular Funding</td>
<td>67,000.00</td>
<td>67,000</td>
<td>67,000</td>
<td>-</td>
</tr>
<tr>
<td>7 GLBTSS</td>
<td>67,755.00</td>
<td>72,755</td>
<td>72,755</td>
<td>-</td>
</tr>
<tr>
<td>8 Institute for Women's Studies &amp; Service</td>
<td>34,583.00</td>
<td>35,000</td>
<td>35,000</td>
<td>-</td>
</tr>
<tr>
<td>9 Music Activities</td>
<td>67,213.00</td>
<td>79,680</td>
<td>73,213</td>
<td>(6,467)</td>
</tr>
<tr>
<td>10 Peer Education Program</td>
<td>29,500.00</td>
<td>29,500</td>
<td>29,500</td>
<td>-</td>
</tr>
<tr>
<td>11 Student Activities</td>
<td>538,983.00</td>
<td>498,983</td>
<td>513,597</td>
<td>14,614</td>
</tr>
<tr>
<td>12 Student Government Assembly</td>
<td>198,000.00</td>
<td>215,500</td>
<td>198,000</td>
<td>(17,500)</td>
</tr>
<tr>
<td>13 Student Engagement &amp; Wellness</td>
<td>457,220.00</td>
<td>452,220</td>
<td>452,220</td>
<td>-</td>
</tr>
<tr>
<td>14 Student Media</td>
<td>392,313.00</td>
<td>409,813</td>
<td>392,313</td>
<td>(17,500)</td>
</tr>
<tr>
<td>15 Student Travel</td>
<td>160,000.00</td>
<td>200,000</td>
<td>169,742</td>
<td>(30,258)</td>
</tr>
<tr>
<td>16 Theatre Association</td>
<td>81,511.00</td>
<td>91,511</td>
<td>91,511</td>
<td>-</td>
</tr>
<tr>
<td>17 TOTALS</td>
<td>2,708,450</td>
<td>2,894,760</td>
<td>2,796,640</td>
<td>(98,120)</td>
</tr>
</tbody>
</table>

**FY12-13 Available Revenue:** 2,796,640  
**FY11-12 Allocation:** 2,894,760  
**Total Adjustment Needed for FY12-13:** (98,120)
AGENDA ITEM: Update on Enrollment

BACKGROUND:

ENROLLMENT SERVICES REPORT
August 15, 2012

Fall 2012 Undergraduate Enrollment Update:
According to the August 15, 2012 OIR Enrollment Report we have a total undergraduate headcount of 23,267 students which is 2.33% lower than this same point last year. According to our August 15, 2012 Admissions Report, we have new student enrollment of 4,876 (including readmits), leaving 18,476 continuing students enrolled for Fall semester. The 4,876 new student enrollment numbers are up 4% from last year. In addition, applications for fall semester are up 1% (11,615 to 11,456) and accepted students are up 1% (9,365 to 9,140). Enrollment for new African American students is up 7% (302 to 281), and enrollment for new Hispanic students is up 10% (1102 to 998). As usual, detailed undergraduate Admissions information is at the end of this report.

<table>
<thead>
<tr>
<th></th>
<th>August 15, 2012</th>
<th>August 15, 2011</th>
<th>Difference</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Headcount Enrollment</td>
<td>4,876</td>
<td>4,678</td>
<td></td>
<td>4.23% increase</td>
</tr>
<tr>
<td>Continuing Headcount Enrollment</td>
<td>18,391</td>
<td>19,203</td>
<td></td>
<td>3.78% decrease</td>
</tr>
<tr>
<td>Total Headcount Enrollment</td>
<td>23,267</td>
<td>23,881</td>
<td></td>
<td>2.33% decrease</td>
</tr>
</tbody>
</table>

Currently, the total number students who have completed New Student Orientation is down by 1.2% compared to the same point last year. Looking ahead to the next two weeks, we have just over 70 incoming students registered for on-campus sessions. We have the capacity to serve an additional 300 incoming students in Late Start Orientation sessions in August.

<table>
<thead>
<tr>
<th>Summer 2012 Orientations</th>
<th>August 13, 2012</th>
<th>August 13, 2011</th>
<th>% Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Orientation</td>
<td></td>
<td></td>
<td>-1</td>
</tr>
<tr>
<td>1st Student Orientation</td>
<td></td>
<td></td>
<td>-6</td>
</tr>
<tr>
<td>Student Orientation</td>
<td></td>
<td></td>
<td>-1</td>
</tr>
<tr>
<td>On-Campus Attendance</td>
<td></td>
<td></td>
<td>-2</td>
</tr>
<tr>
<td>e Orientation</td>
<td></td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Students Served</td>
<td></td>
<td></td>
<td>-3</td>
</tr>
</tbody>
</table>

Holds Update:
Presently, there are 2366 total holds, affecting 1627 students. Balance Due holds are currently at 674 while Immunization Holds are at 634. We have a total of 340 Math, Communication, and English Level 1 holds and 252 Math Remediation and 48 English Remediation holds. Our communication efforts with students have proven successful and we have seen a significant decrease in the number of students with holds, chart below.
LEVEL 1
Financial Aid:
Disbursement for Fall 2012 began on August 10th. As of August 16, 2012 $24 million has been disbursed.

Reverse Transfer:
A total of 1566 postcards were sent the week of May 21st; 310 to students from Community College of Aurora, 638 to students from Front Range Community College, and 618 to students from Community College of Denver. In addition, students are being referred to the Community Colleges to complete the form as well. We anticipate that the participating community colleges should have an idea on interest, based on the completion of the form or the receipt of the transcripts stating ATTN: Reverse Transfer.

As of July 30, 2012 a total of 36 reverse transfer transcripts have been sent to the Community College System.

Recruitment Services
High school recruitment will begin the week of September 3rd.

Transfer Services
Community College visits begin the week of September 3rd.

Fall 2012 Graduate Application Report
According to the August 15 Application Report, we have 268 applications for fall 2012. This is up 5% compared to last fall (268 to 255).
### Fall 2012 Application Summary

<table>
<thead>
<tr>
<th>Fall 2012 Application Summary</th>
<th>August 15, 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applied</td>
<td>268</td>
</tr>
<tr>
<td>Accepted</td>
<td>226</td>
</tr>
<tr>
<td>Transfers</td>
<td>0</td>
</tr>
<tr>
<td>New/MSCD</td>
<td>268</td>
</tr>
<tr>
<td>African/American</td>
<td>8</td>
</tr>
<tr>
<td>Hispanics</td>
<td>31</td>
</tr>
<tr>
<td>TEDM</td>
<td>72</td>
</tr>
<tr>
<td>ACCM</td>
<td>40</td>
</tr>
<tr>
<td>MSW</td>
<td>146</td>
</tr>
<tr>
<td>NTEM*</td>
<td>3</td>
</tr>
<tr>
<td>NACM*</td>
<td>5</td>
</tr>
<tr>
<td>NSWM*</td>
<td>1</td>
</tr>
<tr>
<td>New Student Enrollment</td>
<td>174</td>
</tr>
</tbody>
</table>

**Fall 2012 Application Report**
## Fall 2012 Applications Report

### Total Applications - as of August 15, 2012

<table>
<thead>
<tr>
<th>Goal Tracking</th>
<th>Total Applications Summary</th>
<th>Admit Rate</th>
<th>Yield Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td>Female 6281 6155 126 2% 5073 4929 12% 2522 2442 4%</td>
<td>6171 102%</td>
<td>1056 102%</td>
</tr>
<tr>
<td></td>
<td>Male 5325 5298 1% 4289 4210 2% 2354 2236 2%</td>
<td>5307 100%</td>
<td>1041 102%</td>
</tr>
<tr>
<td></td>
<td>Total 11612 11456 1% 11678 -1% 9365 9140 2% 4876 4678 2%</td>
<td>11481 101%</td>
<td>52.0% 51.1%</td>
</tr>
</tbody>
</table>

### Total Applications Detail (by Student Types) - as of August 15, 2012

<table>
<thead>
<tr>
<th>High School Graduating Senior</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>2725</td>
<td>1881</td>
<td>892</td>
</tr>
<tr>
<td>Male</td>
<td>2278</td>
<td>1540</td>
<td>843</td>
</tr>
<tr>
<td>Total</td>
<td>5006</td>
<td>3422</td>
<td>1735</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First-Time(&gt;20) to College</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>309</td>
<td>258</td>
<td>95</td>
</tr>
<tr>
<td>Male</td>
<td>404</td>
<td>341</td>
<td>151</td>
</tr>
<tr>
<td>Total</td>
<td>714</td>
<td>600</td>
<td>246</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transfers</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>2446</td>
<td>2325</td>
<td>1022</td>
</tr>
<tr>
<td>Male</td>
<td>1913</td>
<td>1750</td>
<td>1010</td>
</tr>
<tr>
<td>Total</td>
<td>4360</td>
<td>3828</td>
<td>2207</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Readmits</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>702</td>
<td>618</td>
<td>313</td>
</tr>
<tr>
<td>Male</td>
<td>579</td>
<td>525</td>
<td>275</td>
</tr>
<tr>
<td>Total</td>
<td>1282</td>
<td>1143</td>
<td>588</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>GED</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>93</td>
<td>79</td>
<td>35</td>
</tr>
<tr>
<td>Male</td>
<td>145</td>
<td>133</td>
<td>63</td>
</tr>
<tr>
<td>Total</td>
<td>238</td>
<td>212</td>
<td>98</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2+2</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Male</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other</th>
<th>Applied</th>
<th>Accepted</th>
<th>New Student Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>6</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Male</td>
<td>6</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>12</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

| Total                       | Female | 6281    | 5073    | 4876    | 80.6% 79.7% |
|                            | Male   | 5325    | 4289    | 4678    | 79.7% 79.7% |

