

METROPOLITAN STATE COLLEGE *of* DENVER
BOARD OF TRUSTEES

Wednesday, February 1, 2006
8 a.m. – 12 noon
Tivoli Student Union Room 320
Auraria Campus

MINUTES

I. CALL TO ORDER

The meeting was called to order at approximately 8:02 a.m., by Chair Benson.

Board of Trustees Present:

Trustee Bruce Benson; Trustee Gin Butler; Trustee Alex Cranberg; Trustee Maria Garcia Berry; Trustee Mark Martinez; Trustee John Osborn; Trustee Adele Phelan; Trustee Ann Rice; Trustee Sean Tonner; Faculty Trustee Gene Saxe; Student Trustee Brian Glotzbach.

Metro State Personnel Present:

Stephen Jordan, President; Teri Bokn, Executive Assistant to the President; Frieda Holley, Interim Provost and Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Douglas Samuels, Vice President for Student Services; George Middlemist, Interim Vice President for Information Technology; George Engdahl, Interim Vice President for Institutional Advancement; Lee Combs, General Counsel; John Cochran, Interim Dean, School of Business; Sandra Haynes, Dean, School of Professional Studies; Ken Keller, Associate Dean, School of Letters, Arts & Sciences; Hal Nees, Faculty Senate President; John Schmidt, Chair, Council of Chairs; and others.

II. EXECUTIVE SESSION

At approximately 8:03 a.m., it was moved and seconded to convene into Executive Session for the purpose of discussing personnel matters in accordance with 24-6-402(3)(b)(I), C.R.S., confer with the Board's attorney to receive specific advice on legal questions in accordance with 24-6-402(3)(a)(II), C.R.S., and to discuss real estate matters in accordance with 24-6-402(3)(A)(I), CRS. The motion passed unanimously.

At approximately 9:28 a.m., the meeting was called back to order in open session by Chair Benson.

III. APPROVAL OF MINUTES

A. Approval of December 7, 2005, Board Meeting Minutes: It was moved and seconded to approve the minutes of the December 7, 2005, Board meeting. The motion passed unanimously.

IV. REPORTS

- A. MSCD Board: Chair Benson continues to meet with legislators and others regarding Metro State's budget and other issues. He congratulated President Jordan and the faculty for recent coverage in newspapers and raising the profile of Metro State.
- B. AHEC Board: Trustee Garcia Berry reported on the January 18th AHEC Board meeting. The Board discussed Tivoli improvements the initial approval of the bond refinancing and the Master Plan. Trustee Garcia Berry requested that legislative reports be added to the AHEC Board agenda.

At a recent dinner with the AHEC Board and AHEC Foundation Board, the role of the AHEC Foundation Board was discussed.

- C. President: President Jordan began with "Mark-Your-Calendar" items that included: the Homecoming basketball game on February 18th; the Plain & Fancy Ball on March 18th; and Spring Commencement on May 14th.

He reported that an assertive legislative agenda continues with colleges and universities over the discussion of unfunded enrollment and how much to request and how to distribute. There was unanimous agreement among the colleges and universities on a \$74 million supplemental appropriation requesting \$8.6 million be allocated to Metro State - this would be half way towards what would be necessary to be funded at the same general fund tuition level per student as the next lowest funded 4 year institution in the state.

President Jordan gave an update on recent meetings of the Colorado Education Alignment Council and American Council on Education Center for Policy Analysis Advisory Committee. He also gave an update on the Health Care RFP which has been issued and due back March 2. He will continue to keep Board updated on the progress.

Karen Raforth, Associate Vice President and Dean of Student Life, introduced Martha Eaton, Assistant Director of Administration for the Auraria Health Center, who presented an American flag to President Jordan that was flown on Veterans Day in Kuwait, where she recently served in the military. Eaton explained that she had to ask the Kuwaiti government for special permission to fly the American flag, and since her friends at Metro State had been so supportive of her throughout her assignment, she wanted to present the flag to the College. President Jordan said that he'd like to hang the flag, which is folded and enclosed in a glass and wooden display case, in the Tivoli so that all the students can see it.

Dr. Douglas Samuels, Vice President for Student Services, introduced Judi Diaz Bonacquisti, Associate Vice President for Enrollment.

