

**METROPOLITAN STATE COLLEGE of DENVER
BOARD OF TRUSTEES**

**Wednesday, October 5, 2005
8 a.m. – 12 noon
Tivoli Student Union, Room 320
Auraria Campus**

MINUTES

I. CALL TO ORDER

The meeting was called to order at approximately 8:20 a.m., by Chair Benson.

Board of Trustees Present:

Trustee Bruce Benson; Trustee Gin Butler (EXCUSED); Trustee Alex Cranberg; Trustee Maria Garcia Berry (EXCUSED); Trustee Mark Martinez (EXCUSED); Trustee John Osborn (EXCUSED); Trustee Adele Phelan; Trustee Ann Rice; Trustee Sean Tonner (EXCUSED); Faculty Trustee Gene Saxe; Student Trustee Brian Glotzbach.

Metro State Personnel Present:

Stephen Jordan, President; Teri Bokn, Executive Assistant to the President; George Engdahl, Interim Vice President for Institutional Advancement; Joan Foster, Interim Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Karen Raforth, Interim Vice President for Student Services; George Middlemist, Interim Vice President for Information Technology; Percy Morehouse, Executive Director of Equal Opportunity; John Cochran, Interim Dean, School of Business; Sandra Haynes, Dean, School of Professional Studies; Kenneth Keller, Interim Dean, School of Letters, Arts & Sciences; and others.

NOTE: Due to the lack of a quorum, no action items were voted on.

I. APPROVAL OF MINUTES

A. Approval of September 7, 2005, Board Meeting Minutes
(*No action taken.*)

II. REPORTS

- A. **MSCD Board:** Chair Benson began by presenting John Buechner, former interim president and chair of the presidential search committee, a plaque of appreciation. He continued by reporting that the campaigns for Referenda C&D are “heating up”. He concluded by urging everyone to vote.
- B. **AHEC Board:** President Jordan reported that the bonds were issued for the refinancing on the administrative building.
- C. **President:** President Jordan gave background on three proposed policy changes that were questioned at the last Board meeting and why they were rejected by

General Counsel. Dr. Jordan would feel comfortable with a version of two moving forward through the Vice Presidents and the Cabinet for approval before being brought back to the Board, but felt strongly opposed to the provision that would involve the Board of Trustees in student judicial matters and would open student judicial hearings to the public. President Jordan will meet with Student Trustee Gotzbach and Interim Student Government President Bergquist to discuss these proposals again, and will submit re-drafted proposals through the policy-making process before bringing them back to the Board.

Dr. Jordan reported that a draft RFP for the insurance benefits programs consultant has been completed. A campus committee will be looking at the RFP. Before it is issued, Dr. Jordan will be meeting with presidents from other institutions involved in CHEIBA to discuss their interest in the proposal to re-examine benefits options.

Dr. Jordan has looked at the candidates in the final pool for the Internal Auditor. There were three who deserved further consideration in terms of reference checks and phone interviews, in his view. He cautioned the Board, that it appears these are individuals whose salaries are not insignificant and are accustomed to working with a staff.

Dr. Douglas Samuels of Portland State University, candidate for the position of Vice President for Student Services, will be on campus for interviews October 13 & 14. On October 13, noon to 2 pm, he is scheduled to have lunch with the Trustees. President Jordan looks forward to feedback from the entire community.

The Provost Search Committee will meet again on October 5 (today). Of 104 applicants, 18 remain under consideration. The remaining candidates include 5 female and 13 male and 5 Hispanics and 1 African American. It is anticipated that the committee reduce the 18 down to 10 and then conduct airport interviews. He very pleased by the quality of the pool of candidates and the progress being made by the committee.

President Jordan concluded by announcing that Natalie Lutes has agreed to accept the permanent appointment of Vice President for Administration and Finance.

- D. **Student Government**: Student Trustee Glotzbach reported that the special fall Student Government elections will be held October 24 through October 30. The senate has approved the reformed the election commission by-laws which will hopefully allow for a smooth and controversy free fall election. If all goes as well as he expects, an inauguration should be held on November 16.

Students will be voting on whether or not to extend the RTD bus pass fee that is charged to Auraria students. He has requested to meet with the RTD representative. Students feel the current RTD pass is a very good deal; RTD is proposing to begin charging at the park-n-rides.

