

**METROPOLITAN STATE COLLEGE *of* DENVER  
BOARD OF TRUSTEES**

**Wednesday, May 3, 2006  
8 a.m. – 12 noon  
Tivoli Student Union Room 320  
Auraria Campus**

**MINUTES**

**I. CALL TO ORDER**

At approximately 8:08 a.m., Chair Benson called the meeting to order.

**Board of Trustees Present:**

Trustee Bruce Benson; Trustee Gin Butler (EXCUSED); Trustee Alex Cranberg; Trustee Maria Garcia Berry (EXCUSED); Trustee Mark Martinez; Trustee John Osborn (EXCUSED); Trustee Adele Phelan; Trustee Ann Rice (EXCUSED); Trustee Sean Tonner; Faculty Trustee Gene Saxe; Student Trustee Brian Glotzbach.

**Metro State Personnel Present:**

Stephen Jordan, President; Teri Bokn, Executive Assistant to the President; Frieda Holley, Interim Provost and Vice President for Academic Affairs; Rodolfo Rocha, Provost and Vice President Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Douglas Samuels, Vice President for Student Services; George Middlemist, Interim Vice President for Information Technology; George Engdahl, Interim Vice President for Institutional Advancement; Lee Combs, General Counsel; John Cochran, Interim Dean, School of Business; Joan Foster, Dean, School of Letters, Arts & Sciences; Sandra Haynes, Dean, School of Professional Studies; Hal Nees, Faculty Senate President; John Schmidt, Chair, Council of Chairs; Ed Lucero, Alumni Association, and others.

**II. APPROVAL OF MINUTES**

A. Approval of April 5, 2006, Board Meeting Minutes: It was moved and seconded to approve the minutes from the April 5, 2006, Board meeting. The motion passed unanimously.

**III. REPORTS**

A. MSCD Board: It was agreed to hold the Board Retreat on Monday and Tuesday, June 26 & 27, 2006.

B. AHEC Board: President Jordan reported that AHEC is focusing on legislation relating to the renovation of the Science Building. The AEC discussed moving forward the RFP process, to which five firms have responded. The timeline seems to be that the Master plan will be completed around the winter holidays.

- C. President: President Jordan announced that the Academic and Student Affairs Committee will meet on Wednesday, May 17, 2006, from 8-10:30 a.m. in Central Classroom 301. He reminded the Board that Commencement is Sunday, May 14 at the Colorado Convention Center. There will be a lunch at 11:45 a.m. If the lunch is not attended, Trustees need to arrive at 1:30 a.m.

He continued by introducing and welcoming Dr. Rodolfo Rocha, who recently accepted the Provost and Vice President for Academic Affairs position. Dr. Rocha said he is looking forward to working with the Metro State community.

President Jordan congratulated Student Trustee Brian Glotzbach and Jack Wylie, SGA President, who were recently re-elected to their positions.

President Jordan followed with a budget update, mentioned the strong work of faculty and staff noted in the President's Report to the Board, the Family Literacy editorial and corresponding Toyota Grant, and that CU Medical Schools materials indicated for incoming med-students next fall will include 29 Metro graduates, which is 20% of the incoming class.

- D. Student Government: Student Trustee Glotzbach reported that the voting turnout for student elections was low and that he will be working with administration and student government to increase voter turnout. Plans between CEOs, Student Government and Student Services to open up voting across campus across Auraria are being developed to increase student voter turnout. He also reported that the Go Metro State Downtown 5K Run was a great success, attracting over 200 runners. Brian is also currently working on a scholarship fund for single parents in memory of Steven Hay, and met with Karen Raforth to discuss the communication issues surrounding the RTD strike. Brian Glotzbach also met with Dr. Samuels to discuss SGA issues, and will be working with him to resolve numerous concerns. President Jordan indicated that at the recent AEC meeting, members discussed changing the process for policies that affect students. He also reminded the Board of the Office of Student Activities' Student Leadership Awards Ceremony on May 5, 2006.