President Jordan concluded by reporting that the provost search is moving forward. The committee is conducting reference checks and hopes to bring candidates on campus by the end of the February. In the mean time, Joan Foster has returned to her position as Dean, of Letters, Arts and Sciences, and Frieda

Holley has agreed to assume the position of Interim Provost and Vice President for Academic Affairs

- D. Student Government: Student Trustee Glotzbach reported that Student Government members continue to serve on committees that effect and impact students; volunteered time to “Pack-the-House” night basketball game; met with Student Services to discuss a sense of the community; participated in a tour of industrial design department; and sponsored the Leadership Emergence Seminar in Estes Park.
- E. Finance Committee: Trustee Cranberg reported that the committee discussed the five year forecast that responded to concerns and needs of Higher Education Funding, and fee for service.
- F. Academic and Student Affairs Committee: Trustee Phelan reported that the committee met on January 11 and the items discussed are on the today’s agenda.
- G. Faculty Senate: Dr. Hal Nees, President, reported the faculty is looking forward to the report in April and May from the Equity Parity committee. The Teaching Excellence Award offered to tenure, tenure track, part-time and temporary faculty this year.
- H. Council of Chairs: Dr. John Schmidt, Chair – There was no report from the Council of Chairs.
- I. Institutional Advancement: Mr. George Engdahl, Vice President, recognized Cathy Lucas’ and The Capstone Group’s importance to the communications strategy. He reported that the Integrated Marketing Communications committee has been charged by the President and Trustee Butler will be consulting on the communications plan; the Alumni Relations program received the Grand Gold Award in excellence in alumni special events category; fundraising is at the \$1.4 million level toward the goal of \$2.5 million; and qualifying new donors is moving forward. He concluded by announcing Diane McAllister’s promotion and introduced his newly hired assistant, Abbie Fritz.
- J. Alumni: Ms. Courtney Cowgill, past President, gave updates on the website; homecoming; and the Plain & Fancy Ball. Chair Benson recognized them again for their work on Referendum C&D.
- K. Legislative: Christine Staberg, Capstone Group, reported on the work with an Alumni Taskforce to update the Alumni website with legislative information. She also gave an update on the Metro State Caucus meetings and the Bills that affect Metro State and higher education.

Trustee Garcia Berry requested that President Jordan to direct appropriate staff to give financing options for capital development if Metro State decided to pursue a lease/purchase of the science building.

V. CONSENT ITEM

- A. Personnel Items: It was moved and seconded to approve the Consent Item as presented. The motion passed unanimously.

VI. ACTION ITEMS

The following items are recommended by the Academic and Student Affairs Committee:

- A. Metro State's Curriculum Guidelines, Policies, and Procedures/Resolution for Delegated Authority: Trustee Phelan and Dr. Frieda Holley, Interim Provost and Vice for Academic Affairs, gave an overview of Metro State's Curriculum Guidelines, Policies, and Procedures/Resolution for Delegated Authority and answered questions. Dr. Holley will provide a full document to the Trustees at the April Board meeting for further discussion and review. The Academic and Student Affairs Committee will also discuss further at their March meeting.
- B. Proposal for a New Bachelor of Science Degree in Integrative Therapeutic Practices (*Dr. Sandra Haynes, Dean, School of Professional Studies*)
- C. Proposal for a New Minor in Training and Organizational Development (*Dr. Linda Curran, Associate Vice for Academic Affairs*)
- D. Proposal to Rename the Corporate Communications Concentration within the Technical Communications Major (*Dr. Linda Curran, Associate Vice for Academic Affairs*)
- E. Proposed Department Of Teacher Education Study Abroad Course: Comparative Education in London, England: Teaching Field Experience (*Dr. Linda Curran, Associate Vice for Academic Affairs*)

After overviews and discussion, it was moved and seconded to approve Action Items B., C., and D. as presented. The motion passed unanimously.

VII. DISCUSSION ITEMS

The following items are presented by the Academic and Student Affairs Committee:

- A. Update on Higher Learning Commission / North Central Association Re-accreditation: Dr. Frieda Holley, Interim Vice President for Academic Affairs, gave an update and answered questions about the Higher Learning Commission / North Central Association Re-accreditation.
- B. Annual Report to CCHE: Plans for Proposed New Academic Programs at Metro State: Dr. Linda Curran, Associate Vice for Academic Affairs, gave an overview of the Annual Report to CCHE of proposed new academic programs at Metro State.
- C. Status of Metro State's State Guaranteed Transfer Courses, per Metro State's Performance Contract: Dr. Linda Curran, Associate Vice for Academic Affairs, gave an overview and answered questions on the status of Metro State's State Guaranteed Transfer Courses, per Metro State's Performance Contract.

D. Center for the Visual Arts: President Jordan reported that Metro State is still in the process of looking for a location for the Center and developing a proposal.

VIII. INFORMATION ITEM *(Requires no approval by the Board of Trustees)*

A. Personnel Actions Delegated to the President

IX. PRESENTATION

A. Equity Scorecard Taskforce Report: Dr. Shawn Worthy, Chair, Human Services and Dr. AnnJanette Alejano-Steele, Director, Institute for Women’s Studies and Services, gave a presentation on behalf of the Equity Scorecard Taskforce.

X. PUBLIC COMMENT

There was no public comment.

XI. REQUESTS FOR FUTURE AGENDA ITEMS

There were no requests for future agenda items.

XII. ADJOURNMENT

At approximately 12:07 p.m., it was moved and seconded to adjourn the meeting. The motion passed unanimously.