**Note:** Other Code = Student Enrichment, Fast Track, Post Secondary, and Interinstitutional.
### Fall 2012 Applications Report

**Total Applications Detail (by Ethnicity) - as of August 15, 2012**

<table>
<thead>
<tr>
<th></th>
<th>Applied 2012</th>
<th>2011</th>
<th>Diff</th>
<th>%Diff</th>
<th>Accepted 2012</th>
<th>2011</th>
<th>Diff</th>
<th>%Diff</th>
<th>New Student Enrollment 2012</th>
<th>2011</th>
<th>Diff</th>
<th>%Diff</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Black or African American</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>482</td>
<td>477</td>
<td>5</td>
<td>1%</td>
<td>351</td>
<td>329</td>
<td>22</td>
<td>7%</td>
<td>169</td>
<td>148</td>
<td>21</td>
<td>14%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>458</td>
<td>430</td>
<td>28</td>
<td>7%</td>
<td>294</td>
<td>287</td>
<td>7</td>
<td>2%</td>
<td>133</td>
<td>133</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>940</strong></td>
<td><strong>907</strong></td>
<td><strong>33</strong></td>
<td><strong>4%</strong></td>
<td><strong>645</strong></td>
<td><strong>616</strong></td>
<td><strong>29</strong></td>
<td><strong>5%</strong></td>
<td><strong>302</strong></td>
<td><strong>281</strong></td>
<td><strong>21</strong></td>
<td><strong>7%</strong></td>
</tr>
<tr>
<td><strong>American Indian or Alaska Native</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>52</td>
<td>42</td>
<td>10</td>
<td>24%</td>
<td>43</td>
<td>34</td>
<td>9</td>
<td>26%</td>
<td>23</td>
<td>15</td>
<td>8</td>
<td>53%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>27</td>
<td>36</td>
<td>-9</td>
<td>-25%</td>
<td>20</td>
<td>29</td>
<td>-9</td>
<td>-31%</td>
<td>11</td>
<td>16</td>
<td>-5</td>
<td>-31%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>79</strong></td>
<td><strong>78</strong></td>
<td><strong>1</strong></td>
<td><strong>1%</strong></td>
<td><strong>63</strong></td>
<td><strong>63</strong></td>
<td>0</td>
<td>0%</td>
<td><strong>34</strong></td>
<td><strong>31</strong></td>
<td><strong>3</strong></td>
<td><strong>10%</strong></td>
</tr>
<tr>
<td><strong>Asian</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>226</td>
<td>188</td>
<td>38</td>
<td>20%</td>
<td>183</td>
<td>146</td>
<td>37</td>
<td>25%</td>
<td>80</td>
<td>74</td>
<td>6</td>
<td>8%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>187</td>
<td>168</td>
<td>19</td>
<td>11%</td>
<td>132</td>
<td>127</td>
<td>5</td>
<td>4%</td>
<td>81</td>
<td>54</td>
<td>27</td>
<td>50%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>414</strong></td>
<td><strong>356</strong></td>
<td><strong>58</strong></td>
<td><strong>16%</strong></td>
<td><strong>316</strong></td>
<td><strong>273</strong></td>
<td><strong>43</strong></td>
<td><strong>16%</strong></td>
<td><strong>161</strong></td>
<td><strong>128</strong></td>
<td><strong>33</strong></td>
<td><strong>26%</strong></td>
</tr>
<tr>
<td><strong>Native Hawaiian or Other Pacific Islander</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>20</td>
<td>23</td>
<td>-3</td>
<td>-13%</td>
<td>13</td>
<td>16</td>
<td>-3</td>
<td>-19%</td>
<td>3</td>
<td>7</td>
<td>-4</td>
<td>-57%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>13</td>
<td>21</td>
<td>-8</td>
<td>-38%</td>
<td>11</td>
<td>19</td>
<td>-8</td>
<td>-42%</td>
<td>8</td>
<td>10</td>
<td>-2</td>
<td>-20%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>33</strong></td>
<td><strong>44</strong></td>
<td><strong>-11</strong></td>
<td><strong>-25%</strong></td>
<td><strong>24</strong></td>
<td><strong>35</strong></td>
<td><strong>-11</strong></td>
<td><strong>-31%</strong></td>
<td><strong>11</strong></td>
<td><strong>17</strong></td>
<td><strong>-6</strong></td>
<td><strong>-35%</strong></td>
</tr>
<tr>
<td><strong>White</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>3252</td>
<td>3370</td>
<td>-118</td>
<td>-4%</td>
<td>2775</td>
<td>2846</td>
<td>-71</td>
<td>-2%</td>
<td>1459</td>
<td>1464</td>
<td>-5</td>
<td>-0%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>2906</td>
<td>3010</td>
<td>-104</td>
<td>-3%</td>
<td>2547</td>
<td>2569</td>
<td>-22</td>
<td>-1%</td>
<td>1453</td>
<td>1437</td>
<td>16</td>
<td>1%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>6161</strong></td>
<td><strong>6382</strong></td>
<td><strong>-221</strong></td>
<td><strong>-3%</strong></td>
<td><strong>5322</strong></td>
<td><strong>5415</strong></td>
<td><strong>-93</strong></td>
<td><strong>-2%</strong></td>
<td><strong>2912</strong></td>
<td><strong>2901</strong></td>
<td><strong>1</strong></td>
<td><strong>0%</strong></td>
</tr>
<tr>
<td><strong>Hispanic or Latino</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>1742</td>
<td>1574</td>
<td>168</td>
<td>11%</td>
<td>1313</td>
<td>1191</td>
<td>122</td>
<td>10%</td>
<td>600</td>
<td>566</td>
<td>34</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>1303</td>
<td>1215</td>
<td>88</td>
<td>7%</td>
<td>943</td>
<td>858</td>
<td>85</td>
<td>10%</td>
<td>502</td>
<td>432</td>
<td>70</td>
<td>16%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3047</strong></td>
<td><strong>2790</strong></td>
<td><strong>257</strong></td>
<td><strong>9%</strong></td>
<td><strong>2256</strong></td>
<td><strong>2050</strong></td>
<td><strong>208</strong></td>
<td><strong>10%</strong></td>
<td><strong>1102</strong></td>
<td><strong>998</strong></td>
<td><strong>104</strong></td>
<td><strong>10%</strong></td>
</tr>
<tr>
<td><strong>International Student</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>8</td>
<td>12</td>
<td>-4</td>
<td>-33%</td>
<td>8</td>
<td>13</td>
<td>-5</td>
<td>-38%</td>
<td>6</td>
<td>6</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>7</td>
<td>15</td>
<td>-8</td>
<td>-53%</td>
<td>7</td>
<td>15</td>
<td>-8</td>
<td>-53%</td>
<td>5</td>
<td>5</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>15</strong></td>
<td><strong>27</strong></td>
<td><strong>-12</strong></td>
<td><strong>-44%</strong></td>
<td><strong>15</strong></td>
<td><strong>28</strong></td>
<td><strong>-13</strong></td>
<td><strong>-46%</strong></td>
<td><strong>11</strong></td>
<td><strong>11</strong></td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Two or More Races</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>258</td>
<td>287</td>
<td>-29</td>
<td>-10%</td>
<td>202</td>
<td>220</td>
<td>-18</td>
<td>-8%</td>
<td>105</td>
<td>107</td>
<td>-2</td>
<td>-2%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>215</td>
<td>209</td>
<td>6</td>
<td>3%</td>
<td>169</td>
<td>156</td>
<td>13</td>
<td>8%</td>
<td>93</td>
<td>76</td>
<td>17</td>
<td>22%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>473</strong></td>
<td><strong>496</strong></td>
<td><strong>-23</strong></td>
<td><strong>-5%</strong></td>
<td><strong>371</strong></td>
<td><strong>376</strong></td>
<td><strong>-5</strong></td>
<td><strong>-1%</strong></td>
<td><strong>198</strong></td>
<td><strong>183</strong></td>
<td><strong>15</strong></td>
<td><strong>8%</strong></td>
</tr>
<tr>
<td><strong>Other</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>24</td>
<td>14</td>
<td>10</td>
<td>71%</td>
<td>18</td>
<td>8</td>
<td>10</td>
<td>125%</td>
<td>6</td>
<td>6</td>
<td>0</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>21</td>
<td>16</td>
<td>5</td>
<td>31%</td>
<td>18</td>
<td>12</td>
<td>6</td>
<td>50%</td>
<td>7</td>
<td>5</td>
<td>2</td>
<td>40%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>45</strong></td>
<td><strong>30</strong></td>
<td><strong>15</strong></td>
<td><strong>50%</strong></td>
<td><strong>36</strong></td>
<td><strong>20</strong></td>
<td><strong>16</strong></td>
<td><strong>80%</strong></td>
<td><strong>13</strong></td>
<td><strong>11</strong></td>
<td><strong>2</strong></td>
<td><strong>18%</strong></td>
</tr>
<tr>
<td><strong>None</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Female</strong></td>
<td>217</td>
<td>168</td>
<td>49</td>
<td>29%</td>
<td>167</td>
<td>126</td>
<td>41</td>
<td>33%</td>
<td>71</td>
<td>49</td>
<td>22</td>
<td>45%</td>
</tr>
<tr>
<td><strong>Male</strong></td>
<td>188</td>
<td>178</td>
<td>10</td>
<td>6%</td>
<td>148</td>
<td>138</td>
<td>10</td>
<td>7%</td>
<td>61</td>
<td>68</td>
<td>-7</td>
<td>-10%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>405</strong></td>
<td><strong>346</strong></td>
<td><strong>59</strong></td>
<td><strong>17%</strong></td>
<td><strong>315</strong></td>
<td><strong>264</strong></td>
<td><strong>51</strong></td>
<td><strong>19%</strong></td>
<td><strong>132</strong></td>
<td><strong>117</strong></td>
<td><strong>15</strong></td>
<td><strong>13%</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>11612</strong></td>
<td><strong>11456</strong></td>
<td><strong>156</strong></td>
<td><strong>1%</strong></td>
<td><strong>9365</strong></td>
<td><strong>9140</strong></td>
<td><strong>225</strong></td>
<td><strong>2%</strong></td>
<td><strong>4876</strong></td>
<td><strong>4678</strong></td>
<td><strong>198</strong></td>
<td><strong>4%</strong></td>
</tr>
</tbody>
</table>