Student Government is excited to meet with the candidate for Vice President for Student Services, Douglas Samuels. Dr. Samuels' resume is impressive and it's critical for the students that the best individual available is chosen for this

position. He has the highest confidence that the right person for the job, be it a current person at Metro State or someone outside of the Metro State community that can bring a different perspective to the college.

Metro State Student Activities along with CU Denver Student Life sponsored a debate on September 21 regarding Referenda C&D. I was an interesting debate and many students turned out.

Metro State's athletic training program students were invited to take a tour of the Pepsi Center's athletic training facilities on September 30.

The first Annual Safe Campus night will be held Thursday, October 6 at 7:30 p.m. Auraria Campus Police, as well as students, faculty, and staff will be walking the campus to assess evening lighting, landscaping and the placement of emergency phones.

Student Trustee Gotzbach concluded by reported that Metro State's women's soccer team continues to be ranked number 1 in the country. The metro state's men's soccer team has entered the polls at number 18. RMAC player of the week were garnered by Amy Leichter for the women and Zack Cousins for the men. Women's Volleyball continues to be in contention for a conference title with a 5-2 conference record. And the men's and women's cross country teams will compete in the RMAC championships on October 22. Congratulations to Metro State's own Pete Julian who will be competing for Team USA in the 2005 North America 5K road race team challenge.

- E. **Finance Committee**: Trustee Cranberg – No report this month.
- F. **Faculty Senate**: Dr. Hal Nees, President, thanked the Board for meeting with faculty before the last Board meeting on September 7. He thanked the Board for their support for to release funds for equipment at Metro State and thanked Chair Benson for his work on C&D.
- G. **Council of Chairs**: Dr. John Schmidt, Chair, reported that the chairs continue to be involved in the Higher Learning Commission Task Forces that are preparing for the accreditation visit.
- H. **Institutional Advancement**: Mr. George Engdahl, Vice President, reported that Alumni Relations is in the process of filling positions as are all of the Institutional Advancement departments. He asked everyone to hold March 18, 2006 for the Plain and Fancy Ball. An honorary committee is being created to make the plans. College Communications has distributed the 40th anniversary banners which can be seen along Speer Blvd. He is in the process of launching search for Assistant vice President for Communications, currently held in an interim capacity by Cathy Lucas. A portion of College Communications will be moving back to the IA area. They are also working on an earlier initiated plan for integrated marketing, including development of a key message for the college. Development is currently at \$85,000 toward the goal of \$2.4 million. He reported that within the Katrina funding bill, cash gifts through December 31 are worth 100% deduction. He is working reorganizing development office by redefining a major gift @ \$25,000; the prior gift was \$1000. 100 prospective donors have

been identified and he is reestablishing Assistant Vice President for Institutional Advancement position. Mr. Engdahl had is meeting with the Foundation Board where he shared his vision. The board will update the MOU and refocus on external issues and increasing assets which include 1) human capital/rebuilding the Board; 2) increasing the endowment through the major gifts program; and 3) increase the portfolio.

I. **Legislative:** Capstone Group – No report this month.

III. CONSENT ITEMS

- A. Personnel Items
- B. Deferring of a Sabbatical Leave
- C. Report to CCHE on Cash-Funded Out-of State and Out-of Country Instruction:
(*Dr. Linda Curran, Interim Associate Vice President for Academic Affairs*)
(*No action taken due to lack of quorum.*)

IV. INFORMATION ITEM (*Requires no approval by the Board of Trustees*)

- A. Personnel Actions Delegated to the President

V. PRESENTATIONS

- A. **Student Housing:** Dr. Karen Raforth, Interim Vice President for Student Services, gave a presentation on student housing which included information on retention, security, community, etc.
- B. **College Enrollment:** Dr. Karen Raforth, Interim Vice President for Student Services, gave a presentation on enrollment at Metro State which included information and statistics on top majors, ethnicity, county, transfers, etc.

VI. PUBLIC COMMENT

There was no comment from the public.

VII. EXECUTIVE SESSION

There was no Executive Session.

VIII. ADJOURNMENT

The meeting adjourned at approximately at 10:30 a.m.