

**METROPOLITAN STATE COLLEGE *of* DENVER  
BOARD OF TRUSTEES**

**Wednesday, November 2, 2005  
8 a.m.**

**VIA CONFERENCE CALL**

**Central Classroom 301  
Auraria Campus**

**AGENDA**

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES**

- A. Approval of September 7, 2005, Board Meeting Minutes
- B. Approval of October 5, 2005, Board Meeting Minutes

**III. REPORTS**

- A. President – Dr. Stephen Jordan
- B. Other

**IV. CONSENT ITEMS**

- A. Personnel Items
- B. Deferring of a Sabbatical Leave

**V. INFORMATION ITEM *(Requires no approval by the Board of Trustees)***

- A. Personnel Actions Delegated to the President

**VI. PUBLIC COMMENT**

**VII. REQUESTS FOR FUTURE AGENDA ITEMS**

**VIII. EXECUTIVE SESSION**

The Board may convene into Executive Session for the purpose of discussing personnel matters in accordance with 24-6-402(3)(b)(I), C.R.S., or to possibly confer with the Board's attorney to receive specific advice on legal questions in accordance with 24-6-402(3)(a)(II), C.R.S.

**IX. ADJOURNMENT**

**METROPOLITAN STATE COLLEGE *of* DENVER**  
**BOARD OF TRUSTEES**

Wednesday, September 7, 2005  
11:30 a.m. – 3:00 p.m.  
Tivoli Student Union Room 320  
Auraria Campus

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at approximately 11:45 a.m., by Chair Benson.

**Board of Trustees Present:**

Trustee Bruce Benson; Trustee Gin Butler; Trustee Alex Cranberg; Trustee Maria Garcia Berry; Trustee Mark Martinez; Trustee John Osborn; Trustee Adele Phelan; Trustee Ann Rice; Trustee Sean Tonner; Faculty Trustee Gene Saxe; Student Trustee Brian Glotzbach.

**Metro State Personnel Present:**

Stephen Jordan, President; Teri Bokn, Executive Assistant to the President; George Engdahl, Interim Vice President for Institutional Advancement; Joan Foster, Interim Vice President for Academic Affairs; Natalie Lutes, Interim Vice President for Administration and Finance; Karen Raforth, Interim Vice President for Student Services; George Middlemist, Interim Vice President for Information Technology; Percy Morehouse, Executive Director of Equal Opportunity; John Cochran, Interim Dean, School of Business; Sandra Haynes, Dean, School of Professional Studies; Kenneth Keller, Interim Dean, School of Letters, Arts & Sciences; and others.

**II. APPROVAL OF MINUTES**

August 3, 2005, Board Meeting Minutes: It was moved and seconded to approve the minutes of the August 3, 2005, Board Meeting. The motion passed unanimously.

**III. REPORTS**

A. **Foundation/Advancement:** Dr. Jordan introduced Interim Vice President for Institutional Advancement, Mr. George Engdahl. Mr. Engdahl thanked President Jordan, Chair Benson, and Foundation Board Chair Sutton for encouraging him to look at this position. He outlined his priorities for assessing the Advancement office in the next 30 days which will include the offices of Advancement, Development, Communications, and Alumni Relations. He will look at the strategic plan for fundraising. He will work on board development and filling a

number of positions on the Foundation Board as well as changing the culture of philanthropy at Metro State and focus on major gifts.

- B. **Alumni Board**: Ms. Courtney Cowgill, Outgoing President, announced incoming Alumni Board President, Ed Guajardo Lucero. She gave an update on alumni accomplishments over the past 2 years by highlighting the Accounting and CIS Conference; the Radio City Music Hall Rockettes event which generated \$60,000 for scholarships and the 2005 Homecoming Event. She continued with announcements of the School of Business Conference on November 10 & 11; Java with Dr. Jordan at the Annual Alumni Association meeting on September 14; February 2006-Homecoming; and the 40th Anniversary edition of the Plain and Fancy Ball, March 18, 2006. She concluded with an outline of the Annual Meeting, a list of the current Alumni Board and a description of the board. Chair Benson thanked her for her service and support.
- C. **MSCD Board**: Chair Benson reported on Referenda C&D and how critical its passing is for the future of the College.
- D. **AHEC Board**: Trustee Garcia Berry reported on the new Board members including Dr. Jordan. There are concerns about the decision making process, which lead to the now process to begin with the AHEC Executives, then the AHEC Board, and then the Auraria Foundation if appropriate. The Board approved the refinancing of the Administration Building; savings will go to controlled maintenance. At the November Board meeting there will be a workshop on capital development. There was also discussion if the Executive Director of AHEC should also be the director of the AHEC Foundation.
- E. **President**: Dr. Jordan expressed his appreciation to the Board for their vote of confidence in him and his appointment as President of Metro State. He continues to be excited about the opportunities and thanked everybody for the warm welcome he and Mrs. Jordan have received.