**NOTE:** This report reflects a combination of the previous and current reporting standards for ethnicity. The categories “other” and “none” reflect choices prior to the implementation of the new standards.
RECOMMENDATION: This agenda item is presented to the Board of Trustees as information only.
AGENDA ITEM: Colorado High School/GED Non-Resident Tuition Rate

BACKGROUND:
At the June 7, 2012 Board of Trustees meeting, the Board passed the Colorado High School/GED Non-Resident Tuition Rate. This followed examination of the legal issues of providing an alternate tuition rate for students who cannot prove citizenship but who have been domiciled in Colorado, attended for 3 years and graduated from a Colorado high school or received a GED in the state, and provided an affidavit of good legal standing other than undocumented or unclassified status.

August 17 was the deadline for tuition payment and for affected students to submit an affidavit to be eligible for this tuition rate. As of this date, 180 new students had applied and were approved for this rate as well as 95 continuing students; approximately 35 additional applications were still in the queue to be considered, so these numbers might well increase. Also, 6 students had applied but were not approved because they did not fulfill the criteria, and 2 international students had applied but had not been approved. Some of the new students may have submitted applications before the June 7 date, were in the queue to be considered at the previous rate, and were approved for this new rate following review and their submission of the affidavit.

ANALYSIS:
The new tuition rate approved by the Board has been very successful in attracting new students who may otherwise not have matriculated at Metro State. It also is greatly assisting those who otherwise would have had to enroll at the non-resident tuition rate since they will now be able to enroll in far more credit hours than before for the same tuition payment, increasing their retention and accelerating their progress toward graduation.

While the original Board Agenda for this item for the June 7 Board meeting indicated a probable higher number for enrollment than the current 180 new students, the number is very heartening considering the events that transpired following the June 7 Board meeting and during the three week window to apply before the June 29 deadline for applications.

Less than one week after Board approval, on June 13, ten Republican members of the Colorado General Assembly sent a letter to Governor John Hickenlooper requesting “intervention with a state institution, Metro State College,” to prevent us from enacting the new tuition rate. They argued that we had “decided to circumvent state law and proceed with establishing a subsidized tuition rate” for the affected students.

Less than a week later, Colorado Attorney General John Suthers issued his Formal Opinion, dated June 19, in response to a request by the Colorado Community College System. Attorney General Suthers
asserted that Metro State cannot provide “discounted tuition rates to students who cannot prove they are lawfully present in the United States” because such a rate would be a “public benefit,” which in his view would be prohibited by State and Federal laws.

On June 20, the State Legislature’s Joint Budget Committee held a special session with President Jordan, attended by Board of Trustees member Ms. Melody Harris and Mr. David Skaggs, with at least 8 other Legislators in attendance. Also in attendance was what Rep. Gerou, Vice-Chair of the JBC, described as the largest audience ever in her recollection to attend a JBC hearing. The session was called to inquire about our new tuition rate, with some members supporting and some opposing the new rate.

The two actions of the Attorney General’s opinion and the Joint Budget Committee hearing generated wide-spread media publicity, including mention of the letter expressing opposition from the ten Republican legislators. Such publicity could have led potential students to believe that it would be difficult if not impossible for Metro State to continue to offer this tuition rate. Taking such publicity into consideration, it is all the more gratifying that the relatively large number of 180 new students and 95 continuing students actually applied for this tuition rate, placing their trust in Metro State.

Also relevant to this issue, on June 15, Department of Homeland Security Secretary Janet Napolitano issued a memorandum, commonly referred to as “Deferred Action,” entitled “Exercising Prosecutorial Discretion with Respect to Individuals Who Came to the United States as Children.” Affected young people were able to apply August 15 to be covered by this ruling. This is relevant to Metro State because our criteria for this tuition rate are similar in some respects to those for Deferred Action, and these young people are eligible to apply for work authorization, previously unavailable. Students would therefore be able to pursue a job or career upon completing their Metro State education, extremely difficult until now. Their work authorization would begin to provide some documentation for these previously undocumented immigrants.

**RECOMMENDATION:**
This agenda item is presented to the Board of Trustees as information only.
AGENDA ITEM: U.S. State Department Capacity Building Grant: Ethiopia, Aksum University

BACKGROUND:
In August 2010, MSU Denver received a $272,420 grant from the U. S. Department of State to develop and implement a study abroad opportunity for MSU Denver students to study in a "non-traditional" country and to assist a university in that country to develop its capacity to receive and provide an educational experience to U. S. students. We partnered with Aksum University (AkU) in northern Ethiopia. MSU Denver had established a partnership with AkU in Dec 2008 with a view to develop mutually beneficial educational projects. AkU was chosen as a partner because Denver and Aksum have been sister cities for more than 20 years during which period a number of cultural exchange programs had taken place between the two cities. Aksum is a small town but it is considered the cradle of Ethiopia civilization and culture.

The partnership between MSU Denver and AkU has resulted in the signing of a formal MOU (March 209); MSU Denver faculty conducting research in Aksum (209, 2010); MSU Denver collecting and sending 8 tons of books for the AkU library (2010); a MSU Denver faculty member serving as a visiting professor at AkU during 2010-11; AkU assisting MSU Denver with the building of an elementary school, which now serves over 200 children; and Dr. Jordan delivering the 2011 Commencement Address at AkU.

The center piece of the DOS grant was to take 15 MSU Denver students to AkU for a two-month study experience during summer 2012. The students took 9 credit hours in courses focusing on Ethiopia history, cultures, and language (Amharic). Two of the courses were jointly taught by MSU Denver and AkU faculty while the language class was taught completely by the Ethiopian faculty member. In the process, AkU developed a culture of accommodating international students on its campus.

While students and faculty had to deal with bouts of stomach problems and conditions common to developing countries (no hot or running water, power outages, minimum material items, underdeveloped health facilities etc), every one experienced tremendous growth, intellectually and personally.

It was a most rewarding experience.

