

**FINANCE COMMITTEE
TRUSTEES OF METROPOLITAN STATE COLLEGE OF DENVER**

Wednesday, September 7, 2005

6:00 a.m. – 7:00 a.m.

Tivoli, Room 317

Auraria Campus

I. CALL TO ORDER

Trustee Cranberg called the Finance Committee meeting to order at approximately 6:05 a.m.

Present: Trustee Alex Cranberg; Trustee Sean Tonner; Trustee Mark Martinez; President Stephen Jordan; Natalie Lutes, Interim Vice President for Administration and Finance; Jinous Lari, Assistant Controller; Stephanie Moran, Interim Budget Director

II. APPROVAL OF MINUTES

A motion was made to approve the minutes from the May 4, 2005, Trustee Finance Committee meeting. The motion was seconded and approved.

III. DISCUSSION ITEMS

A. FY2006 Revised Operating Budget

The Committee reviewed the proposed allocations of one-time fund balance. A question was asked of what is included in the \$5 million equipment/remodel/renovation allocation. It was explained that the bulk of the \$5 million was to go to equipment. The remodel/renovation allocation is to accommodate any changes that need to be made with the purchase of new equipment; such as classroom reconfiguration or lab renovation to accommodate a specific piece of equipment. Keeping equipment updated is important for the smooth operation of the college; however, it hasn't been occurring as routinely as it should have in recent years. President Jordan would like this to be a college priority. The allocation of the \$5 million is contingent on the passage of Referendums C & D. The departments will go forward with their requests, but allocations will not be made until after the November elections.

The \$1.75 million earmarked for adjunct faculty increases was discussed. It was suggested that alternatives be looked at for allocating the increase instead of just increasing the hourly rate. A suggestion was made to base increases on credentials. Staff agreed that various options will be reviewed.

B. Financial Statements as of June 30, 2005

There were no significant areas of note.

C. Referendums C and D

At the request of CCHE, an analysis was performed showing how a 10%, 25%, or 50% cut in stipend revenue would affect Metro if

Referendums C and D do not pass. Based on the analysis, it was clear that significant budget cuts would need to be made. However, the analysis was provided solely for informational purposes to show the monetary impact of the cuts and was not a reflection of how the college would handle the cuts if C and D do not pass.

D. Other Business

1. Trustee Martinez requested that Metro's participation in CHEIBA be reexamined. He reminded the Finance Committee that it had been about 2 ½ years since the college looked into CHEIBA and other health care options. He suggested putting out an RFP for a consultant to look into CHEIBA and other health plan options.
2. Trustee Cranberg wanted to find out the status of the search for the Internal Auditor. He was told that the search had been put on hold until the October Trustee Retreat.
3. Trustee Cranberg would like to see a comparison of the amount of student health insurance waivers for Fall 2004 and Fall 2005.
4. A request was made to show an estimate for FY 2006 year end fund balance by estimating vacancies for the year based on historical information. Trustee Cranberg would like this information included routinely in Finance Committee budget presentations.

IV. ADJOURNMENT

At approximately 7:10 a.m. a motion was made and seconded to adjourn the Finance Committee Meeting. The motion passed unanimously.