Critical to the stabilization of the institution, he has begun to move forward the vice president areas, authorizing the administration to move forward with hires in the areas under their responsibility. The Provost search is progressing well and he will be reporting on the progress at future meetings. Although it's an ambitious time-line, he expects to have interviews in October and finalists on campus in November moving toward a hiring decision in December. He expects to receive the top 5 unranked candidates in addition to 5 candidates the committee is recommending for consideration. Dr. Jordan will decide which 3-5 candidates out of that group will come to campus. Committed to diversity, if there is not at least one person of color in that group, he will return it to the committee for further work. At this point, he is very optimistic about the group of candidates. The search committee will post updates on the Metro State website.

He was very pleased to announce that Dr. Sandra Haynes has agreed to accept the position as Dean of the School of Professional Studies. Dr. Haynes had the unanimous recommendation of her chairs and Dr. Jordan was impressed with the added feedback they offered.

Dr. Jordan has been meeting with several legislators. He feels it is important to create a sense of ownership in the metropolitan legislators that Metro State and Auraria are their schools and their campus that they are going to support. He was very encouraged by the positive response he has received in terms of how they feel toward Auraria and more specifically, towards Metro State.

He has also been meeting with a number of his colleagues, including Hank Brown, and the leadership of the community college system to discuss partnering with them and the opportunity to have Metro State programs located on community college campuses. There has been a strong show of interest and they are confident they will be able to work out space issues.

Dr. Jordan discussed a number of administrative changes including changes to the President's Cabinet, which, in addition to the vice presidents and deans, are elected representatives of faculty senate, council of chairs, council of administrators, classified council, and student government as well as the athletic director and the director of extended campus. This will be the policy body responsible for reviewing all major proposals coming forward to the Board. He was pleased to let the Board know that all of the agenda items submitted for approval had gone through the vice presidents and cabinet for unanimous recommendation.

He concluded by explaining the President's written report, which is more of an opportunity for the Board to learn the positive things going on with faculty, staff, and students.

- F. **Student Government**: Student Trustee Glotzbach reported that the SGA will hold a fall election for a permanent president and positions in the senate that are either vacant or were appointed on an interim basis over the summer. The intent is to have a fully functioning student government by the end of October. The election commission is currently rewriting its by-laws. He also reported that SGA is working with the Metro State student leadership foundation to find alternative low-cost health insurance for students. They are also working on reviving the ISP proposal. Lastly, he brought attention to the February 2004 Trustee Manual changes and discrepancies in the posting of the changes. Lee Combs, General Counsel, will research this matter.

He concluded with an update on Metro State athletics which included: Metro State's women's soccer team, ranked number 1 nationally, is currently undefeated and has not allowed a goal to be scored against them. Junior Kiely Hanavan was named RMAC offensive player of the week as well as RMAC pre-season player

of the year; the men's soccer team is currently 2 and 0 and Sophomore Shaun Elbaum was named RMAC offensive player of the week; the volleyball team is 4-3 for the season. Gabrielle Curtis was named RMAC east player of the week; and finally, the cross country team had their first meet in 30 years. Brice Young paced the men's team with a time of 27:52 in the 8K course and Sitges Manning, for the women's team, covered the 5.8K course in 22:59.

He concluded by congratulating all the athletes as well as faculty and administrators who have promoted Metro State over the past couple of weeks in the media.

- G. **Finance Committee**: Trustee Cranberg reported that the Finance Committee discussed items surrounding the revised operating budget and Referenda C&D. There will be further discussion later in the meeting on these agenda items. . He concluded with an update on the hiring of the Internal Auditor position and setting it as a priority.

Trustee Martinez gave a history of an earlier recommendation to change health insurance for Metro State employees. After discussion, Trustee Martinez recommended that the Board revisit the research with an expert consultant.

It was moved and seconded that the President secure the services of an expert consultant in employee health and other benefits to do a thorough evaluation of the Metro State employee benefits that are currently provided through the College's participation in CHEIBA, similar benefits that are available through other qualified providers, and the relative costs of those benefits. Then, with the assistance of the consultant and the College staff, recommend a course of action. The motion passed unanimously.

- H. **Faculty Senate**: Dr. Hal Nees, President, thanked the Board for meeting with the faculty before the meeting. Standing committees are beginning to meet and the faculty senate is working on getting other committees filled and moving forward. The senate will be taking a look at their constitution and by-laws this academic year. They will also be reviewing + and – grades, the Excellence in Teaching Awards, and accreditation issues. Dr. Jordan expressed his appreciation to Dr. Nees, telling the Board that he has worked hard on the collaboration between the new administration and the faculty senate leadership stating that he has done a great job at increasing the communication between the Cabinet and faculty senate.
- I. **Council of Chairs**: Dr. John Schmidt, Chair, reported that the council has been working with the office of academic affairs relative to the Higher Learning Commission accreditation, making sure that all departmental curriculum is current to the standards that apply. They have generated a matrix for adequate staffing for the academic departments and are moving forward with an initiative to present to the Cabinet.

- J. **Legislative**: Christine Staberg, The Capstone Group, began by reporting that Dr. Jordan was welcomed by both the House and Senate during their official proceedings in April. In July, they began scheduling one on one meetings with Dr. Jordan and legislators in their home districts, in order to discuss their perceptions of Metro State, the role of Metro State in the state system of higher education, Dr. Jordan and the Board's vision for Metro State, and where Metro State is headed. Thirteen meetings have taken place, 6 are scheduled, and they are working on a list of 20 targets. In addition, they are looking for other opportunities to engage public officials in Metro State activities such as the Brian Wilson concert, and they are working with Metro State staff to identify other opportunities to reach out to legislators to get them on campus and share information. They are also working to establish relationships with other stakeholders.