RECOMMENDATION: This agenda item is presented to the Board of Trustees as information only.
Board Officers
   Chair, Robert L. Cohen
   Vice Chair, Michelle Lucero
   Secretary, Loretta P. Martinez
   Treasurer, Natalie P. Lutes

Academic and Student Affairs Committee
   Michelle Lucero, Chair
   Terrance Carroll
   Melody Harris
   Student & Faculty Trustees (at their choosing)

Board Governance Committee
   Melody Harris, Chair
   Ellen Robinson
   Jack Pogge

Finance Committee
   Ellen Robinson, Chair
   Dawn Bookhardt
   Walter Isenberg
   Student & Faculty Trustees (at their choosing)

Presidential Evaluation Committee
   Rob Cohen, Chair
   Michelle Lucero, Vice Chair
   *Others as needed

Metro Representative to the Auraria Board of Directors
   Dawn Bookhardt

Metro State Foundation Board
   Bill Hanzlik
Hospitality Learning Center Committees

**HLC @ Metro, Inc.**
- Natalie Lutes, President and Director
- Vacant (Foundation Board Member), First Vice President and Director
- Erin Trapp, Second Vice President and Director
- Loretta P. Martinez, Secretary/Treasurer and Director
- Dawn P. Bookhardt, Director

**Metropolitan State College of Denver Roadrunner Recovery & Reinvestment Act Finance Authority**
- Stephen M. Jordan, Chair
- Robert L. Cohen, Vice Chair
- Dawn P. Bookhardt, Secretary/Treasurer

- Ellen Robinson, Alternate for Robert L. Cohen
- George Middemist, Alternate for Stephen M. Jordan
- Natalie P. Lutes, Alternate for Dawn Bookhardt
Board Bylaws

ARTICLE VII

COMMITtees AND OTHER BODIES

The Board shall have the committees described in these Bylaws and may create ad hoc committees as needed. Formal actions of all committees shall be limited to recommendations made to the Board and shall in no way bind the Board. Committees of the Board include:

A. Academic and Student Affairs Committee

The purpose of the Academic and Student Affairs Committee is to review and make recommendations to the Board regarding academic and student issues, including but not limited to the addition of new academic requirements, programs, degrees, majors, and fees, significant changes in policies, and other areas essential to the academic endeavor of the University and the welfare of its students. The Provost and Vice President for Academic Affairs shall serve as staff to the committee.

B. Finance Committee

The purpose of the Finance Committee is to review and make recommendations regarding the University’s finances and budget and significant changes thereto, including but not limited to setting annual budget parameters, tuition rates, salary rates, financial aid, parameters for issuance of debt, and other areas essential to the fiscal soundness of the University. The Finance Committee also serves as the Board’s audit committee and shall review annually and report to the Board any material issues or findings pertaining to the University’s annual audit or any significant interim audit or risk management issues. The Vice President for Administration, Finance and Facilities/Treasurer shall serve as staff to the committee.

C. Board Governance Committee

The purpose of the Board Governance Committee is to review and make recommendations to the Board regarding Board operations, including but not limited to Board policies, these Bylaws, records management and retention, technology, materials and communications, website, staffing, budget, orientation, and other areas essential to effective operation of the Board. The General Counsel/Secretary shall serve as staff to the committee.

D. Presidential Evaluation Committee

The purpose of the Presidential Evaluation Committee is to review the President’s performance per the requirements of the employment contract and Board policies, report its findings to the Board, and make recommendations to the Board regarding the terms
and conditions of the President’s employment and compensation. The General Counsel/Secretary shall serve as staff to the committee.

In addition to serving on committees, Board members also serve on the governing boards of other bodies. These other bodies include:

A. Auraria Higher Education Center

The purpose of this enterprise is to support the University, Community College of Denver, and the University of Colorado Denver and to facilitate the achievement of their goals and objectives on the Auraria campus.

B. Metropolitan State College of Denver Foundation, Inc.

The purpose of this nonprofit, direct-support corporation is to promote the development and general welfare of the University by receiving, investing, and administering private support.

C. HLC@Metro, Inc.

The purpose this special purpose corporation is to own the hotel and hospitality learning center and provide for its financing, construction, operation, and management.

D. MSCD Roadrunner Recovery and Reinvestment Act Finance Authority

The purpose of this finance authority is to issue bonds necessary to finance the hotel and hospitality learning center project and loan the proceeds to HLC@Metro, Inc. This finance authority is also available for the financing of future projects.
# Board of Trustees Meeting Schedule 2012-2013

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, September 5, 2012</td>
<td>Board Committee Meetings</td>
</tr>
<tr>
<td>Thursday, September 6, 2012</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>Thursday, October 18, 2012</td>
<td>Board Retreat</td>
</tr>
<tr>
<td>Friday, October 19, 2012</td>
<td></td>
</tr>
<tr>
<td>Wednesday, November 28, 2012</td>
<td>Board Committee Meetings</td>
</tr>
<tr>
<td>Thursday, November 29, 2012</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>Wednesday, February 6, 2013</td>
<td>Board Committee Meetings</td>
</tr>
<tr>
<td>Thursday, February 7, 2013</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>Wednesday, April 3, 2013</td>
<td>Board Committee Meetings</td>
</tr>
<tr>
<td>Thursday, April 4, 2013</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>Wednesday, June 5, 2013</td>
<td>Board Committee Meetings</td>
</tr>
<tr>
<td>Thursday, June 6, 2013</td>
<td>Board Meeting</td>
</tr>
</tbody>
</table>
Research Safety: Revamped Program Aims to Protect Human Subjects
An ambitious new campaign called the Human Research Protection Program is under way to raise awareness about ethics and regulations governing the treatment and protection of human research participants.

The University set up a review committee in 1994 to ensure research proposals comply with the ethical principles and rules established by the federal government to safeguard the rights and welfare of people who volunteer for research projects. But the program is getting a significant makeover, including a revamped website.

The website will include an overview of the ethics of conducting research with humans. It will also provide materials and information for investigators who are developing research protocols.

One of the primary goals of the program is to work with investigators in incorporating the protection of human participants into their methodology while preserving their research objectives, says Ann Morrison, assistant professor of special education. She had served for about a year on the old Human Subjects Review Committee and recently became chair of its nominal successor, the Institutional Review Board (IRB). Besides the work of the board, the campaign she heads includes educational support and training elements.

“Human subjects protection is about how we treat the human beings who volunteer to participate in our research,” says Morrison, who plans to give presentations on the issue and the IRB process to faculty and student researchers.

"Every institution that receives federal funding has to comply with the more than 600 pages of ethics, regulations and guidance” published by the Office for Human Research Protections (OHRP), a division of the U.S. Department of Health and Human Services.

The campaign is unfolding amid several initiatives by the University, including the launch of the Undergraduate Research Program, the addition of master’s degrees in teaching, accounting and social work, and a push to obtain more grant funding.

“This is the time to really expand and bring these issues of research integrity to the forefront,” Morrison says.

Put simply, any research proposed by faculty, students or outsiders teaming up with the University and using human subjects must be reviewed by the IRB. The board doesn’t pass judgment on the merits of the research or the methodology. Rather it requires the investigator to submit an application describing the research and outlining how he or she intends to recruit subjects and protect their privacy, safety and anonymity, among other things.
Some proposals can be reviewed by Morrison alone or one of the board members; others are examined by the entire panel if “there is a possibility for high risk for the research participants,” she says.

In the past, roughly 200 reviews have been conducted annually, with a small percentage disapproved and turned back to the researcher. Some rejected proposals are revised and resubmitted; others are abandoned.

A key aim of Morrison’s effort is to clear up misconceptions that some research using human subjects is exempt from review. Another important goal is to make the IRB process more efficient with quicker turnaround times to ensure timely responses.

“All of this is to ensure there are protections in place to prevent research abuses and that there are protections in place for the human beings who volunteer their time to help us develop scholarship in our disciplines,” Morrison says.

The other members of the IRB are:

Lisa Badanes, assistant professor of psychology
Judson Faurer, professor of management
Bethany Fleck, assistant professor of psychology
Chris Jennings, assistant professor of technical communications
Mark Mazurek, assistant professor of biology
Aaron Richmond, associate professor of psychology
Anna Ropp, assistant professor of psychology
Jessica Rossi-Katz, assistant professor of speech communication
Joan Hackett Taylor, a member from the community
Ben Thompson, assistant professor of human performance and sport.

**MSU Denver Launches Search for University Ombuds Officer**

MSU Denver is planning to conduct a nationwide search to fill the new position of ombuds officer, a person who will work to resolve workplace conflicts, grievances and complaints, educate the campus about available resources, and flag trends or issues that may require action by the administration.

The Board of Trustees approved the ombuds office at their June 2012 meeting as part of the 2012-13 budget. A search committee of faculty, staff and administrators who reviewed programs at other institutions will screen applicants, with a goal of filling the position by fall. The office will serve faculty, staff, administrators and visitors to campus; students can already turn to Student Conflict Resolution Services, part of the Office of Student Life.

The successful candidate for director of the Ombuds Office must have at least a master’s degree, five years of conflict resolution experience in a large organization, and employ the qualities of a successful problem solver—including impartiality, consistency, fairness, listening skills and a dedication to confidentiality, says Percy Morehouse, director of equal opportunity/assistant to the president and chair of the Ad Hoc Ombuds Committee.
“They won’t investigate complaints. Their role primarily will be to try to resolve complaints informally,” by identifying the issues and promoting dialogue among the parties to the dispute, Morehouse says.

