

**FINANCE COMMITTEE
TRUSTEES OF METROPOLITAN STATE COLLEGE OF DENVER**

Tuesday, April 25, 2006

2:30 – 5:00 p.m.

**Administration Building, Conference Room 575
Auraria Campus**

I. CALL TO ORDER

Trustee Cranberg called the Finance Committee meeting to order at approximately 2:45 p.m.

Present: Trustee Alex Cranberg; Trustee Sean Tonner; Trustee Mark Martinez-EXCUSED; Trustee John Osborn; Student Trustee Brian Glotzbach-EXCUSED; President Stephen Jordan; Natalie Lutes, Vice President for Administration and Finance; Steve Gonzales, Internal Auditor; Jinous Lari, Assistant Controller; Stephanie Moran, Budget Director; Tim Greene, Associate Vice President for Plan Administration; Marilyn Coming, Assistant Budget Director

II. APPROVAL OF MINUTES

A motion was made to approve the amended minutes from the January 26, 2006 Trustee Finance Committee meeting. The motion was seconded and approved.

III. DISCUSSION ITEMS

A. Governing Board Fiduciary Oversight of the Defined Contribution Pension Plan.

Tim Greene, Associate Vice President of Plan Administration, presented background information relative to the responsibilities of the Board of Trustees in regard to HB 04-1007 requiring periodic review of the college's (401a) Defined Contribution Pension Plan (DCPP), also referred to as the Optional Retirement Plan (ORP), for Faculty and Administrative Staff. A component of this review was the presentation of findings of the study completed on behalf of the college by Gallagher Benefit Services, Inc. The discussion resulted in the recommendation to accept the findings of the ORP report. A motion was made to accept the findings of the ORP report. The motion was seconded and approved.

An additional outcome of this discussion was that staff agreed to research adding flexibility to allow for loans against an individual's retirement plan, changing investment options to include energy funds, and the possibility of adding the ORP option for PT faculty.

B. Financial Statements as of March 31, 2006

The only area of note was the timing and receipt of COF payments and the impact on the increase in tuition and fee revenue over the same period FY2005.

C. Budget Review FY2006

The revised FY2006 budgets were presented. The only adjustment made to the state appropriated budget was a reduction of \$600,000 for spring enrollment. Auxiliary budgets were revised to reflect accurate yearend projections.

D. Budget FY2007

A preliminary draft of the FY2007 Budget was reviewed and discussed. The anticipated FY2007 revenue for the college includes an increase of \$180 in the COF reimbursement for 30 credit hours, a Fee-for-Service allocation, and a tuition increase of 2.5%. Proposed uses for new revenue will be mandatory costs and support of initiatives tied to the four planning themes of the draft Strategic Plan. More details will be provided at the May 3rd Board meeting and the June Finance Committee meeting.

E. Intercollegiate Athletic Fee Increase for 2006-07

A proposal has been made that would increase the Intercollegiate Athletic Fee by \$3.00. This increase comes with the support of the Student Fee Review Panel and Student Affairs. Additionally, the proposal has been reviewed by the Cabinet, The Vice Presidents, and the President. The primary reason for the increase is related to compliance with Title IX standards. A request was made to receive an update on the status of the Athletics program from Joan McDermott.

F. Internal Auditor Update

Steve Gonzales provided an update including progress on the completion of the Internal Audit webpage. Discussion also included plans to promote the Internal Audit presence and introduction to key areas on the campus.

G. Other

There was a discussion about the recent student election relative to the RTD bus pass program and fee. The committee agreed that further discussion of the fee increase and outcomes be brought to the Board for continued discussion.

IV. ADJOURNMENT

At approximately 5:20 p.m. a motion was made and seconded to adjourn the Finance Committee Meeting. The motion passed unanimously.

The next meeting has been set for Tuesday, May 23rd, at 3:00 p.m. Further details will be sent confirming time and meeting rooms.