The Capstone Group is working directly with volunteer groups on campus around Referenda C&D and how they can get engaged and involved; the CCHE Minority Task Force held its first meeting in August. Dr. Jordan delivered important perspectives on the issue of minorities in higher education and where our state is headed. The next meeting will be on the Auraria Campus on September 19, 2005.

She concluded by stating that they are working with Dr. Jordan on how to thoughtfully and appropriately maximize the Board's time and efforts to advocate for the College legislators and other key stakeholders.

#### IV. **CONSENT ITEM**

- A. **Personnel Items**: It was moved and seconded to approve the personnel items as presented. The motion passed unanimously.

#### V. **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- A. **Revised Fiscal Year 2005-06 Operating Budget**: Ms. Natalie Lutes, Interim Vice President for Administration and Finance, gave an overview and answered questions from the Board. It was moved and seconded to approve the Revised Fiscal Year 2005-06 Operating Budget. The motion passed unanimously.
- B. **Potential Impact of Referenda C&D**: Ms. Natalie Lutes, Interim Vice President for Administration and Finance, gave an overview of the scenarios presented should Referenda C&D not pass. Discussion followed.
- C. **Changes to the Handbook for Professional Personnel**: Mr. Lee Combs, General Counsel and Dr. Joan Foster, Interim Vice President for Academic Affairs, gave an overview of the changes. There was some discussion for clarification on the minimum teaching requirements for faculty rank. It was moved and seconded to approve the changes to the Handbook for Professional Personnel as submitted. The motion passed unanimously.

**VI. INFORMATION ITEM** - (Requires no approval by the Board of Trustees)

A. Personnel Actions Delegated to the President – This in an information only item.

B. Enrollment Update: Dr. Jim Morfeld, Interim Director of Admissions gave an update on enrollment. Enrollment is currently up 1.8% with a head-count of 21,174 which is up 1.2% from this time last year. Ten to 15 students displaced by hurricane Katrina have contacted Metro State to enroll and 5 National Guard have been called to serve.

**VII. PRESENTATIONS**

A. **Metro State’s General Studies Curriculum and the gtPathways Curriculum** (State Guaranteed Transfer Courses): Dr. Linda Curran, Interim Associate Vice President for Academic Affairs, gave a presentation on CCHE’s guaranteed transfer courses. One of CCHE’s objectives, on behalf of students attending public Colorado colleges and universities, is to minimize the number of general education courses on a student’s transcript that do not count toward degree requirements at the “receiving” Colorado institution. As required by Metro State’s Performance Contract, Metro State’s general studies curriculum addresses the same goals as CCHE’s gtPATHWAYS and CCHE and Metro State seem to be in agreement on several practical and philosophical points. Discussion and clarification followed.

**VIII. PUBLIC COMMENT**

There was no public comment.

**IX. EXECUTIVE SESSION**

The Board did not elect to convene into Executive Session.

**X. ADJOURNMENT**

At approximately 1:35 p.m., it was moved and seconded to adjourn the meeting. The motion passed unanimously.

**METROPOLITAN STATE COLLEGE of DENVER  
BOARD OF TRUSTEES**

**Wednesday, October 5, 2005  
8 a.m. – 12 noon  
Tivoli Student Union, Room 320  
Auraria Campus**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order at approximately 8:20 a.m., by Chair Benson.

**Board of Trustees Present:**

Trustee Bruce Benson; Trustee Gin Butler (EXCUSED); Trustee Alex Cranberg; Trustee Maria Garcia Berry (EXCUSED); Trustee Mark Martinez (EXCUSED); Trustee John Osborn (EXCUSED); Trustee Adele Phelan; Trustee Ann Rice; Trustee Sean Tonner (EXCUSED); Faculty Trustee Gene Saxe; Student Trustee Brian Glotzbach.

**Metro State Personnel Present:**

Stephen Jordan, President; Teri Bokn, Executive Assistant to the President; George Engdahl, Interim Vice President for Institutional Advancement; Joan Foster, Interim Vice President for Academic Affairs; Natalie Lutes, Vice President for Administration and Finance; Karen Raforth, Interim Vice President for Student Services; George Middlemist, Interim Vice President for Information Technology; Percy Morehouse, Executive Director of Equal Opportunity; John Cochran, Interim Dean, School of Business; Sandra Haynes, Dean, School of Professional Studies; Kenneth Keller, Interim Dean, School of Letters, Arts & Sciences; and others.