“The ombuds would set the tone for people to have a civil discussion...and hopefully facilitate an agreed-upon solution to their dispute,” he says. If that doesn’t happen, the ombuds officer would refer the parties to an appropriate grievance/complaint process for resolution. Complaints of unlawful discrimination, such as an allegation of sexual harassment, race discrimination, etc. will continue to be handled by the Equal Opportunity Office.

In creating the new position, MSU Denver joins a growing list of organizations that employ an ombuds officer. According to the International Ombudsman Association, offices have been established “within hundreds of organizations worldwide and in every sector of society,” due to legislation, lawsuit settlements “and a growing recognition of the need for alternative channels for communication within organizations.”

MSU Denver at one time had an Ombuds Office but it was ineffective, in part because it was not well known on campus and people were confused about its role, according to Morehouse.

The Office of the President revived the idea in light of the 2010 employee climate survey, a discussion during the 2011 professional development conference and suggestions by employee groups. In addition, the Equal Opportunity Office and the Office of Institutional Diversity had received a number of non-discriminatory complaints that required mediation.

There are informal mediation resources and formal grievance procedures available to employees. However, those avenues aren’t appropriate for some day-to-day disputes and “that’s where an Ombuds Office would come into play,” Morehouse says. Such complaints might involve hurtful gossip or a perceived slight by one faculty/staff member of another.

“If you can get people to come together and talk to each other in a controlled environment where they feel safe then that’s the best way to do it.”

The ombuds officer will receive guidance from Associate to the President for Diversity Myron Anderson, but will have “significant independent responsibility” in maintaining confidentiality and resolving complaints.

“I hope people will take advantage of the office,” Morehouse says. “And if they take advantage of the office we’ll reduce the number of formal complaints...and get things resolved at the lowest level—between the people involved in a dispute.”

2012-2013 Department Chairs
Here is the list of department chairs for the 2012-13 academic year:

School of Business
Accounting: Rick Crosser
Computer Information Systems: Abel Moreno
Economics: Trey Fleisher
Finance: Juan Dempere
Management: Debora Gilliard
Marketing: Greg Black

**School of Letters, Arts and Sciences**
African American Studies: Winston Grady-Willis
Art: Greg Watts
Biology: Ford Lux
Communication Arts and Sciences: Karen Lollar
Chemistry: Russell Barrows
Chicana/o Studies: Ramon del Castillo
Earth and Atmospheric Sciences: Ken Engelbrecht
English: Cindy Carlson
History: Stephen Leonard
Mathematical and Computer Sciences: David Ruch
Modern Languages: Sixto Torres
Music: Mike Kornelsen
Philosophy: David Sullivan
Physics: Sidney Freudenstein
Political Science: Robert Hazan
Psychology: Layton Curl
Sociology, Anthropology and Behavioral Science: Linda Marangia
Social Work: Christian Itin*
Theatre: Marilyn Hetzel
Women's Studies: Arlene Sgoutas* (Interim)

**School of Professional Studies**
Aviation and Aerospace Science: Jeff Forrest
Criminal Justice and Criminology: LiYing Li
Engineering Technology: Rich Pozzi
Health Professions: Ann Diker
Human Performance and Sport: Ruth Ann Nyhus
Human Services: Tara Tull
Hospitality, Tourism and Events Management: John Dienhart; Chad Gruhl* as of 9/1/12
Industrial Design: Ken Phillips
Nursing: Barbara Nelson
Technical Communication and Media Production: Robert Amend
Elementary, Secondary, Linguistically Diverse and K-12 Education: Lisa Altemueller
Special Education, Early Childhood Education, Reading and Educational Technology: Cynthia Lindquist

*New appointment

**SGA Officers Certified**
Following more than 1,900 votes, the Student Government Assembly has a new slate of officers.

The SGA held its election the week of April 16. Any student who was enrolled in at least one credit hour last spring was eligible to vote.

Here are the results:

**President/Vice President:**
Laura Noe/Anthony Sylvester

**Student Trustee:**
Jesse Altum

**SACAB Positions:**
Nina Dadabhoy
Candace Johnson

**Senators:**
Joe Boss
Ian Brown
Brogan Davey
Tonne Elliott
Britta Hurula
DeAngelo Liberatore
Patricia Ordaz
Erienne Romaine
Clair Tralles
Fabien Vivier

**New Retention Initiative Aims to Support Students in the Middle**
Picture data about this fall's first-time freshman distributed on a bell curve. On the lower end are students who probably won’t come back. On the upper end are motivated students who are likely to return. And in the middle are those who could go either way.

The middle-of-the-curve students, who often don’t appear on the radar until they start to fail, are the focus of an intense new coaching and advising effort to improve the odds they’ll be back next year. The goal is to increase the first-year retention rate for fall 2012 students 70 percent (it recently grew to 66 percent) and ultimately see more students graduate.

“It’s the difference to being proactive or reactive,” says Judi Diaz Bonacquisti, associate vice president for enrollment management. “The current system we have now is ‘Oh, you fell under a 2.0, let me reach out to you. What we’re trying to do is give students the information they need so they don’t fall under a 2.0. That’s the difference.”
The initiative is in keeping with the goals outlined in “A Time of Transformation,” MSU Denver’s 2012-17 strategic plan, and the University’s Hispanic Serving Institution (HSI) Task Force recommendations. For example, the strategic plan calls for higher retention rates for first-time, full-time freshman, full-time transfer students, and first-time, part-time students as well as improved graduation rates.

“We have set a goal to increase our 6-year graduation rate to 44 percent, based on rates of HSIs with similar incoming-student profiles but higher graduation rates,” Díaz Bonacquisti says. “The intentionality of our work is strictly for the benefit of our students. We want them to graduate, and successfully completing that first year is a critical first step.”

The initiative reflects ideas from a retreat of leaders from throughout the University and data from the higher education consulting firm of Noel-Levitz, which studied freshman and transfer students from 2007-10 who continued at MSU Denver the following year. The purpose was to identify the factors that suggest success as well as risk factors that can derail a student’s journey from freshman to sophomore. This historical data was then applied against the characteristics of this fall’s first-time freshman and transfer students. Each received a score corresponding to their likelihood of staying or leaving. The students whose scores fell in the middle will now receive extra attention from the University.

And that’s a change from past practice, prompted by the necessity to leverage limited resources.

“Unfortunately, a lot of times we tend to focus on the students who are right at the verge of falling off the cliff or give so many resources to students who are doing great that we’re missing the students we could potentially have a significant impact on,” Díaz Bonacquisti says.

No longer. “Our goal is with classes starting on Monday to do some serious interventions with students who are in the middle of that bell curve,” she says. “While some departments on campus may have been doing this for a while, we are trying to take an intentional, cross-campus approach with our outreach.”

Some of those students will be assigned a counselor from the Academic Advising Center. Others will receive guidance from coaches from throughout the University to help them navigate the campus and plug into the services they need.

An incoming student with a mediocre high school grade point average, for example, might be pointed to the tutoring center or to the Writing Center for help. Or a student with a registration hold may be contacted and told how to get rid of it.

The idea, Díaz Bonacquisti says, is to ensure “they know about the resources that are available to them so they can use those resources before it’s too late.”

Right now, the focus is on first-time freshmen, Díaz Bonacquisti says. But the future goal will be to impact all new students, including new transfers. One idea involves including faculty members in the orientation program “so we can get them [transfer students] connected to their departments.”
English Professor Bruce Degi Headed Back to China; the University to Welcome Another Chinese Scholar

Bruce Degi, professor of English, will be returning to China for his second teaching stint at Yunnan Radio & Television University (YRTVU), which has had a partnership with MSU Denver since 2007. Degi taught at YRTVU, which offers both distance education and classroom instruction, during the 2009-10 academic year.

The next visiting scholar from Yunnan, China is Jingzheng Wang, who teaches English. He will spend a year here and lecture on the higher education system in China. Another YRTVU scholar, Kun Liang, lectures in several departments and will remain at the University until December.

Degi's new assignment at YRTVU runs from mid-August through December. Last time, he taught basic English for two full semesters to classes of 70 to 80 students. This time, he will deliver Friday afternoon lectures for the entire campus on various aspects of American culture—politics, religion, sports, education—and teach English to students studying the Thai language.

For Degi, YRTVU presents “a perfect teaching opportunity” and a chance to travel. And he sees a big benefit for the University’s international exchange efforts.

“Metro is striving to be a preeminent institution, which we’re well on the way to being,” he says. “My feeling is in the 21st century, preeminent institutions are going to be measured by their programs with other countries, particularly China.”

Care Report Offers Alternative to Faculty, Staff, Student Concerns

With the tragedy of the Aurora shootings, behavioral issues, large and small, may be high on the radar screens of faculty, staff and students. For instance, you’re in class and a student starts acting out—nothing that rises to the level of a conduct code violation but still a behavior that’s a bit off.

