METROPOLITAN STATE COLLEGE of DENVER
BOARD OF TRUSTEES

ANNUAL MEETING

Wednesday, June 1, 2005
8 a.m. – 12 noon
Tivoli Student Union Room 320
Auraria Campus

MINUTES

I. CALL TO ORDER

The meeting was called to order at approximately 8:10 a.m. by Chair Benson.

Board of Trustees Present:

Trustee Bruce Benson; Trustee Gin Butler; Trustee Alex Cranberg; Trustee Maria Garcia Berry (EXCUSED); Trustee Mark Martinez; Trustee John Osborn; Trustee Adele Phelan; Trustee Ann Rice; Trustee Sean Tonner; Faculty Trustee Gene Saxe; Student Trustee Stephen Hay

Metro State Personnel Present:

John Beuchner, Interim President; Teri Bokn, Executive Assistant to the President; Joan Foster, Interim Vice President for Academic Affairs; Natalie Lutes, Interim Vice President for Administration and Finance; Karen Raforth, Interim Vice President for Student Services; George Middlemist, Interim Vice President for Information Technology; Lee Combs, General Counsel, Percy Morehouse, Executive Director of Equal Opportunity; John Cochran, Interim Dean, School of Business; Sandra Haynes, Interim Dean, School of Professional Studies; Kenneth Keller, Interim Dean, School of Letters, Arts & Sciences; Hal Nees, Faculty Senate President; John Schmidt, Chair, Council of Chairs; Cathy Lucas, Interim Assistant Vice President for College Communications; Yvonne Flood, Council of Administrators Chair; Vonda Knox, Classified Staff Council President; Diane McAllister, Foundation; and others.

II. APPROVAL OF MINUTES

A. May 4, 2005, Board Meeting Minutes: It was moved and seconded to approve the minutes of the May 4, 2005, Board meeting. The motion passed unanimously.
III. REPORTS

A. **MSCD Board**: Chair Benson welcomed Brian Glotzbach as the recently elected Student Trustee and thanked Student Trustee Hay and presented him with a plaque of appreciation. He reported that the Foundation Board was hosting a reception to welcome Dr. Jordan on June 13. He reminded everyone that there will not be a Board meeting in July and that the Capital Development Committee had toured campus. He concluded with an update of Amendments C&D; the Economic Recovery Act, and how critical they are to Metro State.

B. **AHEC Board**: Trustee Rice - There was no report for the AHEC Board.

C. **Interim President**: Dr. John Buechner reported that he had been focusing on a smooth transition for President Jordan’s arrival. He recommended that Item A under the Consent Items be postponed until a later meeting and the Board agreed. He concluded by giving an update on the request to extend the contract with Metro Academy at Lookout Mountain and recommended not to extend the contract and the Board agreed.

D. **Student Government**: Student Trustee Hay reported on the climbing wall opening at the Events Center and both the men’s and women’s tennis teams advanced to the RMAC tournament as well as the men’s baseball team which placed 4th. The Student Government elections are completed although some results are still contested. He thanked the administration for their support of the Student Government’s request for autonomy. He concluded with final remarks and thanked the Board for their support during his time as Student Trustee.

E. **Finance Committee**: Trustee Cranberg – There as no report from the Finance Committee.

F. **Task Force on International Students**: Trustee Cranberg – there was no report from the Task Force on International Students.

G. **Faculty Senate**: Dr. Hal Nees, President, reported that although, the Executive Committee of the Faculty meets during the summer, the Faculty Senate does not, so there was not much activity.

H. **Council of Chairs**: Dr. John Schmidt, Chair, gave an update on the progress of the curriculum modifying/streamlining process.

I. **Legislative**: Mary Marchun from the Capstone Group, gave an overview of the end of session legislation and the items that effected Metro State. General Counsel Lee Combs will help to prepare information for College employees concerning legal prohibitions against the use of state facilities and resources to support or oppose a ballot proposition such as Referenda C and D.
IV. CONSENT ITEMS

A. Changes to the Handbook for Professional Personnel (Mr. Lee Combs, General Counsel)

This item will be postponed to a later meeting.

B. Proposed Hospitality Meeting and Travel Administration Study Abroad Course: Cruise Tourism - Caribbean Caves and Caldrons (Dr. Joan Foster, Interim Vice President for Academic Affairs)

C. Personnel Items

It was moved and seconded to approve items B and C of the Consent Items and to include hiring summary reports with the Personnel Items in the future. The motion passed unanimously.

V. ACTION ITEMS

A. Oath of Office for Board of Trustees: Mr. Lee Combs, General Counsel, administered the Oath of Office to Trustee Phelan, Trustee Martinez, Faculty Trustee Saxe and Student Trustee Glotzbach.

B. Election of Board Officers: It was moved and seconded that Chair Benson continue as Chair, Vice Chair Rice continue as Vice Chair, President Jordan become Secretary, Interim Vice President for Administration and Finance, Natalie Lute continue as Treasurer, Trustee Garcia Berry be appointed to represent the Board on the Auraria Board, and Student Trustee Glotabach continue Student Trustee Hay’s positions on the Finance and International Student committees. The motion passed unanimously.

C. 2005-2006 Board Meeting Calendar: It was moved and seconded to approve the 2005-2006 Board Meeting Calendar as submitted. The motion passed unanimously.

D. Proposed Fiscal Year 2006 MSCD Operating Budget: Ms. Natalie Lutes, Interim Vice President for Administration and Finance, gave an overview and answered questions. It was moved and seconded to approve the proposed FY2006 MSCD Operating Budget. Trustee Cranberg expressed concern about if Amendment C did not pass. The motion passed unanimously.

E. Amendment to Appointment of Acting President Buechner: It was moved and seconded to extend Dr. Buechner’s contract to June 30 with an additional $4000. The motion passed unanimously.

VI. PERSONNEL/INFORMATION ITEM - (Requires no approval by the Board of Trustees)

A. Personnel Actions Delegated to the President
VI.  **PUBLIC COMMENT**

There was no public comment.

VII.  **EXECUTIVE SESSION**

The Board may convene into Executive Session for the purpose of discussing personnel matters in accordance with 24-6-402(3)(b)(I), C.R.S., or to possibly confer with the Board’s attorney to receive specific advice on legal questions in accordance with 24-6-402(3)(a)(II), C.R.S.

There was no Executive Session.

VIII.  **ADJOURNMENT**

At approximately 8:42 a.m., it was moved and seconded to adjourn the meeting. The motion passed unanimously.