**NOTE: Due to the lack of a quorum, no action items were voted on.**

**I. APPROVAL OF MINUTES**

A. Approval of September 7, 2005, Board Meeting Minutes  
(*No action taken.*)

**II. REPORTS**

- A. **MSCD Board:** Chair Benson began by presenting John Buechner, former interim president and chair of the presidential search committee, a plaque of appreciation. He continued by reporting that the campaigns for Referenda C&D are “heating up”. He concluded by urging everyone to vote.
- B. **AHEC Board:** President Jordan reported that the bonds were issued for the refinancing on the administrative building.
- C. **President:** President Jordan gave background on three proposed policy changes that were questioned at the last Board meeting and why they were rejected by

General Counsel. Dr. Jordan would feel comfortable with a version of two moving forward through the Vice Presidents and the Cabinet for approval before being brought back to the Board, but felt strongly opposed to the provision that would involve the Board of Trustees in student judicial matters and would open student judicial hearings to the public. President Jordan will meet with Student Trustee Gotzbach and Interim Student Government President Bergquist to discuss these proposals again, and will submit re-drafted proposals through the policy-making process before bringing them back to the Board.

Dr. Jordan reported that a draft RFP for the insurance benefits programs consultant has been completed. A campus committee will be looking at the RFP. Before it is issued, Dr. Jordan will be meeting with presidents from other institutions involved in CHEIBA to discuss their interest in the proposal to re-examine benefits options.

Dr. Jordan has looked at the candidates in the final pool for the Internal Auditor. There were three who deserved further consideration in terms of reference checks and phone interviews, in his view. He cautioned the Board, that it appears these are individuals whose salaries are not insignificant and are accustomed to working with a staff.

Dr. Douglas Samuels of Portland State University, candidate for the position of Vice President for Student Services, will be on campus for interviews October 13 & 14. On October 13, noon to 2 pm, he is scheduled to have lunch with the Trustees. President Jordan looks forward to feedback from the entire community.

The Provost Search Committee will meet again on October 5 (today). Of 104 applicants, 18 remain under consideration. The remaining candidates include 5 female and 13 male and 5 Hispanics and 1 African American. It is anticipated that the committee reduce the 18 down to 10 and then conduct airport interviews. He very pleased by the quality of the pool of candidates and the progress being made by the committee.

President Jordan concluded by announcing that Natalie Lutes has agreed to accept the permanent appointment of Vice President for Administration and Finance.

- D. **Student Government**: Student Trustee Glotzbach reported that the special fall Student Government elections will be held October 24 through October 30. The senate has approved the reformed the election commission by-laws which will hopefully allow for a smooth and controversy free fall election. If all goes as well as he expects, an inauguration should be held on November 16.

Students will be voting on whether or not to extend the RTD bus pass fee that is charged to Auraria students. He has requested to meet with the RTD representative. Students feel the current RTD pass is a very good deal; RTD is proposing to begin charging at the park-n-rides.

Student Government is excited to meet with the candidate for Vice President for Student Services, Douglas Samuels. Dr. Samuels' resume is impressive and it's critical for the students that the best individual available is chosen for this

position. He has the highest confidence that the right person for the job, be it a current person at Metro State or someone outside of the Metro State community that can bring a different perspective to the college.

Metro State Student Activities along with CU Denver Student Life sponsored a debate on September 21 regarding Referenda C&D. I was an interesting debate and many students turned out.

Metro State's athletic training program students were invited to take a tour of the Pepsi Center's athletic training facilities on September 30.

The first Annual Safe Campus night will be held Thursday, October 6 at 7:30 p.m. Auraria Campus Police, as well as students, faculty, and staff will be walking the campus to assess evening lighting, landscaping and the placement of emergency phones.

Student Trustee Gotzbach concluded by reported that Metro State's women's soccer team continues to be ranked number 1 in the country. The metro state's men's soccer team has entered the polls at number 18. RMAC player of the week were garnered by Amy Leichter for the women and Zack Cousins for the men. Women's Volleyball continues to be in contention for a conference title with a 5-2 conference record. And the men's and women's cross country teams will compete in the RMAC championships on October 22. Congratulations to Metro State's own Pete Julian who will be competing for Team USA in the 2005 North America 5K road race team challenge.

- E. **Finance Committee**: Trustee Cranberg – No report this month.
- F. **Faculty Senate**: Dr. Hal Nees, President, thanked the Board for meeting with faculty before the last Board meeting on September 7. He thanked the Board for their support for to release funds for equipment at Metro State and thanked Chair Benson for his work on C&D.
- G. **Council of Chairs**: Dr. John Schmidt, Chair, reported that the chairs continue to be involved in the Higher Learning Commission Task Forces that are preparing for the accreditation visit.
- H. **Institutional Advancement**: Mr. George Engdahl, Vice President, reported that Alumni Relations is in the process of filling positions as are all of the Institutional Advancement departments. He asked everyone to hold March 18, 2006 for the Plain and Fancy Ball. An honorary committee is being created to make the plans. College Communications has distributed the 40<sup>th</sup> anniversary banners which can be seen along Speer Blvd. He is in the process of launching search for Assistant vice President for Communications, currently held in an interim capacity by Cathy Lucas. A portion of College Communications will be moving back to the IA area. They are also working on an earlier initiated plan for integrated marketing, including development of a key message for the college. Development is currently at \$85,000 toward the goal of \$2.4 million. He reported that within the Katrina funding bill, cash gifts through December 31 are worth 100% deduction. He is working reorganizing development office by redefining a major gift @ \$25,000; the prior gift was \$1000. 100 prospective donors have

been identified and he is reestablishing Assistant Vice President for Institutional Advancement position. Mr. Engdahl had is meeting with the Foundation Board where he shared his vision. The board will update the MOU and refocus on external issues and increasing assets which include 1) human capital/rebuilding the Board; 2) increasing the endowment through the major gifts program; and 3) increase the portfolio.