The Care Report is a way to alert the staff of Student Engagement and Wellness to your concern without filing a formal Incident Report, which could trigger an investigation and possible sanction. It is an option to deal with gray-area behaviors or situations that are not obvious examples of apparent misconduct but nonetheless raise a red flag. Students, faculty or staff who are concerned about a student’s mental or physical health or welfare are encouraged to fill out a report.

“There’s been a gap between, I’m not really sure if it’s a violation; it was maybe odd or inappropriate behavior but didn’t cross the boundary…and we’ve wrestled with how to deal with that,” says Emilia Paul, associate vice president of student engagement and wellness/dean of students.

The Care Report, says Counseling Center Director Gail Bruce-Sanford, is “ideal for identifying and intervening with students who may be at risk earlier, so as to possibly avert a traumatic situation.”

And the subject of a Care Report may not necessarily involve behavior. “There may be issues about life, welfare issues that may be getting in the way,” of a student’s education, Paul adds.
Once alerted, “We can sort it out; sometimes it does become a conduct issue, a violation; sometimes it’s referred to a conflict-resolution person, other times to our mental health staff in the counseling center or the health center,” Paul says.

The Care Report has been tested over the last year to ensure the referral infrastructure is in place and has been used several times with success. It will be widely publicized to the campus community this fall, Paul says.

“What the Care Report is doing is triggering someone to look at the situation and ask, ‘What’s the best course of action?’ says Braelin Pantel, associate dean of student engagement and wellness. Sometimes, a report could bring about a judicial action but the response depends “on the nature of the situation, the student’s behavior, the history, perhaps, and a variety of other factors,” she says.

**Summer Club Sponsored by JTHO and Others Teach Skills and Life Lessons**
The kids who live in Denver’s low-income La Alma/Lincoln Park neighborhood missed out on a rite of summer last year. The city’s nearly century-old outdoor swimming pool at Lincoln Park was closed as crews worked on building a replacement.

But some of those kids enjoyed a new rite of summer: a program that mixed activities like swimming and painting and field trips with lessons in leadership, kindness, civic pride and more.

The La Alma Summer Journey Through Our Heritage (JTOH) Youth Leadership Program—La Alma Jaguar Club for short—is in its second year, sponsored in part by MSU Denver’s JTOH, a multicultural educational program of the Department of Chicana/Chicano Studies. Serving as a JTOH sponsor was one of the recommendations of the University’s Hispanic Serving Institution (HSI) Task Force.

Renee Fajardo, coordinator of Journey Through Our Heritage, program was contacted by the office of Denver City Council member Judy Montero and others last year, saying: “The kids in the neighborhood have nothing to do for the summer because there’s no pool. We’d like you to put together a summer program.”

The result was the La Alma Jaguar Club, a free, five-week program for youngsters to teenagers from the neighborhood. The 2012 session wrapped up with a celebration that included a club art show, performances, pizza and swimming in the new pools that replaced the Lincoln Park pool.

“The purpose is … to engage and enlighten students from the community about their indigenous heritage and stewardship of the Earth and community,” Fajardo says of the club, which serves 34 students this year. But there’s another purpose as well: “to get them familiar and comfortable and bonded with the Auraria Campus,” she says. Once a week the club members visit the campus for tours and performances.

All the club activities, promotional materials, recruitment, programming etc. are carried out by four MSU Denver students, who are paid and earn credit for their work. Seven other MSU Denver students
are volunteers along with seven high school students. Also helping out is Christina Sigala, an affiliate faculty member in the Chicana/Chicano Studies Department.

Seven community artists are instructors. Activities include yoga, drawing, crafts, swimming and gardening. But woven through it all is a message, one that speaks to values like honor, respect, generosity, kindness, accountability, says Fajardo. Whatever value is picked for the day is worked on throughout the morning and afternoon. So, if someone pushes a club mate—these are youngsters, after all—he or she might be asked how that relates to honoring their neighbor.

“What we want is to have this generation of kids...say, ‘the hood is my home and I have every right to expect it to be a safe place, a place where we do good things; I have every right to expect that I can grow up and go to college and take care of my family and my people,’ ” Fajardo says. “The long goal is to tie everyone into this concept: that you’re part of this whole big picture, and we know you can do this. You don’t have to be taggers or gang bangers or high school dropouts because we care about you and expect good things from you.”

So, how does Fajardo know if any of this is working?

For one thing, eight parents from the neighborhood have pitched in to help—something naysayers predicted would never happen. The folks at Chatfield Reservoir, where the club went on a fishing trip, said the Jaguars were the best-behaved group “they had ever seen,” according to Fajardo. And, older Jaguars watch out for younger ones, holding their hands while crossing the street or helping them water the club garden.

“I know what we’re doing works,” she says. “We know that we’re ahead of the game because of the way our students are reacting and our parents are engaging.”

Because of this success, Fajardo plans for the La Alma Jaguar Club to meet every summer, even though the Lincoln Park pool is complete.

**Center for Urban Education-DPS Camp Gives Young Students a Preview of Higher Education**

Guillermo Martinez hasn’t started high school yet but is already thinking about college. The 14-year-old is among 30 or so incoming Denver Public School freshmen participating in the 9th grade College Readiness Camp at MSU Denver. The pilot collaboration with DPS is meant to give students who are about to enter high school a preview of higher education in an inviting, culturally responsive and supportive setting.

Guillermo signed up for the camp, which ran from July 9-27, figuring that he “might need a little more experience about how high school is going to be” and to better prepare himself for college. He’s gaining insight on his heritage through poetry and mural painting, improving his computer skills and learning how to think “in a different way.”

The students will enter Abraham Lincoln, John F. Kennedy, Martin Luther King, North or West high schools in the fall, though Guillermo is leaning toward West Denver Prep. Generally, they are from lower-income households headed by parents who didn’t go to college. DPS recruited the students for
the camp based, in part, on recommendations of their middle school counselors. Some have struggled in school or received a suspension along the way, but all of them are bright and have attendance records of 90 percent or higher, says Eduardo Viezca, who is coordinating the camp for DPS.

The DPS Office of Post-Secondary Readiness contacted the University’s Center for Urban Education last spring about setting up the camp, which is funded with federal Title I money.

“Part of this is to begin to build a vision, a through line, so that these students start to look at their educational lives through high school completion and through college degree completion,” says CUE Director Esther Rodriguez. One hoped-for outcome is that the students share their experiences and tell families and friends “about how cool college is, that it’s a really great place to be,” Rodriguez says.

Nine faculty members from three departments are teaching classes to develop critical thinking, problem solving, team building and other skills. The “Big Thinkers Seminar,” courtesy of the Philosophy Department, introduces the youngsters to philosophical concepts. Math and Computer Science put together “Innovation in Computer Gaming Design,” and Chicana/Chicano Studies, through the Journey Through Our Heritage program, developed a seminar that involves cultural education, the arts and community awareness.

Mentors are drawn from MSU Denver students who intend to be teachers, and there’s plenty of guidance dispensed given the 2-to-1 mentor-to-student ratio. The faculty members involved with the program are finding that learning is a two-way street.

“I told Esther the other day that I’m going to get more from them than they’re going to get from me,” says Professor David Sullivan, chair of the Philosophy Department. “I don’t typically interact with eighth graders…a lot of amazing things come out of their mouths.”

Rodriguez hopes the camp will not be a “one shot deal.” Although no decision has been made about next summer, Viezca will meet with the students throughout the year “to make sure their high school experience is going well and that they have all the resources they need if they happen to be struggling with anything in high school.”

New Loving to Learn Lecture Series
Metropolitan State University of Denver is preparing to give people who love to learn another outlet for their passion. The new Loving to Learn lecture series kicked off August 2 at the University’s Center for Visual Art (CVA) which is hosting the “Taos Contemporary” art exhibit. Lecture and tours are given by Cecily Cullen, CVA creative director.

Although details for the series are still being worked out, preliminary plans call for four more lectures inspired by the theme of water conservation and sustainability—a vitally important issue, particularly in the West, and one that’s at the heart of the University’s new One World, One Water Center for Urban Water Education and Stewardship (OWOW). Center Director Tom Cech, or a representative, will give an overview of the theme at each lecture.
“I think all of us have a hunger to exercise our brains,” says University First Lady Ruth Jordan, who was instrumental in organizing the lecture series. “Learning is the priority [of the project] and the secondary thing is to help people see Metro State and all that it can offer.”

The lectures will be on Thursdays from 5 to 6:30 p.m. at various locations on campus. The series is free and open to the public, although sponsors ask that participants pre-register to ensure enough seats and refreshments. For information, contact Greg Geissler, assistant vice president of development, at 303-556-6819 or ggeissle@mscd.edu.

As it now stands, the schedule is as follows:

**Oct. 4:** “From Vineyard to Table,” centering on water and the Colorado wine industry, at the Hotel and Hospitality Learning Center. The lecture will be given by Michael Wray, professor of hospitality, tourism and events. The program will include wine tastings.