- E. Finance Committee: Trustee Cranberg reported that the Finance Committee met and reviewed the fiduciary oversight obligations on defined contribution pension plans related to the consent item on the day's agenda. The consultant approved that the obligated minimum requirements had been met, and that the committee recommends approval of the report. The Internal Auditor has created a webpage that provides an easy opportunity to make suggestions or provide information. The Finance Committee also reviewed the revenue side of the 06-07 budget, and will be reviewing the expenditure side in preparation for the next board meeting.

- F. Academic and Student Affairs Committee: Trustee Phelan the committee met after the last board meeting and are recommending several items on the agenda.
- G. Faculty Senate: Dr. Hal Nees, President, was re-elected as faculty senate president. During the summer months the executive and senate president's council committee will continue to meet.
- H. Council of Chairs: Dr. John Schmidt, Chair, reported that of the 55 tenure track searches, 19 faculty have signed contracts and an additional 18 faculty have been offered contracts. Mark Martinez asked Dr. Schmidt to comment on Metro State's ability to recruit qualified candidates. Dr. Schmidt indicated that moving to 100% of CUPA average has improved recruiting results and that the upcoming budget proposal would further address these concerns, and Dr. Jordan further explained how the components of the budget proposal would address the pay issues. Trustee Martinez also asked how the perception of the campus climate has affected recruiting, to which Dr. Schmidt responded that while there may be some internal concerns, he has pressed all candidates to disclose any questions or concerns and no candidate has expressed such a concern. Contracted new hires are generally migrating from the Eastern US.
- I. Institutional Advancement: Mr. George Engdahl, Vice President, the fundraising so far is at about \$1.9 million towards a \$2.5 million dollar goal with another \$150,000.00 incoming before fiscal close. The \$1.9 million is comprised of over 3200 gifts from approximately 2000 donors. The Foundation Board held its first full board meeting in two years. The Board had been downsized to an "operating board" prior, and has been re-charged with its mission as a full Board. The Foundation approved the new CVA lease, and was presented with the expanded ideas relating to the PaceSetters program, including a goal of matching a \$500,000 challenge grant. IA also presented to the Foundation Board with \$88 million dollars' worth of Metro State projects that they would like to see funded, which includes current, endowment and capital projects. The summer concert on July 15<sup>th</sup> will be the Gypsy Kings at the City Lights Pavillion. So far, this event has raised \$135,000 through sponsorships and ticket sales, with a recent \$40,000 media buy. This event will benefit Industrial Design, Athletics and Marketing.
- J. Alumni: Mr. Ed Lucero, President, reported that the Alumni Association will have its Annual Retreat on August 26. They will look at recruiting new board members, their strategic plan within the larger context of the College's goals, how to integrate the civic engagement activities and address diversity issues. The Alumni Recognition Ceremony honored eleven graduates, and Mr. Lucero shared details about some of the honorees. Current Magazine, a professional development for institutional advancement, quotes Metro State Alumni Director Cherrilyn Napue on the new breed of alumni from urban institutions.
- K. Legislative: Christine Staberg, The Capstone Group, gave an update on bills they have been working on. No substantive changes occurred in the budget during the last 3 weeks. Ms. Staberg reviewed details and potential impact of Senate Bills 24, 64, 136, 144, 173, 203, 204, 205, and 209, Senate Direct Resolution 42, House Bills 1024 and 1399. Leadership in Governor's Office, House, Senate and the Budget Committee could soon all be changing; President Jordan acknowledged

the work Christine Staberg and Mary Marchun have done on the building project and budget issues. The Metro State Caucus has been very successful, and has resulted in several strengthened relationships with our political leaders.

#### IV. CONSENT ITEM

- A. Governing Board Fiduciary Oversight of the Defined Contribution Pension Plan:  
It was moved and seconded to approve the Consent Item as presented. The motion passed unanimously.