I. **Legislative:** Capstone Group – No report this month.

**III. CONSENT ITEMS**

- A. Personnel Items
- B. Deferring of a Sabbatical Leave
- C. Report to CCHE on Cash-Funded Out-of State and Out-of Country Instruction:  
(*Dr. Linda Curran, Interim Associate Vice President for Academic Affairs*)  
(*No action taken due to lack of quorum.*)

**IV. INFORMATION ITEM** (*Requires no approval by the Board of Trustees*)

- A. Personnel Actions Delegated to the President

**V. PRESENTATIONS**

- A. **Student Housing:** Dr. Karen Raforth, Interim Vice President for Student Services, gave a presentation on student housing which included information on retention, security, community, etc.
- B. **College Enrollment:** Dr. Karen Raforth, Interim Vice President for Student Services, gave a presentation on enrollment at Metro State which included information and statistics on top majors, ethnicity, county, transfers, etc.

**VI. PUBLIC COMMENT**

There was no comment from the public.

**VII. EXECUTIVE SESSION**

There was no Executive Session.

**VIII. ADJOURNMENT**

The meeting adjourned at approximately at 10:30 a.m.

**PRESIDENT'S REPORT**  
**Board of Trustees Meeting**  
**November 2, 2005**

**ENROLLMENT**

- The Rocky Mountain News, FOX 31, WB2 News, 9NEWS, CBS4, KNUS radio and KOA radio ran stories on Metro State surpassing CSU as having the state's second-largest undergraduate population.

**FACULTY ACHIEVEMENTS**

- The Denver Post, KOA's Morning News and KMGH-TV profiled Human Services Professor Nancy Rich and her trip to the University of Louisiana at Monroe where she shared her crisis intervention expertise with many of the emotionally drained aid workers battered by the scars of Hurricane Katrina. The College sent Nancy, an international post-traumatic stress disorder expert, to Monroe, where she trained more than 80 therapists, clergy and teachers. Hats off to Nancy for representing the College as Metro State reached out to help those touched by Hurricane Katrina.
- The Denver Post ran a profile on adjunct faculty member Anthony Garcia, who teaches Chicano poetry and drama at Metro State. Called "one of the most creative and talented people in Colorado" by Denver Mayor John Hickenlooper, Tony is the artistic director of Su Teatro and is now directing the world premiere of his 20<sup>th</sup> play, "The Sun That You Are," in the King Center through Nov. 6.
- The September issue of Urban Spectrum profiled African American Studies Chair Ronald Stephens. Ronald, who came here from Grand Valley State College in western Michigan, said he was drawn to Metro State particularly by the chance to shape and mold the future of the department.
- HPS Chair Marc Rabinoff was interviewed by the Denver Post. Marc shared his fitness training expertise with Body Language columnist Linda Buch. Linda's column also mentioned that Metro State is one of a handful of colleges that offer programs and majors specifically to prepare personal trainers.
- Part-time Philosophy Instructor John Haien shared his expertise on business ethics with KOA's Morning News for a segment on bizarre fundraisers and the ethics surrounding them.
- Political Science Professor Norman Provizer has been quite busy sharing his wide array of expertise with the news media this past month. Norman spoke with KOA's Morning News for segments on President Bush's popularity following Hurricane Katrina and the Senate confirmation hearings of John Roberts. FOX 31's Morning News has utilized Norman's expertise for segments on the Iraqi constitution, President Bush's post-Katrina address and the confirmation hearings of John Roberts.

- Psychology Professor Richard Swanson shared his psychology and law expertise with the Rocky Mountain News for an article on the sentencing of youth to life without parole.
- HMTA Professor Michael Wray shared his culinary arts expertise with Nation's Restaurant News for an article on the value of a degree from a culinary arts school.
- Chemistry Professor Rosie Walker and Metro State student Lance Whitehair were interviewed by KUVU's Aikman's AlterNatives Voices on the topic of Native Americans in science and higher education and the SACNAS (Society for the Advancement of Chicanos and Native Americans in Science) Conference that was held in Denver Sept. 29 through Oct 2.
- Part-time Earth and Atmospheric Science Professor Tom Quinn shared his weather and environment expertise with FOX 31 News for a segment on natural disasters.

### **METRO IN THE NEWS**

- The Rocky Mountain News ran an op./ed. piece detailing my welcoming ceremony speech, which laid out my 10-year plan to make Metro State the preeminent public urban baccalaureate college in the nation.
- Additional coverage included stories on upcoming Referenda C and D and how the passing of these ballot initiatives will affect Metro State and other higher-education institutions in Colorado. Both the Rocky Mountain News and Denver Post covered a debate on Referenda C and D, hosted by the Student Activities office on Thursday, Sept. 22.