**Nov. 8:** “Politics, Policy and Colorado Water” at the Student Success Building. The lecture will be given by Elizabeth McVicker, assistant professor of management, who sits on the boards of the Center of Colorado Water Conservancy District and the South Platte River Basin Roundtable.

**Feb. 7:** “Green Marketing and Sustainability” at the Student Success Building. The lecture will be given by Lecturer Darrin Duber-Smith of the Department of Marketing.

**April 11:** A surprise grand finale with the lecture to be announced.

Jordan notes that many universities have lecture series like “Loving to Learn.” For her, the idea took shape in conversations she had with friends who expressed a desire to keep learning in retirement. “They’re looking for things to do and, Oh my gosh, we have things to do at Metro State.”

And, she adds, it will be yet another bridge between the University and the community.

“Certainly my husband (President Stephen Jordan) supports it and he’s really terrific about seeing an opportunity to showcase what Metro State is offering.”

**Artist Shepard Fairey Donates Mural to the CVA**

As you approach MSU Denver’s Center for Visual Art on Santa Fe Drive, the wall mural just left of the entrance is hard to miss.

For one thing, it’s big—roughly 30 feet by 14 feet. The words Bright (with red background) and Future (with black background) float above the images of two black Rolls Royce automobiles. The license plate of the car on the left says Empire. The plate on the car on the right says Nowhere. And, oh yeah, that one is on fire.

The mural at the CVA in the Santa Fe Art District is courtesy of Shepard Fairey, an edgy, 42-year-old artist whose most prominent works include, “Andre The Giant Has A Posse” and the “Hope” poster.
that became an iconic image of Barack Obama’s 2008 presidential campaign. A 2009 New York Times biography calls Fairey “a star in the world of street art for nearly two decades,” who is also a commercial success.

Based in Los Angeles but whose art is international, Fairey is in Denver as part of a group show this month with Denver artist Evan Hecox and Philadelphia artist Jim Houser at Black Book Gallery, also in the arts district. They agreed to spend time last Friday with students, faculty, employees of the CVA and people from the community to talk about their work.

Before that appearance, Fairey explained the message behind his mural, which he donated to the CVA.

It’s inspired by Jamie Reid, an artist who did designs for the punk rock band, the Sex Pistols, and their shared interest in the environment and concern about wealth disparity, he says. The mural carries a message with several layers: “the dead end” of fossil fuel consumption, the mentality of over-consumption, and “the empire mentality of an entire country like the United States or the UK.” It is, he says in a bit of understatement, “a provocative piece.”

Fairey often tries to find a way to do public art during his travels. And the panel discussion at the CVA represented his effort to inspire artists still plugging away to “keep producing, keep going for it and keep making art by any means necessary.”

The CVA panel discussion hit on a wide range of topics. The artists talked about the sources of their inspiration, the balance between personal work and commercial work, the relationship between the artist and the materials he or she uses, making a living and even their feelings about Denver (they like it). Later they signed books, posters, stickers and other items brought by fans.

The event reflected MSU Denver’s philosophy of interacting with the community, says Art Department Chair and CVA Executive Director Greg Watts. It demonstrates that the campus is not an ivory tower but a welcoming neighborhood that invites people in.

“The wonderful thing about having events like this with the artists coming in is that it gives us an opportunity to cross pollinate the community with the academic audience,” he says. “What we’re trying to do not just in the Art Department but across campus is be more open so education is not a threat, it’s not something that is elitist…it is there for you and you can have it. Rather than us waiting on campus for people to come to us, we come to the community and give that opportunity to them.”

Trading talent: MSU Denver, University of Puerto Rico Launch Teacher Exchange Program

A couple of years ago, MSU Denver educators Carmen Sanjurjo and Myron Anderson hit upon an idea while attending an international conference at the University of Puerto Rico.

“We said, let’s see if we can set up some kind of exchange program with them,” Anderson recalls.
That conversation between Anderson, associate to the president for diversity, and Sanjurjo, assistant professor of secondary education, led to a formal agreement for a faculty exchange between Metropolitan State University of Denver and the University of Puerto Rico.

MSU Denver led off the initiative in June, sending Anderson, Sanjurjo, Peter Vigil, assistant professor of early childhood education, and Vanessa Anderson, an affiliate faculty member in the Teacher Education Department, to UPR Rio Piedras, the main campus in the university system. They led a seminar on multicultural education, diversity and related issues and began a joint research project with teacher education faculty. The seminar drew roughly 25 participants, largely faculty and K-12 teachers.

UPR’s Teacher Education Department includes some instruction on multicultural education but it isn’t a requirement as it is at MSU Denver. “They want to incorporate it into their curriculum because there is a need,” says Sanjurjo, a UPR alumnus and liaison for the exchange program. That’s because teachers in Puerto Rico confront many of the same issues—bullying, racial tension, social class—that are seen in U.S. schools, she adds.

But MSU Denver has a need UPR could meet—to expose teacher education students to instructors from a different environment and culture. That happens next summer when a delegation from UPR will come here to teach and begin a new joint-research effort.

The exchange program runs for just two weeks during the summer unlike others that can last a semester or even a year. Anderson sees the short duration as a plus. “All you have to give up is two weeks of your time. You’d be able to have this exchange, have this experience…and then get back to your normal way of life.”

Research is an important element of the initiative. A virtual classroom has been set up so faculty from both schools can develop the initial research project on technology and its impacts on the curriculum and delivery of multicultural education. More research projects between MSU Denver and UPR will follow this one.

“When it comes to our faculty contributing to the intellectual capital of teacher education and education as a whole it creates an avenue,” Anderson says. “We can both gain from this.”

Both Anderson and Sanjurjo hope the exchange program expands to other departments and eventually includes students. The sponsors plan to seek grants to support the initiative, but there is one variable that neither side can control—Puerto Rican politics.

Elections are scheduled for November in Puerto Rico, and a change in government would mean a change in the administration of the UPR, a state institution. “All the deans, all the administrators at all the campuses would have to resign,” Sanjurjo says.

She doesn’t think that would be a deal killer for the exchange program, however.

“In the long run it won’t affect it that much but it may delay things,” she says.
AGENDA ITEM: Office of Human Resources report of personnel actions for the Board’s information, which have occurred since the last Board Meeting on June 7, 2012.

BACKGROUND: Report of personnel actions which have occurred since the last Board agenda of June, 2012. Temporary appointments, resignations, terminations, retirements, transitional retirements, promotions, reassignments, reclassifications, leave without pay, non-renewal, and final sabbatical reports which are delegated to the President and do not require approval by the Board.

INFORMATION: The following personnel items are presented to the Board of Trustees as information.

APPOINTMENTS

Mr. Joseph Michael Longo, Staff Counselor Intern, Annual Salary: $24,615.00 – Effective July 1, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Kyle Mae Rundles, Staff Counselor Intern, Annual Salary: $24,615.00 – Effective July 1, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Emily Erin Carter, Staff Counselor Intern, Annual Salary: $24,615.00 – Effective July 1, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Saran Stewart, Diversity Specialist Intern, Annual Salary: $20,000.00 at .475FTE – Effective August 1, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Carrie Warren, Interim Paralegal, Annual Salary: $70,000.00 – Effective August 14, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Jenell Wilmot, Mathematics Learning Specialist, Annual Salary: $36,000.00 – Effective August 6, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Sandra K. DiFalco, CCMLS Instructor, Annual Salary: $57,500.00 – Effective July 1, 2012. (CATEGORY II FACULTY)

Ms. Molly Leamon, Faculty, Alternative Licensure Program, Annual Salary: $56,492.00 at 50%FTE – Effective August 1, 2012. (CATEGORY II FACULTY)
Mr. Antonio M. Hirad, Lecturer of Economics, Annual Salary: $55,349.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Mr. Zachary Richardson, Lecturer of Economics, Annual Salary: $55,349.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Ms. Elena Foster, Lecturer of Mathematics and Computer Science, Annual Salary: $43,838.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Ms. Krista Fiedler, Lecturer of Reading, Annual Salary: $47,689.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Ms. April Sifford, Lecturer of Health Professions/NUT, Annual Salary: $50,067.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Mr. Richard Emory Crebo, Lecturer of Health Professions, Annual Salary: $52,652.00 at 50%FTE – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Barbara B. Koehler, Lecturer of Criminal Justice & Criminology, Annual Salary: $46,318.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Sarah J. Finstad, Lecturer of Criminal Justice & Criminology, Annual Salary: $46,318.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Rebecca Trammell, Lecturer of Criminal Justice & Criminology, Annual Salary: $46,318.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Margaret Garcia, Lecturer in Political Science, Annual Salary: $44,250.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Edgar Maldonado, Lecturer in Computer Information Systems, Annual Salary: $70,037.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Thomas P. Wilson, Lecturer in Biology, Annual Salary: $46,881.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Mr. David Mallo, Lecturer in Social Work, Annual Salary: $44,552.00 at .50FTE – Effective August 14, 2012. (CATEGORY II FACULTY)