#### V. ACTION ITEMS

The following items were recommended by the Academic and Student Affairs Committee:

- A. Proposal for Linguistically Diverse Education Minor and Teacher Education Endorsement Program: Dr. Linda Curran, Associate Vice President for Academic Affairs, was available for discussion and questions. It was moved and seconded to approve the recommendation of the Academic and Student Affairs Committee. The motion passed unanimously.
- B. Proposed Study Abroad Course: Machu Picchu and the Nazca Plain (*Dr. Linda Curran, Associate Vice President for Academic Affairs*)
- C. Proposed Study Abroad Course: Directed Studies in Painting / French Connections: *Plein Air* Painting Workshop (*Dr. Linda Curran, Associate Vice President for Academic Affairs*)
- D. Proposed Study Abroad Course: Modern Ghana (*Dr. Linda Curran, Associate Vice President for Academic Affairs*)

It was moved and seconded to approve the three Study Abroad courses as presented and recommended by the Academic and Student Affairs Committee. The motion passed unanimously.

- E. Second and Final Reading of Changes in Chapter 5 of the Trustees Policy Manual on Program Review (*Dr. Frieda Holley, Interim Provost and Vice President for Academic Affairs*) It was moved and seconded to approve the change to the Trustees Policy Manual on Program Review as submitted and recommended by the Academic Affairs and Student Affairs Committee. The motion passed unanimously.

The following items were recommended by the Academic and Student Affairs Committee and the Finance Committee:

- F. Proposed Athletic Fee Increase for 2006-07: Ms. Joan McDermott, Athletic Director, gave an overview of the proposed Athletic Fee Increase to support a women's softball program. It was moved and seconded to approve the proposed Athletic Fee Increase for 2006-07 as submitted and recommended by the Academic and Student Affairs and Finance Committees. The motion passed unanimously.

- G. Proposed Revision to the Student Fee Plan: Dr. Karen Raforth, Association Vice President and Dean of Students, gave an overview and answered questions. It was moved and seconded to approve the proposed Revision to the Student Fee Plan as submitted and recommended by the Academic and Student Affairs and Finance Committees. The motion passed unanimously.
- H. Proposed Program Fee Increases for 2006-07: Dr. Linda Curran, Associate Vice President for Academic Affairs, gave an overview and answered questions. Discussion resulted in the suggested revision in clearer language relating to the online aspect of student elections, such as “#7 Reasonable efforts will be made to maximize voter participation, including the use of available online technology.” It was moved and seconded to approve as amended the proposed Program Fee Increases as for 2006-07 recommended by the Academic and Student Affairs and Finance Committees. The motion passed unanimously.

**VI. DISCUSSION ITEMS**

The following items were presented by the Academic and Student Affairs Committee:

- A. Academic Program Review Report for AY 2004-05: Dr. Linda Curran, Associate Vice President of Academic Affairs gave an overview and addressed comments.
- B. Latest Draft of Metro State’s Strategic Plan: Dr. Frieda Holley, Interim Provost and Vice President for Academic Affairs and Dr. Hal Nees, President of the Faculty Senate, gave an overview of the Strategic Plan and as well as an update on the progress of the committee. Discussion occurred on #7 of the Indicators of Preeminence. The Board agreed to the wording of “Affordability for all students, recognizing the importance of financial aid for low-income students.” #3 of the Indicators of Preeminence will read “Faculty who encourage and improve student achievement, who value being current in their discipline and use it to enhance instruction, and who continually seek ways to be more effective teachers.”

The following item was presented by the President:

- C. FY 2006-07 Preliminary Budget: Ms. Natalie Lutes, Vice President for Administration and Finance, gave the overview and answered questions.

**VII. INFORMATION ITEM *(Requires no approval by the Board of Trustees)***

- A. Personnel Actions Delegated to the President

**VIII. PUBLIC COMMENT**

- A. There was no public comment.

**IX. REQUESTS FOR FUTURE AGENDA ITEMS**

**X. EXECUTIVE SESSION**

A. The Board did not opt to go into Executive Session.

**XI. ADJOURNMENT**

A. The Board Meeting Adjourned at 12:35 pm.