### **ACADEMIC AFFAIRS**

- Ingrid Walker, MSCD's staff liaison from the Higher Learning Commission, has informed us that our online programs should be reviewed by a team of two HLC Commissioners within the next six months. A group of faculty and staff, chaired by a member of the HLC Steering Committee will be working to prepare the materials for the site visit. Preparing for the visit will help the college clarify and refine current policies and procedures about online instruction, including approval of courses for distance offerings, assessment of courses, and resources for faculty and support staff.
- Vice President Foster, Faculty Senate President Hal Nees and I have discussed the next steps in responding to the issues raised by part time faculty. A representative task group is being formed. This group will represent part time faculty, regular faculty, and administrators. The group will address issues of compensation, working conditions in general. A goal is to make the best use of the talents and skills of the part time faculty.
- The 86th AMS Annual Meeting will be held 29 January–2 February 2006 at the Georgia World Congress Center. Wendy Schreiber-Abshire and Roy Rasmussen are the 2006 Annual Meeting Co-chairpersons, leading the organization of the meeting. This year's

Annual Meeting is being organized around the broad theme of "Applications of Weather and Climate Data" with an emphasis on documenting success stories in the applications of atmospheric, hydrologic, and oceanic sciences, and the research needed to continue benefiting from new knowledge. Two integrating subthemes that will be highlighted are "Managing Our Physical and Natural Resources: Successes and Challenges" and "Environmental Risks and Impacts on Society: Successes and Challenges."

- The departments of Industrial Design and Marketing have joined forces to create a student operated company called "Brand Spankin' New". The products sold will be targeted as "high end" limited designer signature editions of items designed and produced by students in Industrial Design and targeted and marketed by students in the Marketing Department. Since all products produced will have a wood material component, these items will be marketed as the "*Sharper Image*" of wood. This e-commerce web based sales venture is already in the operational development phase. A recent *Business Week* article (August 1, 2005) identified that the best graduate business programs in the country are beginning to work in tandem with their respective Industrial Design Departments to form working partnerships. We believe we are the first undergraduate institution to forge a similar partnership and the first college anywhere to actually market and sell student designed product.

## **STUDENT SERVICES**

- State Auditors randomly reviewed petitions for in-state tuition handled by the Registrar's office. The review was completely positive with no concerns.
- Janet Maestas, Metro State's Certifying Officer for Veterans attended the annual National Association of Veteran Program Administrators conference. Janet is a NAVP Board member and co-chair of the conference committee. (Note: Metro State has the second largest population of veterans in the state; following Pikes Peak Community College). We salute our Veterans Upward Bound program for getting vets to Metro State and VUB staff and Janet for helping to keep them here.
- Vice President Raforth will hosted Latino/a faculty and staff at a table at the annual Escuela Tlatelolco brunch. Awards given at this annual affair included recognition of two former Metro State members, Ramon del Castillo (Chicano Studies faculty) and Michael Miera (Admissions staff). The highlight of this event was the talented children's mariachi band.
- Janell Lindsey, Student Academic Success (SAS) Director met with administrators from the University of Houston Downtown as well as Texas Southern University to find out more about how Texas schools are working with students who need remediation, housing, and other programs such as Summer Bridge to improve students' success rates.
- On October 21, Vice President Raforth welcomed community college counselors to an Admissions Transfer Center all day event to inform them about Metro State programs and how to assist community college students in the transition to Metro State.

- Vice President Raforth is working with the UCD AVC and CCD VP Student Services on a November presentation to the Auraria Executive Council. The presentation will focus on areas of concern shared by the three schools in ensuring student success on campus. Areas to be covered include remediation, pipeline or transition between schools, housing, among others.
- The Federal Career Exploration and Job Fair was held on October 14. Over twenty federal organizations participated. Latino/a Faculty Staff Association, Metro Scholars and Career Services are sponsored the event.
- On October 21, Cindy Hejl, Financial Aid director, did a presentation at the Colorado Loans Association. She will be part of a panel discussion on the impact of COF.
- Doug Bell, Student Media Director spoke at the annual Take Back The Night rally on October 22. His focus was to be an ally to women who are trying to raise awareness about violence against women and children.
- On October 17, The Met Report was honored as the 2004 Best All-Around Online Student Broadcast Station at the Society of Professional Journalists convention. Several of the Met Report staff attended to accept the award.
- Campus Recreation is in the process of meeting with MSCD's HPS Dept, AHEC, UCD Ethnic Studies, Tivoli Conference Services, and the Native American Sports Council for the initial planning of the Indigenous Games 2005. This prestigious event takes place every four years either in Canada or the United States. This is the first time that the games will be scheduled in Denver. The Auraria Campus and University of Denver will be the host sites for a majority of the competitions. Over 5,000 Native American athletes will compete in basketball, tae kwon do, soccer, la Crosse, swimming, wrestling, and many other sports. Opening ceremonies are scheduled to take place at Mile High Stadium in July.
- The ACCESS center director, Greg Sullivan made a presentation October 17 to Cherry Creek High School students with disabilities. His focus was to help students access accommodations in a post secondary setting.
- Tom Gray, Registrar, attended the national Educause conference in Florida looking at new ways to incorporate technology. He was particularly interested in learning about data warehousing.
- Dr. Steven Lee, Counseling Center psychologists represented Metro State at the Alcohol in College Towns conference which was a regional conference designed to discuss new approaches to substance abuse on and off camp

## **STUDENT ACHIEVEMENTS**

- Former 1995 Metro graduate of the Meteorology Program, Wendy Schreiber-Abshire, has been selected as Co-Chair of the American Meteorological Society's 2006 Annual Meeting.