Mr. Ethan Tsai, Lecturer in Chemistry, Annual Salary: $46,103.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Alan Sumler, Lecturer in Philosophy, Annual Salary: $42,826.00 – Effective August 14, 2012. (CATEGORY II FACULTY)
Ms. Jennifer Zakotnik, Lecturer in Mathematics, Annual Salary: $43,838.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

Dr. Qin Yang, Lecturer in Mathematics, Annual Salary: $46,510.00 – Effective August 14, 2012. (CATEGORY II FACULTY)

RESIGNATIONS

Dr. Sandra Phifer, Associate Professor of Elementary Education, Effective June 30, 2012. (FML Coverage expired)

Ms Steffanie Nolen, Loan Counselor, Effective June 29, 2012. (Personal Reasons)

Mr. Adam Stowe, Coordinator of Student Retention Specialist, Effective May 25, 2012. (Personal Reasons)

Ms. Laura Henderson, Faculty Alternative Licensure Program, Effective May 31, 2012. (Personal Reasons)

Mr. Bennett Ostroff, Staff Counselor Intern, Effective June 30, 2012. (Contract Ended)

Ms. Meghan Aston-Lebold, Staff Counselor Intern, Effective June 30, 2012. (Contract Ended)


Mr. Adam Seth Hempling, Study Abroad Advisor, Effective June 5, 2012. (Contract Ended)

Dr. Maurice Hamington, Associate VP, Academic Centers & Programs, Effective July 31, 2012. (Personal Reasons)

Ms. Joanna Snawder, Associate Director Institute of Women's Studies, Effective July 31, 2012. (Accepted position outside of College)

Dr. Heather Brady, Assistant Professor of Health Professions, Effective August 15, 2012. (Personal Reasons)

Mr. Kenneth M. Garcia, Director of Infrastructure Services, Effective August 14, 2012. (Accepted position outside of College)

Ms. Shelly D. Owens, Assistant Professor of Theatre, Effective August 14, 2012.
(Accepted position outside of College)

Dr. Linda B. White, Lecturer of Health Professions, Effective August 14, 2012.
(Personal Reasons)

(Personal Reasons)

(Personal Reasons)

Ms. Merrie Haynes, STL & Scholarship Counselor, Effective August 24, 2012.
(Personal Reasons)

Ms. Joan Zerkovich, CTO & Associate Vice President of Administrative Computing,
Effective August 31, 2012.
(Personal Reasons)

Dr. Nancy M. DuTeau, Assistant Professor of Biology, Effective August 14, 2012.
(Personal Reasons)

Dr. Kelly M. Elkins, Assistant Professor of Chemistry, Effective August 14, 2012.
(Accepted position outside of College)

RETIREMENTS

Dr. Timothy F. Reardon, Assistant Professor of HEP & HCM, Effective June 4, 2012.

Dr. Dorothy A. Snozek, Professor of Reading, Effective June 30, 2012.


Ms. Kate Lutrey, Director, Student Concierge Desk, Effective August 1, 2012.

PROMOTIONS

Mr. Stephen Galpern, Director of Major Gifts, Annual Salary: $80,325.00 – Effective August 1, 2012. (FROM Associate Director, Development - LAS and Athletics ($76,500.00) TO Director of Major Gifts ($80,325.00)
Ms. Cecily Cullen, Creative Director, Center for Visual Art, Annual Salary $60,738.00 – Effective June 1, 2012. (FROM Assistant Director, Curator Center for Visual Art ($47,527.00) TO Creative Director, Center for Visual Art ($60,738.00)

REASSIGNMENTS

Mr. Joshua Gabrielson, Coordinator of Student Academic Success and Intervention, Annual Salary: $42,117.00 – Effective June 1, 2012. (FROM 2+2 Counselor of the Office of Admissions TO Coordinator of Student Academic Success and Intervention (No Change in Salary)

Mr. Matt Brinton, Assistant Director of Student Activities, Annual Salary: $42,840.00 – Effective June 1, 2012. (FROM INTERIM TO PERMANENT (no increase in salary)

Ms. Jacqueline M. Bullard, Grants and Contracts Accountant, Annual Salary: $51,041.00 – Effective June 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Mr. Ryan Campbell, Program Coordinator, Annual Salary: $44,370.00 – Effective July 1, 2012. (FROM TEMPORARY TO PERMANENT (includes 2% increase for 2012-13)

Mr. Marc Rodriguez, PAT Coordinator, Annual Salary: $39,015.00 – Effective July 1, 2012. (FROM TEMPORARY TO PERMANENT (includes 2% increase for 2012-13)

Ms. Suzanne Beach, Alternative Licensure Program Coordinator, Annual Salary: $43,150.00 at 75% FTE – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Donna Potempa, Academic Program Coordinator-History, Annual Salary: $43,150.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Lorri Wray, Admin, Finance & Facilities Admin Asst, Annual Salary: $45,453.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Kathryn Dunleavy, Assistant to the Dean of PSP, Annual Salary: $50,675.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Mr. Jason M. Doyle, Assistant to the AVP for Enrollment Services, Annual Salary: $43,150.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Cynthia S. Philbrook, Assistant to Dean of LAS, Annual Salary: $43,150.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Lee Pruett, Assistant to the Deputy Provost, Annual Salary: $52,669.00 – Effective July 1, 2012 (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Susan Call, Senior Program Development Manager, Annual Salary: $52,696.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)
Ms. Lou Moss, Coordinator, Academic Effectiveness Programs, Annual Salary: $58,199.00 – Effective July 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

Ms. Sarah M. Miller, Service Learning Coordinator, Annual Salary: $36,272.00 – Effective August 1, 2012. (FROM CLASSIFIED TO ADMINISTRATIVE)

RECLASSIFICATIONS

Ms. Rona Cantor, Centralized Registration/DD Grant Fiscal Manager, Annual Salary: $43,859.00 – Effective July 1, 2012. (Salary increase due to change in job duties)

LEAVE WITHOUT PAY WITH BENEFITS

Dr. Adam Graves, Assistant Professor of Philosophy, August 16, 2012 through December 15, 2012.

REDUCTION IN FTE

Dr. Laura McCall, Professor of History, Annual Salary: $71,605.00 from 1.00FTE to .50FTE for FALL SEMESTER ONLY – Effective August 16, 2012. (TENURED FACULTY)

INCREASE IN FTE

Ms. Erika Church, Assistant Director of the One World One Water Center, Annual Salary: $48,000.00 from .50FTE to 1.00FTE – Effective June 1, 2012. (TEMPORARY/ADMINISTRATIVE)

Ms. Kathy R. Clark, Certificate/Minor Coordinator, Annual Salary: $61,655.00 from .873FTE to 1.00FTE – Effective July 1, 2012. (ADMINISTRATIVE)
AGENDA ITEM: Title III Grant Update

BACKGROUND:

On October 1, 2010, then Metropolitan State College of Denver was awarded a $1.88M grant under Title III, Part A of the Higher Education Act of 1965, as amended. This Strengthening Institutions grant titled Achieving Student Success: Focused Advising and Academic Restructuring is designed to a) introduce systemic and systematic technological improvements and faculty and staff development in advising; and b) form a School of Education. Grant objectives include specific targets for improvement of enrollment, retention, and graduation, as well as enrollment in teacher licensure preparation, particularly focused on under-represented populations. These two major activities were selected based on a series of conversations regarding ongoing initiatives to improve student retention and graduation through improved advising and policy implementation and on the May 2009 recommendation of the Academic Structure Review Committee to supporting the establishment of a School of Education.

As the grant nears the end of year two, the following accomplishments should be highlighted:

- Creation of an advising handbook for faculty and staff that is available on the web and is being distributed to new faculty on portable thumbdrives
- Hiring of professional advisors reporting within the School Deans offices
- Administration of a faculty survey to establish a baseline of perceptions regarding the effectiveness of the advising tools and information available to faculty
- Piloting of iStartStrong interest inventory with undeclared students, STEM faculty teaching in the First Year Success program, and Career Services
- Purchase and initial implementation of the Recruit and Admission Performance (RAP) reporting software
- Purchase and initial implementation of the Banner Relationship Management – Student software
- Training of early adopters on the Banner Relationship Management – Student software
- Alignment of the format of the web-based CAPP report that is widely available to students, faculty and staff with the official CAPP report available through Banner
- Responsibility for the Professional Education Advisory Committee (PEAC) was given to co-chairs, a department chair from teacher education and an associate dean from the School of Letters, Arts, and Sciences which houses most of the content disciplines
- Site visits to key comparative institutions with models for Schools of Education that might be emulated or adapted
- Purchase of materials for the Education Resource Library to be used by Teacher Education faculty and pre-service teachers
- Exploration of optimal ways to divide the two Teacher Education departments presently housed in the School of Professional Studies into at least three and perhaps eventually four departments that would reside in the new School of Education

RECOMMENDATION: This agenda item is presented to the Board of Trustees as information only.