## **GRANTS**

- Under the direction of Rosemarie DePoy Walker, assistant professor of chemistry, Metro State has been awarded its third Strides Toward Encouraging Professions in Science (STEPS) grant. The three-year grant from the National Institutes of Health provides \$599,306 for Metro State, in cooperation with the Community College of Denver (CCD) and the Community College of Aurora (CCA), to increase the number of minority students pursuing careers in biomedical research and to increase their success in the program. The newly awarded STEPS program will be implemented from December 2005 to November 2008. To continue to achieve the STEPS goals, CCD and CCA will encourage their minority science students to transition to Metro State to complete baccalaureate degrees in science and continue careers in biomedical research.
- As part of Metro State's \$9.5 million U.S. Department of Education Teacher Quality Enhancement (TQE) grant, 30 teacher education students are currently completing their early field experiences in participating Denver Public Schools (DPS). The grant, which involves Metro State's Teacher Education Department, the School of Letters, Arts and Sciences and DPS, is designed to create a new model of support for secondary teacher education students and new hires from the College's secondary teacher education pool. Ultimately the goal is to help improve teacher retention in urban schools, thereby boosting student achievement. To help address those needs, Metro State students in the field are being placed with DPS mentor teachers and are receiving support from LAS content-area professors as well as teacher education faculty. With the exception of the Department of Mathematics, previously students were visited in the field only by professors from teacher education.
- Biology Professor Rebecca Ferrell has been awarded a \$10,120 research grant from the Lindbergh Foundation to study the impact of resort sewage systems in Mexico's Yucatan peninsula on the ocean and its ecosystem. Together with Todd Bergren, director of the biotechnology program at Community College of Aurora and former part-time biology instructor at Metro State, Ferrell received the grant for the project, "Protecting the Earth's Oceans by Improving Vacation Resort Sewage Systems with a Quick Start Nitrification System in the Existing Wetlands of Quintana Roo."

## **ATHLETICS**

- Middle blocker Sheena Bohannon has been named Volleyball Player of the Week in the Rocky Mountain Athletic Conference East Division. The junior led Metro State (16-6) in its win over Colorado School of Mines Oct. 21, posting a career-high 16 kills, six blocks and a .303 hitting percentage. Against Regis the following day, she had nine kills, four blocks and hit .538 with just two attack errors.
- The still-undefeated defending national champion women's soccer team remains ranked No. 1 in the NCAA Division II by the National Soccer Coaches Association of America (NSCAA)/Adidas poll. The team posted three consecutive shutouts in its last three games,

outscored opponents by a combined total of 15 to 0. Altogether the team has shut out their competition 13 out of the 17 matches they've played so far this season.

- The men's soccer team, 12-5-1 overall and 7-3 in RMAC, are ranked No. 3 in the NCAA Midwest Regional rankings by the NSCAA. Junior forward Antonio Porras now holds the career points (97) and assists (29) records.
- The men's and women's cross country teams will compete in the North Central Regional Tournament Nov. 5 in Hays, Kan. The men finished seventh and the women ninth at the RMAC championships Oct. 22

### **CAMPUS EVENTS**

- On Wednesday, October 26, 2005, Metro State Human Resources office launched their first-ever employee wellness fair. The intent behind the wellness fair was to encourage our employees to engage in healthy lifestyles, to promote prevention and early detection, and to provide health and wellness services in a centralized manner. Another added benefit was that employees received a few preventive measures right here on campus, reducing the amount of employee absence for independent physician visits. It also capitalized on highlighting the vast array of services that college employees have available to them within their own work community. We also used the wellness fair as an opportunity to tie in our annual benefits enrollment process for faculty and administrators. Employees were able to ask questions, complete paperwork, and receive specialized service in reviewing their health and retirement account information. The biggest advantage of this event was that employees could take care of several business and non-business related tasks without ever leaving the campus.

**AGENDA ITEM:** Personnel

**ISSUE:** Report of personnel actions which have occurred since the last Board meeting of September 7, 2005.

**BACKGROUND:** Appointments which require approval by the Board.

**RECOMMENDATION:** It is recommended by Metropolitan State College of Denver that the Board of Trustees approve the following appointments.

**APPOINTMENTS**

Dr. Linda Curran, Associate Vice President of Academic Affairs, Curriculum and Programs, \$88,917.00 - August 1, 2005 through June 30, 2006. (ADMINISTRATIVE)

Mr. Eric Dunker, Coordinator for Student Academic Success Tutoring, \$33,000.00 - September 1, 2005 through June 30, 2006. (ADMINISTRATIVE)

Mr. Greg Holm, Head Athletic Trainer, \$34,680.00 - September 1, 2005 through June 30, 2006. (ADMINISTRATIVE)

Ms. Natalie Lutes, Vice President of Administration and Finance, \$120,000.00 – October 5, 2005 through June 30, 2006. (ADMINISTRATIVE)

Mr. Louis Morpew, Assistant Director of Campus Recreation, \$ 37,908.00 – August 8, 2005 through June 30, 2006. (ADMINISTRATIVE)

Ms. Debra Moya, Supervisor of Student Health Insurance Program, \$28,730 – October 13, 2005 through June 30, 2006. (ADMINISTRATIVE)

Ms. Shannon Westermeier, Assistant Director of New Student Orientation, \$27,500.00 - September 1, 2005 through June 30, 2006. (ADMINISTRATIVE)

Mr. Jesse VanHorne, Academic Advisor, \$25,833.00 – October 1, 2005 through June 30, 2006. (ADMINISTRATIVE)

**AGENDA ITEM:** Deferring of a Sabbatical Leave

**ISSUE:** Approval of deferring an approved sabbatical leave.

**BACKGROUND:** Sabbatical leaves require Board of Trustees's approval per Colorado Statute. If a faculty member wishes to make a change in the timing of an already approved sabbatical leave, that issue must be reviewed by the Trustees and action taken.

**ISSUES & ANALYSIS:** Dr. Rick Crosser, Professor of Accounting, has been approved for a one semester sabbatical leave for spring 2006. As a result of his research on accounting procedures in Africa, he has a very good chance of receiving a Fulbright Scholar Award for the full academic year 2006-2007. Therefore, he would like to defer his sabbatical until the coming academic year. The notification of the Fulbright Awards will be in spring 2006. If the award is not made by Fulbright, Dr. Crosser would like to have his one semester sabbatical for spring 2006, awarded for spring 2007. In either case, Dr. Crosser does not wish to take a sabbatical in spring 2006 because that sabbatical would begin before his notification by Fulbright.

A Fulbright Award is prestigious. Dr. Crosser's research in Africa and his contact with students and faculty there would be most beneficial to him professionally and to the college.

In addition, the staff is recommending that the Trustee's act on this request in fall 2005, because another faculty member is eligible for a sabbatical leave in spring 06. We recommend that Dr. Trey Fleisher be approved for a sabbatical for spring 2006 in place of Dr. Rick Crosser. Funds for the spring 2006 sabbatical have been budgeted so there is no fiscal impact in this current fiscal year. **This change can be taken into consideration in determining the number of sabbaticals that will be funded next academic year.**

**CONCLUSION:** The staff recommends that Dr. Rick Crosser defer his sabbatical leave until the 2006-07 academic year. If he is awarded a Fulbright Scholar Award, he will be granted a full year sabbatical. If he does not receive the award, he will take a one semester sabbatical leave in spring 2007.

Dr. Arthur Fleisher, Professor of Economics, will be approved for a spring 2006 sabbatical leave in place of Dr. Rick Crosser.

**RECOMMENDATION:** The Vice President for Academic Affairs has consulted with the President of the Faculty Senate and both agree that these two requests be granted. Substituting Dr. Fleisher for Dr. Crosser does not violate college policies. Dr. Fleisher had applied for a sabbatical and was next on the priority list submitted to the Vice President for Academic Affairs by the College Sabbatical Leave Committee. Five sabbaticals were funded while 12 faculty applied for leaves. Dr. Fleisher is sixth on the priority list.

**AGENDA ITEM:** Personnel

**ISSUE:** Reporting of personnel actions which have occurred since the last Board meeting of October 5, 2005.

**BACKGROUND:** Temporary appointments and resignations which are delegated to the President and do not require approval by the Board.

**INFORMATION:** The following personnel items are presented to the Trustees as information.

**TEMPORARY APPOINTMENTS**

Dr. Georgina Cornwall, Visiting Assistant Professor of Biology, \$35,196.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Mr. George King, Visiting Assistant Professor of Aerospace Science, \$39,037.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Dr. Laura Manuel, Visiting Assistant Professor of Psychology, \$39,688.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Ms. Lisa Martin, Visiting Assistant Professor of Psychology, \$38,502.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Ms. Adriana Nieto, Visiting Instructor for Chicano Studies, \$19,000.00 – May 17, 2005 through December 13, 2005. (TEMPORARY/FACULTY)

Ms. Elin Otter, Assistant Director, Sports Information, \$4,104.00 – September 19, 2005 through April 30, 2006. (TEMPORARY/ADMINISTRATIVE)

Dr. Wilford Ottey, Visiting Assistant Professor of Teacher Education, \$21,525.00- September 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Ms. Deanne Pytlinski, Visiting Assistant Professor of Art, \$37,522.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Ms. Nancy Rich, Visiting Assistant Professor of Human Services, \$39,337.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Mr. Charles Scillia, Visiting Assistant Professor of Art, \$41,400.00 – August 17, 2005 through May 13, 2006. (TEMPORARY/FACULTY)

Ms. Adrienne Simms, Early Childhood Education/School/Parenting Education  
Coordinator, \$25,898.00 – September 23, 2005 through June 30, 2006.  
(TEMPORARY/ADMINISTRATIVE)

**RESIGNATIONS**

Ms. Brenda Byrne, Director of Development, effective November 4, 2005.

Ms. Megan Pardini, Short Term Loan/Scholarship Counselor, effective October 7, 2005.